



## REQUEST FOR EXPRESSION OF INTEREST (EOI)

<b>Title of EOI:</b>	<b>Provision of a Talent Management System (TMS)</b>
<b>Solicitation Number:</b>	<b>RFP 2022-053</b>
<b>Date of this EOI:</b>	<b>28 June 2022</b>
<b>Closing Date for Receipt of EOI:</b>	<b>12 July 2022</b>
<b>UNSPSC Code:</b>	<b>81111503, 81111505, 81111511, 81112204, 81112205, 81112210</b>
<b>Address EOI for the Attention of:</b>	<b>Procurement Officer</b>
<b>E-Mail Address:</b>	<b>quotation@unfccc.int</b>

This notice is intended to inform existing and potential suppliers of the UNFCCC secretariat's intent to conduct a solicitation exercise.

### **DESCRIPTION OF REQUIREMENTS**

**The UNFCCC secretariat is seeking a qualified vendor to provide the following:**

to manage a successful implementation of its talent management system in close collaboration with UNFCCC. To achieve this aim, the ideal contractor will be able to work with UNFCCC in a highly collaborative manner, with sensitivity to the political and multi-national culture of the organisation.

The following are some of the key organizational drivers for implementing the talent management system:

- Supporting a more strategic approach to learning and capacity development;
- Streamlining the delivery-related aspects of learning and capacity development;
- Broadening the scope of learning technologies and functionalities used, and encouraging a more systematic use of online learning packages, online collaboration, and virtual meeting/training facilitation;
- Systematic linkage with UNFCCC HR processes, data and information systems;
- Enabling staff and external users to proactively drive and manage their own learning;
- Supporting a more strategic approach to performance management and organizational development.

Detailed specifications will only be provided as part of the ITB, which will be issued after the closing date of this request for EOI. Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

### **VENDOR REGISTRATION**

**Vendors must be registered at the UN Global Marketplace (UNGM) in order to be eligible to participate in any solicitation.**

Vendors not yet registered should apply for registration on the UNGM (<http://www.ungm.org>). We strongly recommend all companies to register at least at Level 1 prior to participating in any solicitations.

Vendors already registered at the UN Global Marketplace must ensure that information and documentation provided in connection with their registration are up to date in UNGM.

Please verify and ensure that your company is registered under its full legal name.

### **HOW TO RESPOND TO THIS NOTICE**

Vendors interested in participating in the planned solicitation process should complete and submit the Vendor Response Form of this EOI to the Procurement Officer before the closing date set forth above.

Due to the high volume of communications, the UNFCCC secretariat is not in a position to issue confirmation of receipt of EOIs.

**NOTE**

This notice is posted for information only and does not constitute a solicitation. The UNFCCC secretariat reserves the right to change or cancel these requirements at any time. The UNFCCC secretariat considers a firm's qualifications and experience in the particular commodity/service area, and previous performance, when preparing a list of invitees. Thus submitting an EOI does not automatically guarantee a firm will be considered for receipt of the solicitation when issued.

# VENDOR RESPONSE FORM

<b>Title of EOI:</b>	<b>Provision of a Talent Management System (TMS)</b>
<b>Solicitation Number:</b>	<b>RFP 2022-053</b>

## COMPANY INFORMATION

<b>UNGM Vendor ID Number:</b>	
<b>Legal Company Name:</b>	
<b>Company Contact:</b>	
<b>Address:</b>	
<b>City:</b>	
<b>Postal Code:</b>	
<b>Country:</b>	
<b>Phone Number:</b>	
<b>Email Address:</b>	
<b>Company URL:</b>	

**To be eligible to participate in the solicitation process, please declare that:**

Your company has a written corporate environmental policy, consistent with ISO 14001 (International Organisation for Standardisation), or equivalent.	<input type="checkbox"/> YES
Copy of corporate environmental policy attached	<input type="checkbox"/> YES
Your company observes the UN Global Compact ten core values in the areas of human rights, labour standards, environment, and anti-corruption.	<input type="checkbox"/> YES
Your company has not declared bankruptcy, is not involved in bankruptcy or receivership proceedings, and there is no judgement or pending legal action against your company that could impair your company's operations in the foreseeable future	<input type="checkbox"/> YES
Your company has no unpaid debts to any public organization exceeding €15,000.00	<input type="checkbox"/> YES
Your company is not under formal investigation, nor has been sanctioned within the preceding three years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to, corruption, fraud, coercion, collusion, obstruction, or any other unethical practice	<input type="checkbox"/> YES
Your company has not been found guilty of grave professional misconduct, including non-compliance with environmental legislation, or of having not fulfilled obligations relating to the payment of social security contributions.	<input type="checkbox"/> YES

<b>Signature:</b>	
<b>Name and Title:</b>	
<b>Date:</b>	