



FRAMEWORK CONVENTION ON CLIMATE CHANGE - Secretariat  
CONVENTION - CADRE SUR LES CHANGEMENTS CLIMATIQUES - Secrétariat

Bonn, 18 August 2011

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Page 1 of 7

**Information Note**  
**United Nations Climate Change Conference, Panama**  
**1 to 7 October 2011**

The secretariat would like to convey practical information to participants concerning the arrangements for the third part of the sixteenth session of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol (AWG-KP 16) and the third part of the fourteenth session of the Ad Hoc Working Group on Long-term Cooperative Action under the Convention (AWG-LCA 14).

The Annex attached to this note contains information on visas as provided by the Government of Panama. Particular attention should be given to the exemption of visas (Page 4) and the conditions for the issuance of a visa at the port of entry for those participants who do not have a diplomatic mission of the Republic of Panama in their territory (Page 5). The corresponding application form for a request for visa at the port of entry is also attached.

Any additional information regarding the sessions will be posted soon on the UNFCCC website <[www.unfccc.int](http://www.unfccc.int)>.

Yours sincerely,

*(Signed by)*

Horacio Peluffo  
Protocol and External Relations Officer

**Distribution:** To all Parties and observer States through national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



## Annex

**UN CLIMATE CHANGE CONFERENCE  
PANAMA – OCTOBER 2011****VISA REQUIREMENTS AND PROCEDURES**

- I. The citizens of the following countries do not require a visa to enter Panama, regardless that their passport is ordinary, or diplomatic, official, consular or special:

Antigua & Barbuda	Belize	Slovenia	Kuwait	Portugal	San Marino
Germany	Canadá	Estonia	Lithuania	Qatar	Trinidad & Tobago
Andorra	Colombia	France	Latvia	Saharaui Republic	Thailand
Argentina	Republic of Korea	Finland	Liechtenstein	United Kingdom	Turkey
Saudi Arabia	Costa Rica	Guatemala	Luxembourg	Czech Republic	Uruguay
Australia	Chile	Granada	Mexico	Greece	Venezuela
Austria	Cyprus	Guyana	Monaco	Romania	BNO (British National Overseas)
Barbados	Denmark	Honduras	Malta	St. Kitts & Nevis	
Bolivia	Dominica	Hungary	New Zealand	St. Lucia	
Bahamas	Ecuador	Israel	Nicaragua	San Vicent & the Granadines	
Bosnia – Herzegovina	El Salvador	Italy	Norway	Holy See	
Brazil	United Arab Emirates	Iceland	Netherlands	Switzerland	
Belgium	Spain	Ireland	Paraguay	Singapore	
Brunei	United States of America	Japan	Peru	Sweden	
Bulgaria	Slovak Republic	Jamaica	Poland	South Africa	



- II. The citizens of the following countries do not require a visa to enter Panama if they possess a diplomatic, consular, official or special passport only:

Philippines
Dominican Republic
Ukraine
Vietnam
Haiti
Cuba
Russian Federation

- III. The citizens of the following countries require a stamped visa on their passport to enter Panama:

Angola	Ghana	Malawi	St Thomas y Prince
Belorussia	Marshall Islands	Mauritius	Samoa
Botswana	Comoros Islands	Nauru	Togo
Cap Vert	Salomon Islands	Palau	Tonga
Cameroon	Kiribati	Papua New Guinea	Tuvalu
Croatia	Moldavia	Central African Republic	Ukraine
Russia Federation	Maldives	Congo	Vanuatu
Fiji	Mongolia	Dominican Republic	Vietnam
Georgia	Micronesia	Seychelles	Zimbabwe
Gabon	Madagascar	Swaziland	

*The countries that need a **STAMPED VISA** should request it at the nearest Panamanian Consulate presenting all the documents that are specified at the end of this document. Please allow 3 to 5 days for the processing of information from the date the documentation has been presented. The visa for UNFCCC participants will be free of charge.*





IV. The citizens of the following countries require an authorized visa to enter Panama:

Afghanistan	Ivory Coast	Indonesia	Malaysia	Pakistan	Tanzania
Albania	Cuba	Iran	Montenegro	DPR Korea	Tunisia
Armenia	Djibouti	Iraq	Mali	Democratic Republic of Congo	Tajikistan
Algeria	Eritrea	Jordania	Myanmar	Rwanda	Turkmenistan
Azerbaijan	Egypt	Kazakhstan	Mauritania	People's Republic of China	Uganda
Bahrain	Ethiopia	Kyrgyzstan	Morocco	Serbia	Uzbekistan
Benin	Philippines	Kenya	Mozambique	Senegal	Zambia
Burkina Faso	Gambia	Laos	Namibia	Sierra Leone	Yemen
Burundi	Guinea	Lebanon	Niger	Somalia	
Bangladesh	Guinea Bissau	Lesotho	Nigeria	Sudan	
Bhutan	Guinea Equatorial	Liberia	Nepal	Syria	
Cambodia	Haiti	Libya	Oman	Sri Lanka	
Chad	India	Macedonia	Palestine	Suriname	

*The countries that need an AUTHORIZED VISA should request it at the nearest Panamanian Consulate presenting all the documentation specified at the end of this document. The Consulate will send the information to the National Migration Authority and to the National Security Council who authorize the visa. Please allow 10 working days for the processing of information. The visa for UNFCCC participants will be free of charge.*

#### IMPORTANT: EXEMPTION OF VISAS

According to the Executive Decree 248 of 21 July 2009 it was established that it will not be necessary to request a visa to enter to Panama, regardless of your nationality in the following circumstances:

- the person has a valid visa duly emitted by Australia, Canada, Great Britain, United States of North America or of any State that is part of the European Union;
- and that the visa has been used at least once to enter that the territory of the country issuing the visa;
- or if you prove that you are a legal resident of the countries abovementioned.

#### REQUIREMENTS FOR VISA APPLICATION

- Valid passport for more than 90 days from the planned date of arrival
- Photocopy of the passport page that has the picture and general information
- Fill out the visa request form
- An official note from the institution on behalf which the participant represents at the Climate Change Conference of October 2011 in Panama.



## **SPECIAL PROCEDURE ONLY IN CASES WHERE THERE IS NO PANAMANIAN CONSULATE**

1. The participant shall fill out the request form (TYPED) and sign it. A scanned copy of the signed form, together with the copy of the passport page and the letter of the institution he/she represents shall be sent to the UNFCCC Secretariat via email: [VisasAWGsPanama@unfccc.int](mailto:VisasAWGsPanama@unfccc.int).
2. The UNFCCC Secretariat will check that these are pre-registered participants to the UN Climate Change Conference of October 2011 in Panama, and will send all documentation to the Ministry of Foreign Affairs of Panama.
3. If it is an ordinary passport, the Ministry of Foreign Affairs will send the documentation to the National Migration Service for its approval. Once it has been approved, the National Migration Service will issue a notification in Spanish to the UNFCCC Secretariat with the visa authorization and stating that the visa will be stamped upon arrival to Panama.
4. If the passport is Diplomatic, Consular, Official or Special, the Ministry of Foreign Affairs will process the request and once authorized will issue a notification in Spanish to the UNFCCC Secretariat that the visa has been authorized and that it will be stamped upon arrival to Panama.
5. The UNFCCC Secretariat will then send a notification from the Secretariat, in the appropriate language, stating that the visa has been issued and attaching the notification of Panama. The participant shall present these two documents at the airline counter to be able to board the airplane. Upon arrival to Panama these notifications shall be presented to the Migration officials so the visa will be stamped in the participant's passport.

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1. **Nombre completo del Turista:** \_\_\_\_\_  
*Tourist full name*                      **Primer nombre**    **Segundo nombre**    **Apellidos**  
*First name*                      *Middle name*                      *Last names*

2. **Nombre usual:** \_\_\_\_\_ **Nombre Legal** \_\_\_\_\_  
*Usual name*                      *Legal name*

3. **Estado Civil:** \_\_\_\_\_ **casado**                      **soltero**                      **unido**                      **divorciado viudo**  
*Marital status*                      *Married*                      *Single*                      *Coupled*                      *Divorced Widow(er)*

4. **Número de Pasaporte** \_\_\_\_\_ **País que lo Expide** \_\_\_\_\_  
*Passport number*                      *Issuing country*

5. **Fecha de vencimiento del pasaporte** \_\_\_\_\_  
*Passport expiration date*

6. **País de residencia y dirección actual del solicitante.**  
*Applicant's country of residence and address*

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**País Estado,**                      **Provincia o Departamento Ciudad**  
*Country State,*                      *Province or Department City*

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**Avenida, Calle y N° de Casa o Habitación.**  
*Avenue, Street, House or Room number*

7. **Correo electrónico (electronic mail)** \_\_\_\_\_

8. **Nacionalidad** \_\_\_\_\_ **Ocupación /Profesión Actual** \_\_\_\_\_  
*Nationality*                      *Profession/Current job*



**9. Dirección del hotel o sitio donde va a hospedarse en Panamá**

\_\_\_\_\_  
*Address of the hotel, or place of residence while in Panama*

**10. Motivo del viaje (Reasons for traveling)** \_\_\_\_\_

\_\_\_\_\_ **Turismo (Tourism)**

☒ **Asistir a Seminarios, Ferias u otros eventos** (*To go to a seminar, fairs, or similar*)

\_\_\_\_\_ **Visitar familiares ( Hasta 90 días)** (*Family visit- up to 90 days*)

\_\_\_\_\_ **Hacer contactos de negocios** (*To make contact for possible businesses*)

\_\_\_\_\_ **Visitas comerciales y profesionales** (*commercial and professional visits*)

\_\_\_\_\_ **Recibir servicios médicos ambulatorios o tratamientos cortos.**

(*To receive an ambulatory medical or short treatment, services*)

\_\_\_\_\_ **Otros/Detalle** (*Other, give details*) \_\_\_\_\_

**Si va a ingresar como integrante de una excursión o con un plan de turista describir:**

*Describe, if you are going to enter the country, as a member of an excursion, or as a member of a tourist plan.*

**11. Certifico que he leído y comprendido todas las preguntas que aparecen en esta solicitud y que las respuestas que he dado en este formulario son correctas a mi mejor saber y entender. Entiendo que cualquier declaración falsa o engañosa puede dar como resultado la negativa permanente de una visa o de mi entrada a Panamá. Comprendo que la posesión de una visa no garantiza al portador el derecho a entrar a Panamá, al llegar a un puesto de entrada al país si se determina que no tengo ese derecho.**

*I certify that I have read and understood all questions in this request, and that answers I have given in this form are correct, to the best of my knowledge and comprehension. I understand that any false, or dubious, can produce, as a result, a permanent denial of the visa or my entrance to Panama. I understand that having a visa does not guarantee the bearer the right of entrance to the Republic of Panamas, when arriving to a port of entrance, it is determined I does not have such right.*

**NOMBRE Y FIRMA DEL SOLICITANTE:** \_\_\_\_\_

*Applicant's name and signature*

**Fecha** \_\_\_\_\_

*Date*

**Exclusivo para solicitudes Presentadas desde Panamá.**

*Exclusively for applications presented from Panama*

**NOMBRE Y FIRMA DEL ABOGADO (SI APLICA)**

*Lawyer's name and signature (if applicable)*

**Nombre** \_\_\_\_\_, **firma** \_\_\_\_\_  
*Name, signature*

**cédula** \_\_\_\_\_, **idoneidad** \_\_\_\_\_  
*personal identification number, competence*