



Date: 13 May 2013

Reference: WT/AK/af

NOTIFICATION

First forum of the Standing Committee on Finance

**Barcelona, Spain
28 May 2013**

On behalf of the members of the Standing Committee on Finance, I am pleased to inform constituencies of admitted non-governmental organizations that the first forum of the Standing Committee on Finance will be held in Barcelona, Spain, on 28 May 2013, in collaboration with the World Bank Institute, who is organizing the Carbon Expo from 29 to 31 May 2013 in Barcelona, Spain. The programme of the forum will be posted shortly on the web page of the Standing Committee on Finance.¹

The Conference of the Parties (COP), at its sixteenth session, established the Standing Committee on Finance to assist the COP in exercising its functions with respect to the financial mechanism of the Convention in terms of improving coherence and coordination in the delivery of climate change financing, rationalization of the financial mechanism, mobilization of financial resources and measurement, reporting and verification of support provided to developing country Parties. At COP 17, Parties further defined the roles and functions of the Standing Committee on Finance and requested the Committee to organize a forum for the communication and continued exchange of information among bodies and entities dealing with climate change finance in order to promote linkages and coherence.

The members of the Standing Committee on Finance encourage experts in the field of climate finance to participate and contribute to the discussions during the forum. In order to ensure transparency and inclusiveness, the members have requested that an open invitation is made to all Parties and observer organizations for participation at the forum. However, due to the size of the venue, NGO representatives will be limited to those individuals nominated by constituency focal points, in accordance with the established practice for intersessional meetings and workshops in the UNFCCC process. Exact numbers of allocation will be communicated to Constituency Focal Points.

Distribution: To constituency focal points of non-governmental organizations admitted as observers by the Conference of the Parties.

¹ <<https://unfccc.int/6877.php>>.



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Representatives from NGOs nominated by the Constituency Focal Point must register for the meeting using the Observer Registration Form for NGOs, which is sent to Constituency Focal Points. Confirmation by the Constituency Focal Point is provided for in the form. The deadline for registration is **Friday, 17 May 2013**. The Observer Registration Form should be sent by e-mail by the Constituency Focal Point to the secretariat using the following email address:

cool@unfccc.int

Kindly note that the secretariat does not provide any arrangements for travel, visa, medical, accident and travel insurance, nor does it provide compensation in case of death or disability, loss or damage to personal property and/or cover any other costs or losses that participants may incur during travel time or the forum period. It is therefore strongly recommended that international medical and/or travel insurance cover for the period of participation of your participants be arranged prior to departure. Additionally, should your nominees require an entry visa for Spain, and/or other transit visas, we strongly encourage them to contact appropriate consular authorities as soon as possible. A copy of this invitation should be attached to the visa request form in order to facilitate issuance. The secretariat will be pleased to provide further assistance or advice, if required.

Should you require further information or wish to discuss substantive matters, please contact the secretariat at standingcommittee@unfccc.int.

The members of the Standing Committee on Finance would also like to inform you that the forum will additionally make use of online activities, including the creation of a virtual platform to be launched soon. You are also encouraged to actively participate in and contribute to the future online activities of this forum.

We look forward to welcoming you at the forum.

Yours sincerely,

(signed by)

Wanna Tanunchaiwatana (Ms.)
Officer in Charge
Finance, Technology and Capacity-building
Programme