



**FRAMEWORK CONVENTION ON CLIMATE CHANGE - Secretariat**  
**CONVENTION - CADRE SUR LES CHANGEMENTS CLIMATIQUES - Secrétariat**

**Bonn, 5 September 2008**  
Ref: ODES/AWGLCA3/AWGKP6.1/08  
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**MESSAGE TO PARTIES**  
**Early submission of information and views**

This note has been prepared as a reference tool for Parties to facilitate the early submission of information and views requested by the COP, CMP and subsidiary bodies. A chronological summary table for all upcoming deadlines is attached. Where the reports of the sessions are not yet available, the table includes references to the appropriate in-session documents.

For documents to be produced in a timely manner and to facilitate preparations for upcoming workshops, it is important that the submissions reach the secretariat on time. Electronic submissions, either on diskette/CD-ROM or via electronic mail, will facilitate the timely production of documents. E-mail submissions should be sent to [secretariat@unfccc.int](mailto:secretariat@unfccc.int); receipt will be acknowledged. Submissions formatted in MS Word 2000 are preferable but other software formats are also welcome. Where non-electronic submissions are provided, more time is needed to produce the document.

As submissions are compiled on an issue-by-issue basis, Parties are requested to identify each submission by its subject and mandate and, if possible, to send it as a separate document.

Yours sincerely,

**Original Signed**  
**Richard J. Kinley**  
**a signé l'original**

Richard Kinley  
Deputy Executive Secretary

<p><b>Distribution:</b> To Parties and observer States through national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.</p>
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## Upcoming deadlines for submission of views or information by Parties

Submission		Date
<b>2008</b>		
1.	<u>Enabling the full, effective and sustained implementation of the Convention through long-term cooperative action now, up to and beyond 2012 (AWG-LCA)</u> Ideas and proposals and, where appropriate and to the extent possible, specific textual proposals on the elements contained in paragraph 1 of the Bali Action Plan, taking into account the interlinkages among the elements and the specific subparagraphs under each of the elements (See FCCC/AWGLCA/2008/8, paragraph 25)	On-going (see footnote for important dates*)
2.	<u>Enabling the full, effective and sustained implementation of the Convention through long-term cooperative action now, up to and beyond 2012 (AWG-LCA)</u> Ideas and proposals on the subjects of the AWG-LCA workshops scheduled for 2008 (See FCCC/AWGLCA/2008/8, paragraph 26)	On-going (see footnote for important dates*)
3.	<u>Land use, land-use change and forestry (AWG-KP)</u> Information to enhance understanding of the implications of possible options for addressing, where applicable, the definitions, modalities, rules and guidelines for the treatment of LULUCF, including implications for accounting, before its resumed sixth session (See FCCC/KP/AWG/2008/L.11, paragraph 3)	On-going (to be posted on the web by 20 November 2008)
4.	<u>Analysis of mitigation potentials and identification of ranges of emission reduction objectives of Annex I Parties (AWG-KP)</u> Additional and updated available information and data from Annex I Parties related to the tasks set out in paragraph 17 (a) (i) and (ii) of FCCC/KP/AWG/2006/4; and on the scale of emission reductions to be achieved by Annex I Parties in aggregate; as well as on the topics to be covered and expert/organizations to be invited to participate in the in-session workshop (to be held at the resumed sixth session of the AWG-KP) on the tasks set out in paragraph 17 (a) (i) and (ii) of FCCC/KP/AWG/2006/4 (See FCCC/KP/AWG/2007/5, paragraph 21 (d) (i))	5 September
5.	<u>Research and systematic observation</u> Additional information on national activities with respect to implementing the Implementation Plan for the Global Observing System for Climate in Support of the UNFCCC (See FCCC/SBSTA/2005/10, paragraph 95 and FCCC/SBSTA/2007/16, paragraph 36)	15 September

\*All AWG-LCA submissions will be posted on the web as soon as they are received.

The submissions received before **30 September 2008** will be taken into account in a document assembling the ideas and proposals on the elements contained in paragraph 1 of the Bali Action Plan to be prepared by the Chair prior to the fourth session as invited by the AWG-LCA (FCCC/AWGLCA/2008/L.7).

The submissions received before **14 November 2008** will also be compiled into a MISC document and made available one week before the session.



2008		
6.	<u>Least Developed Countries Fund</u> Information from Parties and intergovernmental organizations on implementation of NAPAs, including on assessing funds from the LDCF (See FCCC/SBI/2007/15, paragraph 45)	19 September
7.	<u>Implementation of Article 4, paragraphs 8 and 9, of the Convention</u> Views on the status of implementation of Article 4, paragraph 8, of the Convention, decision 5/CP.7 and decision 1/CP.10 (See FCCC/SBI/2008/8, annex III, paragraph 5(b))	19 September
8.	<u>Reporting and review of information submitted by Parties included in Annex I to the Convention that are also Parties to the Kyoto Protocol</u> Information on their experiences with and lessons learned from the review process, including recommendations for improvements (See FCCC/SBI/2008/8, paragraph 93)	19 September
9.	<u>Preparations for the second review of the Kyoto Protocol pursuant to its Article 9</u> Views on the issue of extending the share of proceeds to assist in meeting the costs of adaptation to joint implementation and emissions trading (See FCCC/SBI/2008/8, paragraph 109(a))	19 September
10.	<u>Preparations for the second review of the Kyoto Protocol pursuant to its Article 9</u> Views on: (1) ways and means to enhance equitable regional and sub-regional distribution of CDM projects; and (2) how the current institutional arrangements, governance, rules and procedures of the CDM and joint implementation may be improved in the first commitment period in order to enhance their functioning and effectiveness (See FCCC/SBI/2008/8, paragraph 109(d)(iii))	19 September
11.	<u>Work programme for 2009 (AWG-KP)</u> Views on further activities to be undertaken during 2009, in accordance with the work programme of the AWG-KP (See FCCC/KP/AWG/2007/5, paragraph 21 (d) (ii))	3 October
12.	<u>Consideration of information on potential environmental, economic and social consequences, including spillover effects, of tools, policies, measures and methodologies available to Annex I Parties (AWG-KP)</u> Further information on the potential environmental, economic and social consequences, including spillover effects, of tools, policies, measures and methodologies available to Annex I Parties (See FCCC/KP/AWG/2008/L.10, paragraph 3)	3 October
13.	<u>Analysis of means to reach emission reduction targets and identification of ways to enhance their effectiveness and contribution to sustainable development: emissions trading and the project-based mechanisms (AWG-KP)</u> Further input in relation to the elements on possible improvements to emissions trading and the project-based mechanisms under the Kyoto Protocol (See FCCC/KP/AWG/2008/L.12, paragraph 4)	17 October

2009		
14.	<u>Work programme for 2009 (AWG-LCA)</u> Further proposals regarding the content and form of the agreed outcome at COP 15 (See FCCC/AWGLCA/2008/L.8, paragraph 2)	As early as possible, but prior to the sixth session of the AWG-LCA in June 2009.



2009		
15.	<u>Capacity-building for developing countries under the Convention</u> Additional or updated information and views that may be relevant to the completion of the second comprehensive review of the implementation of the framework for capacity-building in developing countries (See FCCC/SBI/2008/8, paragraph 72)	13 February
16.	<u>Capacity-building for developing countries under the Kyoto Protocol</u> Additional or updated information and views that may be relevant to the completion of the second comprehensive review of the implementation of the framework for capacity-building in developing countries (See FCCC/SBI/2008/8, paragraph 83)	13 February
17.	<u>Legal implications arising from the work of the AWG-KP (AWG-KP)</u> Views on the legal implications arising from the work of the AWG-KP pursuant to Article 3, paragraph 9, of the Kyoto Protocol (See FCCC/KP/AWG/2007/5, paragraph 23 (a))	15 February
18.	<u>Consideration of the scale of emission reductions to be achieved by Annex I Parties and of the allocation of the corresponding mitigation effort (AWG-KP)</u> Views on the scale of emission reductions to be achieved by Annex I Parties in aggregate and on options for the allocation of the corresponding mitigation effort and their contribution to the global effort to reach the ultimate objective of the Convention (See FCCC/KP/AWG/2007/5, paragraph 23 (b))	15 February
19.	<u>Intergovernmental Panel on Climate Change guidelines for national greenhouse gas inventories</u> Information on experience gained with the 2006 IPCC Guidelines, further considerations related to the future revision of the UNFCCC reporting guidelines for Annex I Parties, the considerations related to the 2006 IPCC Guidelines and reporting issues relating to the 2006 IPCC Guidelines (See FCCC/SBSTA/2007/4, paragraph 56 and 57)	15 February
20.	<u>Preparations for the second review of the Kyoto Protocol pursuant to its Article 9</u> Views on appropriate treaty arrangements on the issue of privileges and immunities for individuals serving on constituted bodies established under the Kyoto Protocol (See FCCC/SBI/2008/8, paragraph 109(c))	20 March
21.	<u>Nairobi work programme on impacts, vulnerability and adaptation to climate change</u> Submissions under the area of adaptation planning and practices: <ul style="list-style-type: none"><li>• Views and information on approaches to and experiences in integrating and expanding adaptation planning and action at national, subnational, community and local levels, including scaling up of local and community-based adaptation</li><li>• Views on lessons learned, good practices, gaps, needs, barriers and constraints to adaptation, including implementation of adaptation projects</li></ul> (See FCCC/SBSTA/2008/6, paragraph 59 )	20 March
22.	<u>Nairobi work programme on impacts, vulnerability and adaptation to climate change</u> Submissions under the area of economic diversification: <ul style="list-style-type: none"><li>• Additional information on examples of measures, methodologies and tools on increasing economic resilience to climate change and reducing reliance on vulnerable economic sectors, including through economic diversification</li></ul> (See FCCC/SBSTA/2008/6, paragraph 72 )	20 March
23.	<u>Nairobi work programme on impacts, vulnerability and adaptation to climate change</u> Submissions under the area of socio-economic information: <ul style="list-style-type: none"><li>• Information on efforts undertaken, including methods used, to assess the costs and benefits of adaptation options, as well as views on lessons learned, good practices, gaps and needs</li></ul> (See FCCC/SBSTA/2008/6, paragraph 51)	18 September



2009		
24.	<u>Nairobi work programme on impacts, vulnerability and adaptation to climate change</u> Submissions under the area of adaptation planning and practices: <ul style="list-style-type: none"><li>Information on efforts undertaken to monitor and evaluate the implementation of adaptation projects, policies and programmes and the costs and effectiveness of completed projects, policies and programmes as well as views on lessons learned, good practices, gaps and needs</li></ul> (See FCCC/SBSTA/2008/6, paragraph 63)	18 September

2012		
25.	<u>Capacity-building for countries with economies in transition under the Convention</u> Information on how Parties have implemented capacity-building activities in EIT countries (See FCCC/SBI/2007/34, paragraph 87 )	February
26.	<u>Capacity-building for countries with economies in transition under the Kyoto Protocol</u> Information on how Parties have implemented capacity-building activities in EIT countries (See FCCC/SBI/2007/34, paragraph 123 )	February

Annually		
27.	<u>Capacity-building under the Kyoto Protocol</u> Information from Parties on the activities that they have undertaken pursuant to decision 29/CMP.1 (See FCCC/KP/CMP/2006/10/Add.1, decision 6/CMP.2 and FCCC/SBI/2007/L15, paragraph 101)	17 August
28.	<u>Capacity-building under the Convention</u> Information from Parties on the activities they have undertaken pursuant to decision 2/CP.7 and 2/CP.10, which should include, inter alia, such elements as needs and gaps, experiences and lessons learned (See FCCC/CP/2006/5/Add.1, decision 4/CP.12 and FCCC/SBI/2007/15, paragraph 90)	17 August

Other information requests	
<u>Development and transfer of technologies under the SBI</u> Parties are also reminded to identify and designate their national entity for the development and transfer of technologies and to communicate this to the secretariat by the fourteenth session of the Conference of the Parties, as requested in decision 4/CP.13 (See FCCC/CP/2007/6/Add.1). It is recommended that Parties provide this information by 17 November.	