



Reference: CAS/INF/NOV/12

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## INFORMATION NOTE

### **COP 18/CMP 8** **26 November to 7 December 2012**

The secretariat of the United Nations Framework Convention on Climate Change is pleased to inform all Parties, observer States and observer organizations to the United Nations Framework Convention on Climate Change and its Kyoto Protocol of changes to the Daily Programme. These changes will be made with a view to reducing the carbon footprint of the sessions of the bodies of the Convention and its Kyoto Protocol.

#### **1. Availability of the Daily Programme**

- In line with the paper-wastage reduction objectives of the PaperSystem system, the Daily Programme will be made available in electronic form only via the UNFCCC website and the PaperSmart portal. The version on the PaperSmart portal will provide additional features, such as allowing readers to filter information by different criteria.

#### **2. Section ‘Groups other than the Convention and Protocol bodies’ and ‘Meetings of observer organizations’:**

- A schedule of all daily meetings of ‘Groups other than the Convention and Protocol bodies’ and ‘Meetings of observer organizations’ will be announced in the Daily Programme on the first day of the sessions. From the second day onwards, these sections will only announce any additional meetings or when there are changes to the original meetings. All meetings will be announced via the CCTV monitors daily.

**Distribution:** To Parties and observer States through national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.  
To United Nations Secretariat units and bodies, specialized agencies and related organizations.  
To all intergovernmental organizations and non-governmental organizations admitted as observers by the Conference of the Parties.



**3. Section 'Status report on consideration of agenda items':**

- Information contained in this section will be published exclusively on the in-session web pages of the Convention and Protocol bodies. The Daily Programme will provide links to direct readers to the corresponding web pages.

**4. Section 'Side events' and 'Interviews at the Climate Change Studio'**

- Side events and interviews at the Climate Change Studio will be announced via the CCTV monitors and on the conference websites.
- The Daily Programme will provide links to direct readers to the corresponding web pages.
- Side events and exhibits will also be announced in the electronic side events and exhibits brochure on the official website.
- Side events of the Day will be posted on a poster board by the secretariat.

**5. Section 'Other events', 'Other activities' and 'Outside events':**

- Information on 'Other events', 'Other activities' and 'Outside events' can be compiled and uploaded on the conference website. The Daily Programme will provide links to direct readers to the corresponding web page.

**6. Section 'Press briefings':**

- Press briefings will be announced via the CCTV monitors and on the conference website. The Daily Programme will provide links to direct readers to the corresponding web pages.

The secretariat appreciates your cooperation in the spirit of greening the conference by reducing print runs and saving paper. For more information, please contact the secretariat at [<secretariat@unfccc.int>](mailto:secretariat@unfccc.int).



Bonn, 2 November 2012