

EXPERT MEETING TO ASSESS EXPERIENCES IN THE USE OF THE REPORTING AND REVIEW GUIDELINES OF GHG INVENTORIES OF ANNEX I PARTIES

Beethovenhalle, Wachsbleiche 16, 53111 Bonn, 4 – 6 December 2001

The purpose of the expert meeting is to advance the methodological work needed to revise the guidelines for the preparation of national communications by Parties included in Annex I to the Convention, Part I: UNFCCC reporting guidelines on annual inventories (reporting guidelines) and the UNFCCC guidelines for the technical review of greenhouse gas inventories from Parties included in Annex I to the Convention (review guidelines), mandated by decisions 3/CP.5, 6/CP.5 and the decision on these matters adopted at COP 7 (attachment to FCCC/SBSTA/2001/L.9). The participants at the expert meeting will assess the experience gained during the trial period by Parties, review experts and the Secretariat in the use of the reporting guideline and review guidelines.

It is expected that this expert meeting will contribute to ensuring that the revisions of the reporting and review guidelines take into account this experience.

Agenda

Day 1 - 4 December 2001, Tuesday

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| 8.00am | Registration |
| 9.30am | Welcome
Mr. Halldor Thorgeirsson, SBSTA Chairman |
| 9.45am | Remarks on the future of reporting and review of GHG inventories
Mr. Dennis Tirpak, Co-ordinator of the Science and Technology Programme |
| 10.00am | Presentation of the documents on methodological and operational issues relating to the reporting guidelines. <ul style="list-style-type: none">• FCCC/SBSTA/2001/5 ; FCCC/SBSTA/2001/5/Add.1 ; FCCC/SBSTA/2001/MISC.4 ; FCCC/SBSTA/2001/MISC.5 and notes for proposals on possible changes of sectoral tables in the CRF.
Ms Rocio Lichte – secretariat• Working papers on possible modifications to the UNFCCC reporting guidelines needed to reflect the IPCC good practice guidance and on alternative formats for LUCF sectoral tables 5A-D.
Mr. Thomas Martinsen – resource person. |

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Day 1 - 4 December 2001, Tuesday (Continuation)

- 10.25am Update of review activities during the trial period and presentation of the document on methodological and operational issues relating to the review guidelines. FCCC/SBI/2001/12
Mr. Stelios Pesmajoglou – secretariat.
- 10.40am Current and future software for the CRF reporting and the review process
Mr. James Grabert and Mr. Tleussen Temertekov – secretariat
- 10.55am – 11.10am Coffee Break
- 11.10pm – 11.30pm Key issues to be addressed at the expert meeting.
Mr. Roberto Acosta - secretariat
- 11.30am – 12.00am Q & A for all presentations by the secretariat.
- 12.00am – 1.30pm Round Table discussion by Parties on their experience with individual reviews using different approaches.
- United States of America (In-country and desk reviews)
 - The Netherlands (Centralized and desk reviews)
 - Australia (In-country and centralized reviews)
 - Austria (In-country and centralized reviews)
 - New Zealand (In-country, centralized and desk reviews)
- 1.30pm – 3.00pm Lunch
- 3.00pm – 6.00pm Convening of three working groups. The working groups will assess the use of the guidelines/software and will make suggestions for their improvement.
1. Reporting guidelines
 2. Review guidelines
 3. Software Development
- Coffee Break from 4.15pm – 4.45pm*
- 6.00pm End of day 01
- 7.00pm – 9.00pm “Get-Together”, Beethovenhalle

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Day 2 - 5 December 2001, Wednesday

- 9.00am – 10.30am Plenary Session
- Update and discussion of day 1
(Reporting and review working groups)
 - Presentation by the software group to get feedback from the other groups for further work.
- 10.30am – 11.00am Coffee Break
- 11.00am – 1.00pm Working Group discussions
- 1.00pm – 2.00pm Lunch
- 2.00pm – 6.00pm Working Group discussions
- Coffee Break from 4.00pm – 4.30pm*
- 6.00pm End of day 02

Day 3 - 6 December 2001, Thursday

- 9.00am - 10.00am Plenary Session
- Update and discussion of day 2
(Reporting, review and software working groups)
- 10.00am – 1.00pm Working Group discussions
- Coffee Break from 11.00am – 11.30am*
- 1.00pm – 2.00pm Lunch
- 2.00pm – 5.00pm Presentation and discussion on conclusions of each working group.
- Software development
 - Reporting guidelines
 - Review guidelines
- 5.00pm – 5.15pm Final remarks
- 5.15pm End of meeting

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Documents for the expert meeting

- 1) FCCC/SBSTA/2001/5 and Add.1: Report on the use of the UNFCCC reporting guidelines on annual inventories.
- 2) FCCC/SBI/2001/12: Ongoing activities on reporting and review of GHG inventories in Parties included in Annex I to the Convention.
- 3) FCCC/SBSTA/2001/MISC. 4: Experience in the use of the UNFCCC reporting guidelines on annual inventories by Annex I Parties and alternative formats for sectoral background data tables 5A-D on land-use change and forestry of the common reporting format.
- 4) FCCC/SBSTA/2001/MISC.5: Experience with using the good practice guidance in preparing the 2001 inventories by Annex I Parties.
- 5) Preliminary guidance for experts participating in the individual reviews of national greenhouse gas inventories. Updated version (Paper prepared by the secretariat for use by the review experts).
- 6) Working paper No.5: Key issues to be addressed at the expert meeting.
- 7) Working paper No.6: Possible modifications to the reporting guidelines to reflect good practice guidance
- 8) Working paper No.7: Possible modifications of the sectoral background data tables 5A to 5D on LUCF of the CRF
- 9) Input notes on possible modifications of sectoral tables of the CRF resulting from the experience gained during the trial period and the consideration of the good practice guidance
- 10) Extract from document FCCC/CP/2001/L.29: National systems, adjustments and guidelines under Articles 5,7 and 8 of the Kyoto Protocol – Draft guidelines for review under Article 8 of the Kyoto Protocol

IPCC Good Practice Guidance and Uncertainty Management in National GHG Inventories.

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