



Paris Committee on Capacity-building

Fourth meeting

Virtual meeting, 22–25 June 2020

Report

Attendance

Tumasie Blair
Abdelrhani Boucham
Marzena Chodor (Co-Chair)
Crispin d’Auvergne
Jeniffer Hanna
Roberta Ianna
Mahawan Karuniasa
Mfumu Richard Lungu
Hannah Lyons
Kakhaberi Mdivani
Renilde Ndayishimiye
Yongxiang Zhang (Co-Chair)

1. Opening of the meeting

1. The 4th meeting of the Paris Committee on Capacity-building (PCCB) was opened at 2 p.m. on Monday, 22 June 2020 by the Co-Chair of the PCCB, Marzena Chodor.
2. The virtual etiquette for the meeting was outlined, for both PCCB members and observers.

2. Organizational matters

(a) *Adoption of the agenda*

3. The PCCB adopted the provisional agenda contained in document PCCB/2020/1 as proposed.

(b) *Organization of the work of the meeting*

4. The PCCB took note of the proposed tentative schedule as well as the order of work for the meeting. A total of 10 background documents had been prepared and made available on the meeting web page several weeks prior to the fourth meeting of the PCCB. This was to facilitate maximum preparation and participation of members and observers.
5. The Co-Chair announced that, to continue to ensure the overall transparency of and broad participation in the proceedings of the PCCB, the UNFCCC secretariat had made an effort to ensure that the meeting was open to non-registered observers through a live stream. As there was no objection from members, the meeting was broadcast in this manner. The recordings of the meeting are available on the meeting web page.¹
6. Subsequently, the Co-Chair welcomed the observers attending the meeting, which included Party representatives, representatives of intergovernmental organizations, as well as of constituencies of admitted non-governmental organizations.

¹ Available at <https://unfccc.int/pccb4>.

7. The Co-Chairs further noted that, as per previous practice, constituted bodies under the Convention and the operating entities of the Financial Mechanism had been invited to participate in the meeting, including in a dedicated roundtable on enhancing coherence and coordination with regard to capacity-building under the Convention.

3. Election of the Co-Chairs

8. Under this agenda item, the PCCB was invited to elect its Co-Chairs, in accordance with its rules of procedure, to serve for a period of one year, effective from the fourth meeting. The PCCB elected Ms. Chodor to continue serving as Co-Chair, and elected Yongxiang Zhang to act as Co-Chair until the fifth meeting of the PCCB in 2021. The Co-Chairs provided short statements and thanked PCCB members for putting trust in their leadership.

4. Development of a workplan for 2021-2024

Proceedings

9. This agenda item was discussed in a plenary setting in three sessions over three days of the meeting: 22 June, 24 June and 25 June.

10. The Conference of the Parties at its twenty-fifth session (COP 25) requested the PCCB to develop a workplan for the period of its extension on the basis of the priority areas and activities contained in the annex to decision 9/CP.25 on the review of the PCCB for consideration at COP 26.

11. In response to this request, a draft workplan was prepared by the secretariat intersessionally under the guidance of and in consultation with members of the PCCB. The draft workplan is included in the annex to document PCCB/2020/3.

12. Given the postponement of COP 26 by one year, there have been questions raised by members of the PCCB as to whether this would have any impact on the PCCB starting to implement its next workplan for 2021–2024. A representative of the secretariat gave a short presentation that indicated the workplan of the PCCB for the upcoming period is one of the items being discussed by the COP Bureau and the secretariat is still awaiting guidance from the discussion of the Bureau. As soon as guidance is given to the secretariat, this will be communicated to the PCCB.

13. The main action points for discussion regarding the development of the PCCB workplan for 2021–2024 were:

- (a) Agree to finalize the workplan during the meeting, or;
- (b) Agree to finalize the workplan intersessionally, which would involve decision-making via conference calls and other electronic means to reach agreement on the workplan on a no-objection basis.

14. During the first session under this agenda item, on 22 June, there was broad consensus from members that the basics of the workplan were present in the current format, but that there were a number of issues still to be discussed because this is a core item for the work of the PCCB in the future. A key point of discussion during this first workplan session concerned the need for indicators for monitoring and evaluating the work of the PCCB under the workplan for 2021–2024. There was consensus that the PCCB should be able to clearly indicate progress on points outlined in the workplan, and members agreed to discuss suitable modalities for assessing progress under the 2021–2024 workplan intersessionally. The floor was then opened to observers and the key points raised by observers were suggestions to use a scheme or matrix to assess progress made on the workplan, and the need to refer increasingly to the Paris Agreement as the PCCB is now officially serving the agreement. PCCB members generally agreed with the comments made by observers and these would be considered as the workplan was worked on further.

15. At the second discussion on this agenda item, on 24 June, observer comments submitted via SurveyMonkey following the previous discussion were addressed. These observer comments concerned greater alignment of the workplan for 2021–2024 with the Paris Agreement; that the PCCB now serves both the Convention and the Paris Agreement and that there should be equal mention of both throughout the workplan; that the workplan should make greater reference to the informal coordination mechanism for capacity-building under the Convention, whose establishment

was discussed under agenda item 6, or the PCCB Network, and clarity behind the rationale of only operating certain activities in some years and other activities continuously. The two broad recommendations from these comments were that there should be more concrete indicators for each deliverable so that there can be a results-oriented perspective during the review of the PCCB, and that there should be more concrete outcomes for the joint work of the PCCB and other bodies, entities and processes inside and outside of the Convention. PCCB members agreed with these comments. There was a discussion regarding how to measure concrete deliverables for the informal coordination mechanism for capacity-building under the Convention whose proposed establishment was discussed under agenda item 6, but it was decided that more clarity would be added to this section once an agreement on the exact modality for such informal coordination was reached by the PCCB intersessionally (see section 6 below for further details).

16. At the final discussion under this agenda item, on 25 June, the next steps regarding the PCCB workplan for 2021–2024 were agreed upon. It was mentioned how the capacity-building portal should be utilized more within the workplan, in a cross-cutting manner.

Outcomes and next steps

17. The PCCB agreed to work further to finalize the workplan intersessionally while waiting for further guidance from the COP Bureau on the issue of the consideration by the COP of the PCCB workplan in the light of the postponement of COP 26.

18. It was noted that all interventions made during the meeting and comments received via SurveyMonkey would be considered when finalizing the workplan intersessionally.

5. Technical support and guidance on building climate-related capacity

Proceedings

19. The agenda item was introduced and discussed in a plenary setting on 22 and 23 June. Discussions under this agenda item were structured into two segments which were co-facilitated by the PCCB Co-Chairs Marzena Chodor and Yongxiang Zhang.

20. An overview presentation of all recent and upcoming activities of the PCCB in the area of providing technical support and guidance on building climate-related capacity was made available on the meeting web page in the weeks prior to the meeting.²

21. The first segment under agenda item 5 took the form of a virtual plenary session taking stock of the outcomes of the 9th Durban Forum on capacity-building, which focused on the theme of “capacity-building to support the enhanced transparency framework – ensuring coherence and coordination of actions and support” and took place on 5 June 2020, and discussed how the outcomes could be addressed by the PCCB. PCCB members actively participated in the Forum as resource persons and provided inputs to the discussions during the breakout group discussions. At PCCB 4 the co-facilitators of the 9th Durban Forum, Edith Ofwona Adera and Roberta Ianna, reported on the key messages from the 9th Durban Forum and this was followed by a discussion among PCCB members and observers on ways and means for the PCCB to address the outcomes of the Durban Forum.

22. The PCCB acknowledged the rich and fruitful discussions during the Durban Forum and emphasized its importance in advancing the PCCB work areas. Members also expressed the need to further discuss the integration of the results from the Durban Forum in the PCCB workplan and intersessional work during 2020. This is linked to the discussion under item 8 (see section 8 below), where the PCCB discussed the implementation approach for the PCCB focus area under the next workplan period, through which the PCCB will follow up on the outcomes of the Durban Forum in greater depth.

23. The second segment featured a discussion on the concept note on developing a toolkit for assessing capacity-building needs and gaps, which is contained in the annex to document PCCB/2020/4. This was introduced in a presentation by the secretariat on the concept of the toolkit, and the floor was then opened to PCCB members for comments. It was acknowledged that the PCCB

² Available at https://unfccc.int/sites/default/files/resource/Technical_guidance_and_support_Activities_since_PCCB_3.pdf.

Network is a great resource for capturing information about tools and lessons learned on this issue from the perspective of different contexts and at the national level. There was broad consensus that the concept note is quite comprehensive but that the details could be further worked upon, and that looking at other toolkits could be useful because the PCCB does not want to duplicate efforts. The floor was then opened to observers for inputs, and they emphasized that the PCCB Network should be fully utilized in operating the toolkit in relation to best practices and to maintain the mandate of the PCCB on coherence and coordination in seeking to avoid duplication of capacity-building efforts.

24. Comments received via SurveyMonkey included recommendations to design the toolkit with future audiences in mind and not to solely create a list of existing tools; a suggestion to create an interactive guide as part of the toolkit for countries using it; and that the toolkit should more clearly support the development of nationally determined contributions (NDCs) and national adaptation plans, but also aim to look beyond just NDCs and at long-term strategies. All comments received via this platform will be taken into consideration by the PCCB when further developing the toolkit intersessionally.

Outcomes and next steps

25. With regard to the 9th Durban Forum on capacity-building, the PCCB will take the recommendations of the Durban Forum forward in its intersessional work.

26. Regarding the concept note for developing a toolkit for assessing capacity-building needs and gaps, the PCCB agreed on the following:

(a) To continue work on this matter intersessionally, with a view to agreeing on the scope, approach and format of the toolkit, while taking into account the suggestion to cover aspects broader than NDCs;

(b) To further develop the concept note for the toolkit, contained in document PCCB/2020/4, in a participatory manner with relevant actors, such as the PCCB Network members and other constituted bodies, with a view to agreeing on a final concept note and draft implementation plan by the end of 2020;

(c) To consider reaching out to the NDC Partnership and other relevant actors regarding potential collaboration on the development of the toolkit.

6. Coherence and coordination of capacity-building under the Convention

Proceedings

27. The agenda item was introduced and discussed in a plenary setting on 23 June. Discussions were structured into two segments which were co-facilitated by the PCCB Co-Chairs Marzena Chodor and Yongxiang Zhang, with presentations from PCCB member Roberta Ianna and the secretariat in segment one, concerning the establishment of an informal coordination mechanism for capacity-building under the Convention.

28. An overview presentation of all recent and upcoming activities of the PCCB in the area of coherence and coordination of capacity-building under the Convention was made available on the meeting web page in the week prior to the meeting.³

29. The first segment on agenda item 6 featured a presentation from the lead of PCCB working group 1, Roberta Ianna, and the secretariat on the concept note for establishing an informal coordination mechanism for capacity-building under the Convention.

30. The second segment on agenda item 6 involved members of the PCCB engaging in a round-table with invited representatives of constituted bodies under the Convention and the Paris Agreement, operating entities of the Financial Mechanism, and relevant processes under the Convention and Paris Agreement to discuss the possible development and implementation of an informal mechanism for coordination on capacity-building. First, the floor was opened to comments from invited representatives, and a key comment was that the main value of such an informal

³ Available at https://unfccc.int/sites/default/files/resource/Coherence_and_coordination_-_activities_since_PCCB3.pdf.

coordination arrangement appeared to be the meeting space outside of formal meetings to coordinate and enable synergies through planning and increased opportunities for dialogue and cooperation. It was highlighted that the capacity-building portal could be used to showcase the outcomes from the coordination process, and invited representatives expressed a commitment to the proposed informal coordination mechanism. At the end of the round-table discussion the PCCB agreed to revise the above-mentioned concept note intersessionally under the leadership of working group 1, with a view to capturing the comments provided during the round table. Discussions that followed concerned integrating into the chosen modality, to the extent possible, existing arrangements for coordination across constituted bodies, such as the focal points system used by a number of these bodies; how to use the forward-looking calendar of events to maximize efficiency; and how to ensure that coordinating informally does not place too heavy a workload on participants. It was also agreed that the name ‘informal coordination mechanism’ was not best suited to the function of this activity, and that this will be later changed to a more suitable title. Many of the representatives of constituted bodies also took the opportunity of the round table to highlight their recent work on capacity-building and collaborative efforts with the PCCB.

31. Comments received via SurveyMonkey emphasized the need for a dedicated space to coordinate informally on capacity-building, and that the current range of coordination mechanisms does not fully cover the needs described in the mandate for the PCCB. All the comments received will be taken into consideration by the PCCB when revising the concept note for the informal coordination mechanism for capacity-building under the Convention, intersessionally.

Outcomes and next steps

32. Acknowledging the mandate given to the PCCB to increase coherence and coordination of capacity-building under the Convention,⁴ the PCCB agreed:

(a) To further revise the concept note, contained in document PCCB/2020/5, intersessionally under the leadership of working group 1, with a view to capturing the views and comments shared during the round-table discussion at PCCB 4 and to consider any further comments received via SurveyMonkey;

(b) That working group 1 present a revised concept note for the consideration and agreement by all PCCB members, taking into account the timeline for submission of the annual technical progress report to which this document would be annexed.

7. Awareness-raising, outreach, and knowledge- and information-sharing

Proceedings

33. The agenda item was introduced and discussed in a plenary setting on 24 June. Discussions were structured into three segments which were co-facilitated by the PCCB Co-Chairs Marzena Chodor and Yongxiang Zhang.

34. Similar to agenda items 5 and 6, an overview presentation of all recent and upcoming activities of the PCCB in the area of awareness-raising, outreach, and knowledge- and information-sharing was made available on the meeting web page in the weeks prior to the meeting.⁵

35. The first segment on agenda item 7 featured a review of the implementation of the strategic plan for stakeholder engagement, communications and resource mobilization. This included evaluating the review report contained in document PCCB/2020/6. The PCCB was also invited to agree on the appropriate next steps for the next workplan period, 2021–2024. Considering the extension of the mandate of the PCCB and subsequent development of a new workplan for 2021–2024, and to ensure a smooth transition between the two workplans, the PCCB was invited to:

(a) Publish the review report, and continue to monitor and report on the implementation of the strategic plan for June 2020 to June 2021, following the same structure used in the current report;

(b) Consider developing separate strategies for stakeholder engagement and communications for the duration of the next workplan, incorporating the insights gained from the

⁴ Decision 1/CP.21, para. 71, and decision 9/CP.25, para. 9.

⁵ Available at: https://unfccc.int/sites/default/files/resource/Awareness_raising_and_outreach_activities_since_PCCB_3.pdf.

implementation of the strategic plan as well as related activities on this topic under the 2017–2020 rolling workplan.

36. The floor was then opened to comments from PCCB members, and the discussion that followed centered on how to guide the work of the strategic plan, with overall consensus from the PCCB members that the strategic plan is a good product and that the work should be aligned with what is happening in the wider climate space where possible. The floor was then opened for observer comments, and there was a comment by the representative from the Nairobi Work Programme regarding its ongoing correspondence with the PCCB on areas for collaboration and a suggestion that future work between the PCCB and stakeholders could focus on thematic areas of engagement. The PCCB welcomed this invitation and is looking forward to further specifying details and plans for collaboration.

37. The second segment on agenda item 7 featured a discussion on the launch of the PCCB Network and the opening of the working groups of the PCCB. Under this item the PCCB was invited to:

(a) Consider priority issues related to the launch and implementation of the PCCB Network, including the implementation timeline of the pilot phase, as contained in document PCCB/2020/7, and agree on the working modalities of the PCCB for guiding the development of and implementing the pilot phase of the PCCB Network; the criteria for evaluating additional activities of the Network; and of relevant elements of and appropriate next steps in monitoring and evaluating the pilot phase;

(b) Review the proposed draft criteria for the participation of external stakeholders in PCCB working groups, as contained in document PCCB/2020/8, and agree on appropriate next steps.

38. The floor was then opened for comment from PCCB members, firstly on issues related to the PCCB Network. There was broad consensus on the success of the launch of the PCCB Network and the discussion highlighted the usefulness of preparing monthly status reports and the need for continuing to include input from Parties on the workings of the PCCB Network. There were no observer comments when the floor was opened. The floor was then opened for comments from PCCB members on the participation of external stakeholders in working groups. The draft criteria for the participation of external stakeholders in working groups of the PCCB were regarded as generally good and the discussion focused on the need to look at criteria used by other constituted bodies and the terminology to be used when referring to external stakeholders. The term ‘external experts’ was agreed upon by members. The floor was then opened to observers for comments, which were positive and included offers to coordinate partnerships. The Nairobi Work Programme in particular highlighted that it has already been working with the PCCB to promote the PCCB Network and that it has a wide group of experts with experience of working with constituted bodies, and that it would be happy to identify suitable partnerships between the PCCB and external experts, once the criteria are fully developed and agreed upon.

39. Comments received via SurveyMonkey on the engagement of external stakeholders highlighted the importance of selecting a broad range of experts to ensure they are representative of the variety of interests among developing country Parties, to make the engagement process as collaborative as possible and to move away from overly relying on historical resources for reference.

40. The third segment on agenda item 7 discussed planning for the third Capacity-building Hub. The postponement of COP 26 to 2021 has affected the planning of the Hub and the PCCB needed to adjust its approach to planning the event. The PCCB was invited to:

(a) Consider the concept note for the Capacity-building Hub at COP 26, as contained in document PCCB/2020/9, and discuss appropriate next steps for implementing the Hub in the light of the postponement of COP 26;

(b) Share views on the proposed approach to finalize the thematic focuses, modalities of sessions and timeline of action for the implementation of the third Capacity-building Hub intersessionally, led by working group 3 whose work focuses on “Awareness-raising, communications and stakeholder engagement”;

(c) Discuss and share views on possible activities to keep up the momentum on capacity-building during the intersessional period, now that the Hub has been postponed to 2021.

41. The floor was opened to comments from PCCB members and there was discussion on how the PCCB can maintain momentum with the Capacity-building Hubs in the light of COP 26 being postponed, and the possibility of organizing virtual events in November 2020 when COP 26 was originally planned to take place. The floor was then opened to observers for comments and these emphasized the opportunity to take advantage of a virtual setting to maintain momentum on the Hub.

Outcomes and next steps

42. Regarding the review of the implementation of the strategic plan for stakeholder engagement, communications and resource mobilization, the PCCB agreed to:

- (a) Continue the ongoing workstreams on mapping stakeholders and seeking feedback in accordance with the guidelines contained in the strategic plan;
- (b) Develop results-based assessment frameworks in order to evaluate the effectiveness of future stakeholder engagement and communication strategies and activities;
- (c) Continue to facilitate access to useful information, guidance, reports, blogs, opinion pieces and public presentations related to capacity-building using the digital means available to the PCCB, including the capacity-building portal, the PCCB Network and social media channels;
- (d) Publish the review report on the implementation of the strategic plan, contained in the annex to document PCCB/2020/6, on the PCCB web page;
- (e) Continue to monitor and report on the implementation of the strategic plan for June 2020 to June 2021, following the same structure as that used in the above-mentioned review report;
- (f) Develop separate strategies for stakeholder engagement and communications for the 2021–2024 workplan, incorporating the insights gained from the implementation of the strategic plan and activities related to stakeholder engagement and communications under the 2017–2020 rolling workplan.

43. Regarding the item on issues related to the launch and implementation of the PCCB Network, the PCCB agreed:

- (a) To extend the PCCB Network pilot phase until the end of 2021, and adjust the timeline accordingly;
- (b) To keep the PCCB Network taskforce as the working modality of the PCCB for guiding the pilot phase of the PCCB Network;
- (c) On the criteria for evaluating additional activities of the PCCB Network proposed by Network members, as included in document PCCB/2020/7, to reflect the suggested minor edits to the language to minimize repetition, as requested by PCCB members at PCCB 4.

44. Regarding the next steps for monitoring and evaluating the pilot phase for the PCCB Network, the PCCB agreed on the relevant elements as presented in document PCCB/2020/7 to be incorporated into an evaluation framework for the pilot phase. The expected timeline for the finalization of the evaluation framework, and for the preparation and submission of the evaluation report are to be adjusted in accordance with the extension of the pilot phase period.

45. Regarding the opening of PCCB working groups to external stakeholders, the PCCB agreed to finalize intersessionally the criteria for opening the working groups, contained in document PCCB/2020/8, with a view to the PCCB agreeing on the criteria at PCCB 5 and to subsequently open its working groups.

46. Regarding the third Capacity-building Hub, the PCCB agreed to:

- (a) Endorse the concept note contained in document PCCB/2020/9;
- (b) Appoint working group 3 to continue the preparation of the third Capacity-building Hub intersessionally, with the understanding that the thematic focuses of the Hub will be decided and approved by all members of the PCCB;
- (c) Keep up momentum on capacity-building during 2020, by facilitating virtual activities of the PCCB Network in 2020.

8. Focus area of the Paris Committee on Capacity-building for 2021

Proceedings

47. Agenda item 8 was introduced and discussed in a plenary setting on 25 June. Discussions were facilitated by the PCCB Co-Chair Yongxiang Zhang.
48. On the basis of previous work performed by the PCCB, including at its annual Capacity-building Hubs, the following three options for the PCCB focus area were determined and included in the background note for this agenda item (document PCCB/2020/10):
- (a) Building capacity to facilitate the coherent implementation of NDCs and the Sustainable Development Goals (SDGs);
 - (b) Enhancing the monitoring and evaluation of capacity-building activities;
 - (c) Increasing climate ambition through capacity-building among youth and educators.
49. After presenting each of the proposed options for the 2021 PCCB focus area, the floor was opened to PCCB members for comments. There were discussions on the merits of options (a) and (c) and, in particular, the importance of language in the focus area and ensuring that the focus is not too broad and remains in keeping with the mandate of the PCCB; the reference to both NDCs and SDGs; and opportunities for collaboration with other bodies within each option. It was emphasized that elements of option (c), on working with youth and educators, can be included under the framework of option (a). The floor was then opened to observers for comments, and these highlighted the relevance of option (a), particularly as the COVID-19 pandemic may have an impact on the implementation of NDCs.
50. There was a short discussion regarding the proposed implementation approach for the 2021 focus area, which entails the active participation of PCCB members in the Durban Forum, possible webinars relating to the topics or subtopics of the Durban Forum, and a dedicated focus area day at the annual Capacity-building Hub at the COP. This approach was largely agreed upon by members and will be further discussed intersessionally.
51. Comments received via SurveyMonkey were in relation to support for option (a) as the 2021 focus area for the PCCB, and acknowledging that while the SDGs are too broad to be addressed directly there should be an explanation beneath the focus area emphasizing the clear impact of capacity-building to areas which focus on different aspects to help solidify the value of the PCCB to the overall process of achieving the SDGs.

Outcomes and next steps

52. Regarding the 2021 focus area for the PCCB, there was agreement that the 2021 focus area will be “Building capacity to facilitate the coherent implementation of nationally determined contributions in the context of national development plans”.
53. The implementation approach for the PCCB focus area in the next workplan period will be decided intersessionally, pending the revision of the informal coordination mechanism concept note, contained in document PCCB/2020/5, with a view to adding an appropriate reference related to ensuring coherence and coordination with other relevant work under the Convention and the Paris Agreement when implementing the annual PCCB focus area.

9. Other matters

Proceedings

54. Agenda item 9 was introduced and discussed in a plenary setting on 25 June. Discussions were organized in two segments and were facilitated by PCCB Co-Chair Marzena Chodor.
55. The first segment under agenda item 9 concerned the election of a gender focal point for the PCCB in line with the provisions in the gender mainstreaming standard.⁶ The role of the gender focal point is to champion the integration of gender considerations in the work of the PCCB, to liaise with the gender focal points of other constituted bodies, the secretariat and stakeholders who can

⁶ The PCCB gender mainstreaming standard was agreed by the committee in 2019 and annexed to its 2019 technical progress report (FCCC/SBI/2019/13).

support the integration of gender, and to identify and share challenges and successes of implementation. Jeniffer Hanna was nominated by several members of the PCCB and agreed to take on the role of gender focal point.

56. The second segment under agenda item 9 concerned the annual technical progress report of the PCCB. The secretariat presented information regarding the impacts of the COP 26 postponement on the annual report this year, information on the submission deadlines, and the tentative schedule for preparing and finalizing the report. There were no comments by members on this agenda item.

Outcomes and next steps

57. Regarding the election of a gender focal point for the PCCB, there was complete agreement to elect Jeniffer Hanna as gender focal point.

58. Regarding the 2020 technical progress report of the PCCB, there was agreement on the following timeline for reviewing and clearing the annual technical progress report:

(a) The unedited draft report would be shared with members by 9 September 2020 at the latest, allowing members five working days to review and provide feedback;

(b) The revised unedited draft report would be shared with members by 18 September 2020 at the latest, allowing members five working days to review and provide feedback;

(c) The final, edited report would be shared with members by 1 October 2020 for approval on a no-objection basis by 7 October 2020.

10. Closure of the meeting

59. The fourth meeting of the PCCB was closed on Thursday, 25 June, at 4:45 p.m.

Annex

Background notes for the fourth meeting of the Paris Committee on Capacity-building

<i>Title</i>	<i>Symbol</i>
Provisional agenda and annotations	PCCB/2020/1
Organizational matters	PCCB/2020/2
Background note on the draft 2021–2024 workplan of the Paris Committee on Capacity-building	PCCB/2020/3
Background note on developing a toolkit for assessing capacity-building needs and gaps	PCCB/2020/4
Background note on establishing an informal coordination mechanism on capacity-building under the Convention	PCCB/2020/5
Background note on the review of the status and progress of work under the strategic plan for stakeholder engagement, communications and resource mobilization of the Paris Committee on Capacity-building	PCCB/2020/6
Background note on the launch and implementation of the PCCB Network	PCCB/2020/7
Background note on criteria for the participation of external stakeholders in working groups of the Paris Committee on Capacity-building	PCCB/2020/8
Background note on the Capacity-building Hub at the twenty-sixth session of the Conference of the Parties	PCCB/2020/9
Background note on the 2021 focus area of the Paris Committee on Capacity-building	PCCB/2020/10