



United Nations
Climate Change Secretariat

Executive Secretary

Nations Unies
Secrétariat sur les changements climatiques

Secrétaire exécutive

Date: 9 March 2017
Reference: CAS/SBs46/PART/MAR.2017
Page 1 of: 12

NOTIFICATION

United Nations Climate Change Conference 8–18 May 2017, Bonn, Germany

Further to the information note dated 26 January 2017 on the opening of the online registration system (ORS) for the conference, I wish to notify Parties and observer States to the United Nations Framework Convention on Climate Change and its Kyoto Protocol of the following sessions:

- Forty-sixth session of the Subsidiary Body for Scientific and Technological Advice (SBSTA 46);
- Forty-sixth session of the Subsidiary Body for Implementation (SBI 46);
- Third part of the first session of the Ad Hoc Working Group on the Paris Agreement (APA 1.3).

The sessions will be held at the World Conference Center Bonn, Platz der Vereinten Nationen 2, 53113 Bonn, Germany (<http://www.worldccbonn.com/en.html>).

Three annexes are attached to this notification:

- Annex I contains the provisional agendas for SBSTA 46, SBI 46 and the agenda for APA 1.3;
- Annex II provides information on the preparatory meetings of the least developed countries, small island developing States, the African Group and the Group of 77 and China;
- Annex III provides information for participants, including the opening hours of the registration desk and information on visas for Germany, hotel accommodation and transportation.

Distribution: To Parties and observer States through their national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



Page 2

The online registration system, which allows Parties to nominate representatives to attend sessions, was opened on Thursday, 26 January 2017 and will remain open for registration for the sessions until the end of the conference.

Online registration is the only official channel for nominating participants for the sessions. The secretariat is not in a position to receive nominations sent by any other method such as e-mail, letter or fax. The ORS is available at the following web address:

<https://onlinereg.unfccc.int/>

The user manual for the system is available at the following web address:

[https://onlinereg.unfccc.int/onlinereg/public/UNFCCC ORS User Manual-
Parties and Observer States.pdf](https://onlinereg.unfccc.int/onlinereg/public/UNFCCC_ORIS_User_Manual-Parties_and_Observer_States.pdf)

The manual contains complete information on how to access and use the system. For assistance, a message should be sent to the following e-mail address: onlinereg@unfccc.int.

Any additional information regarding the May conference will be posted on the UNFCCC website at:

http://unfccc.int/meetings/bonn_may_2017/meeting/10076.php

Yours sincerely,

(Signed by)

Patricia Espinosa



Annex I

Provisional agendas

**Subsidiary Body for Scientific and Technological Advice
Forty-sixth session
Bonn, Germany, 8–18 May 2017**

Provisional agenda

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
 - (c) Election of officers other than the Chair.
3. Nairobi work programme on impacts, vulnerability and adaptation to climate change.
4. Development and transfer of technologies: technology framework under Article 10, paragraph 4, of the Paris Agreement.
5. Issues relating to agriculture.
6. Matters relating to science and review:
 - (a) Research and systematic observation;
 - (b) Scope of the next periodic review of the long-term goal under the Convention and of overall progress towards achieving it.
7. Impact of the implementation of response measures:
 - (a) Improved forum and work programme;
 - (b) Modalities, work programme and functions under the Paris Agreement of the forum on the impact of the implementation of response measures;
 - (c) Matters relating to Article 2, paragraph 3, of the Kyoto Protocol.
8. Methodological issues under the Convention:
 - (a) Revision of the UNFCCC reporting guidelines on annual inventories for Parties included in Annex I to the Convention;
 - (b) Training programme for review experts for the technical review of greenhouse gas data inventories of Parties included in Annex I to the Convention;
 - (c) Training programme for review experts for the technical review of biennial reports and national communications of Parties included in Annex I to the Convention;
 - (d) Greenhouse gas data interface;



- (e) Common metrics to calculate the carbon dioxide equivalence of greenhouse gases;
 - (f) Emissions from fuel used for international aviation and maritime transport.
9. Methodological issues under the Kyoto Protocol:
- (a) Land use, land-use change and forestry under Article 3, paragraphs 3 and 4, of the Kyoto Protocol and under the clean development mechanism;
 - (b) Implications of the inclusion of reforestation of lands with forest in exhaustion as afforestation and reforestation clean development mechanism project activities.
10. Matters relating to Article 6 of the Paris Agreement:
- (a) Guidance on cooperative approaches referred to in Article 6, paragraph 2, of the Paris Agreement;
 - (b) Rules, modalities and procedures for the mechanism established by Article 6, paragraph 4, of the Paris Agreement;
 - (c) Work programme under the framework for non-market approaches referred to in Article 6, paragraph 8, of the Paris Agreement.
11. Modalities for the accounting of financial resources provided and mobilized through public interventions in accordance with Article 9, paragraph 7, of the Paris Agreement.
12. Cooperation with other international organizations.
13. Other matters.
14. Closure of and report on the session.



Subsidiary Body for Implementation
Forty-sixth session
Bonn, Germany, 8–18 May 2017

Provisional agenda

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
 - (c) Multilateral assessment working group session under the international assessment and review process;
 - (d) Facilitative sharing of views under the international consultation and analysis process;
 - (e) Other mandated events.
3. Reporting from and review of Parties included in Annex I to the Convention:
 - (a) Status of submission and review of second biennial reports from Parties included in Annex I to the Convention;
 - (b) Compilation and synthesis of second biennial reports from Parties included in Annex I to the Convention;
 - (c) Revision of the “Guidelines for the preparation of national communications by Parties included in Annex I to the Convention, Part II: UNFCCC reporting guidelines on national communications”;
 - (d) Revision of the modalities and procedures for international assessment and review.
4. Reporting from Parties not included in Annex I to the Convention:
 - (a) Information contained in national communications from Parties not included in Annex I to the Convention;
 - (b) Financial and technical support;
 - (c) Summary reports on the technical analysis of biennial update reports of Parties not included in Annex I to the Convention;
5. Development of modalities and procedures for the operation and use of a public registry referred to in Article 4, paragraph 12, of the Paris Agreement.
6. Development of modalities and procedures for the operation and use of a public registry referred to in Article 7, paragraph 12, of the Paris Agreement.
7. Review of the modalities and procedures for the clean development mechanism.
8. Matters relating to the least developed countries.
9. National adaptation plans.



10. Development and transfer of technologies: scope and modalities for the periodic assessment of the Technology Mechanism in relation to supporting the implementation of the Paris Agreement.
11. Matters relating to climate finance:
 - (a) Review of the functions of the Standing Committee on Finance;
 - (b) Third review of the Adaptation Fund.
12. Matters relating to capacity-building:
 - (a) Capacity-building under the Convention;
 - (b) Capacity-building under the Kyoto Protocol.
13. Impact of the implementation of response measures:
 - (a) Improved forum and work programme;
 - (b) Modalities, work programme and functions under the Paris Agreement of the forum on the impact of the implementation of response measures;
 - (c) Matters relating to Article 3, paragraph 14, of the Kyoto Protocol;
 - (d) Progress on the implementation of decision 1/CP.10.
14. Scope of the next periodic review of the long-term global goal under the Convention and of overall progress towards achieving it.
15. Arrangements for intergovernmental meetings.
16. Administrative, financial and institutional matters:
 - (a) Programme budget for the biennium 2018-2019;
 - (b) Other financial and budgetary matters;
 - (c) Continuing review of functions and operations of the secretariat;
 - (d) Implementation of Headquarters Agreement.
17. Other matters.
18. Closure of and report on the session.



**Ad Hoc working Group on the Paris Agreement
Third part of the first session
Bonn, Germany, 8–18 May 2017**

Agenda

1. Opening of the session.
2. Organizational matters:
 - (a) Election of officers;
 - (b) Adoption of the agenda;
 - (c) Organization of the work of the session.
3. Further guidance in relation to the mitigation section of decision 1/CP.21 on:
 - (a) Features of nationally determined contributions, as specified in paragraph 26;
 - (b) Information to facilitate clarity, transparency and understanding of nationally determined contributions, as specified in paragraph 28;
 - (c) Accounting for Parties' nationally determined contributions, as specified in paragraph 31.
4. Further guidance in relation to the adaptation communication, including, inter alia, as a component of nationally determined contributions, referred to in Article 7, paragraphs 10 and 11, of the Paris Agreement.
5. Modalities, procedures and guidelines for the transparency framework for action and support referred to in Article 13 of the Paris Agreement.
6. Matters relating to the global stocktake referred to in Article 14 of the Paris Agreement:
 - (a) Identification of the sources of input for the global stocktake;
 - (b) Development of the modalities of the global stocktake.
7. Modalities and procedures for the effective operation of the committee to facilitate implementation and promote compliance referred to in Article 15, paragraph 2, of the Paris Agreement.
8. Further matters related to implementation of the Paris Agreement:
 - (a) Preparing for the convening of the first session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement;
 - (b) Taking stock of progress made by the subsidiary and constituted bodies in relation to their mandated work under the Paris Agreement and section III of decision 1/CP.21, in order to promote and facilitate coordination and coherence in the implementation of the work programme, and, if appropriate, take action, which may include recommendations.
9. Other matters.
10. Closure of and report on the session.



Annex II

List of preparatory meetings

Least developed countries	1–2 May 2017	“Altes Hochhaus” United Nations Campus Platz der Vereinten Nationen 1, 53113 Bonn, Germany
Small island developing States	3–4 May 2017	
African Group	3–4 May 2017	
Group of 77 and China	5 and 7 May 2017	World Conference Center Bonn, Platz der Vereinten Nationen 2, 53113 Bonn, Germany

IMPORTANT INFORMATION

Entrance and exit for the preparatory meetings of the least developed countries, small island developing States and the African Group from 1 to 4 May 2017 will be through the main gate to the United Nations Campus (Platz der Vereinten Nationen 1, 53113 Bonn, Germany).

As of Friday, 5 May 2017, participants in the meeting of the Group of 77 and China and all the meetings of the subsidiary bodies should use the main entrance of the World Conference Center Bonn (Platz der Vereinten Nationen 2, 53113 Bonn, Germany).

During the sessions of the subsidiary bodies, participants will be able to exit the premises either via the United Nations Campus (Platz der Vereinten Nationen 1) or World Conference Center Bonn (Platz der Vereinten Nationen 2).



Annex III

Information for participants

Essential documents	Please consult the UNFCCC website at http://maindb.unfccc.int/library for all available documents.
Funding	<i>A separate communication has been sent to eligible Parties.</i>
APA pre-sessional round table on agenda item 3 and APA pre-sessional workshop on agenda item 4	<p>These two events will be held on Saturday, 6 May 2017, Bonn, Germany, in connection with the sessions of the subsidiary bodies. As indicated in the notifications of the workshop and round table, Parties are requested to inform the secretariat, through their national focal points by 15 April 2017, the names of the delegates who will attend this round table and workshop.</p> <p>Please refer to the notifications dated 24 February 2017 regarding these two events http://unfccc.int/parties_and_observers/notifications/items/3153.php.</p>
Visas	<p>All foreign delegates entering the Federal Republic of Germany must have a valid passport.</p> <p>Participants requiring a visa are strongly encouraged to contact the appropriate consular authorities as soon as this notification is received. The issuance of a visa for Schengen States may take up to two weeks from the date of submission of the visa application. To facilitate the issuance of a visa, a copy of the acknowledgement letter from the online registration system (ORS) must be attached to the visa application.</p> <p>Participants are advised that obtaining a Schengen visa is contingent on the participant securing comprehensive insurance that covers the entire stay. If you are travelling more than once, it is recommended to directly get insurance that covers the time period of all intended stays.</p> <p>It is recommended to indicate in your visa application if you will attend the twenty-third session of the Conference of the Parties (COP 23), the thirteenth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP 13) and the second part of the first session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA 1.2) that will be held from 6 to 17 November 2017 in Bonn, Germany.</p> <p>Please indicate also if a Schengen visa has been issued to you in the last 59 months.</p> <p>For more information, please visit the English language website of the German Federal Foreign Office: http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen_node.html (also available in French and Spanish) and the website of the German Mission where you plan to apply for your visa.</p>



<p>Hotels</p>	<p>The City of Bonn offers an accommodation and public transport package.</p> <p>Hotel bookings placed through the City of Bonn designated web page for the conference (http://www.bonn-region.de/events/bonn-climate-change-conference-may-2017.html) include a free public transportation ticket for the City of Bonn and the region (Verbund Rhein-Sieg). The print-at-home PDF ticket is valid for the duration of the hotel stay of the delegate. The ticket will be sent automatically with the hotel reservation confirmation.</p> <p>For further assistance, use the following contact information:</p> <p>E-mail : a.isengard@bonn-region.de</p> <p>Telephone: +49 (0) 228/ 910 41 33</p>
<p>Nominations and registration online</p>	<p>Nomination of representatives by Parties and observer States:</p> <p>Online registration is open</p> <p>Confirmation of representatives by Parties and observer States:</p> <p>Online registration is open</p>
<p>Registration at the conference venue</p>	<ul style="list-style-type: none"> • From Monday, 1 May 2017, the registration desk will be located in the “Altes Hochhaus” of the United Nations Campus, Platz der Vereinten Nationen 1, 53113 Bonn, Germany; • As of Sunday, 7 May 2017, the registration desk will be located at the <u>World Conference Center</u>; • Upon arrival as of Monday, 1 May 2017 you will be requested to proceed to the registration desk, during the hours indicated below to collect your badge for access to the conference premises; • The acknowledgement letter for the participant’s nomination, available upon confirmation in the official registration system, and a valid passport or a nationally approved identification card should be presented to the registration staff for the issuance of your badge. <p>Registration times:</p> <p>From Monday, 1 May 2017, until Sunday, 7 May 2017, from 8.30 a.m. to 6 p.m.</p> <p>From Monday, 8 May 2017, until Saturday, 12 May 2017, from 8 a.m. to 7 p.m.</p> <p>From Monday, 15 May, until Thursday, 18 May 2017, from 8 a.m. to 7 p.m.</p> <p>Early registration before Monday, 8 May 2017, is highly recommended to avoid delays on the first day of the conference.</p> <p><u>The conference venue, as well as Registration, will be closed on Sunday, 14 May 2017.</u></p> <p>Multiple registrations for the conference are not permitted (i.e. registration as an observer organization representative and a Party or State representative and/or press/media representative).</p>



Conference venue opening and closing times	The conference venue will open by 8 a.m. and will close at 7 p.m. for the duration of the conference.
Registration of speakers and side event and exhibit organizers	Organizers, speakers, participants and technical staff for side events and exhibits must be nominated <u>and confirmed</u> in the online registration system as representatives of Parties or admitted observer organizations for the conference to ensure that they are granted access to the premises.
Side events and exhibits	<p>The Side Events and Exhibits Online Registration System (SEORS, https://seors.unfccc.int/seors/) was open for application for official side events and exhibits from Tuesday, 7 February 2017, 10 a.m. Central European Time (CET) to Friday, 10 February 2017, 5 p.m. CET and is now closed.</p> <p>Eligible Parties that missed the official application deadline can apply to be placed on the waiting list. The waiting list will be considered only in the event of cancellations. The online application form for the waiting list and the eligibility criteria for Parties are available at the following link: https://seors.unfccc.int/seors?session_id=SB46</p> <p>Please see “Registration of speakers and side event and exhibit organizers” above.</p> <p>There will be no official side events and exhibits in the afternoon of Saturday, 13 May, and on Sunday, 14 May 2017.</p> <p>Parties that have been allocated an exhibit by the secretariat and are issued a photo badge will be granted access to the venue as of Sunday, 7 May 2017, from 2 p.m. to 6 p.m. for the purpose of setting up their exhibits.</p>
Badges	An official UNFCCC conference badge is needed to access the premises. The badge is issued only on the basis of a confirmation from the online registration system. For security reasons, all participants are requested to wear their badges visibly at all times.
Press briefings	Parties and observer States wishing to hold press/media briefings during the forthcoming conference should inform the secretariat in advance to what extent they intend to hold such briefings. This will facilitate adequate logistical and technical arrangements. Requests should be addressed directly to the UNFCCC Press Office by e-mail, at: press@unfccc.int . More information on press conferences can be found at http://unfccc.int/press/items/4862.php .
Use of cameras and audio/video recording devices	The taking of still photographs and making of audio or video recordings within a United Nations designated conference venue is subject to the guidelines available at http://unfccc.int/files/parties_and_observers/ngo/application/pdf/recording_at_unfccc_sessions.pdf and other guidance or instructions deemed relevant by the secretariat or United Nations Security.



Disclaimer	<p>Participants are strongly encouraged to obtain comprehensive international medical insurance for the period of participation. The United Nations and the UNFCCC secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation.</p> <p>In the interest of the security and safety of all participants and the smooth running of the conference, the UNFCCC secretariat reserves the right to deny and/or restrict access to the conference premises or to request registered participants to leave the premises. The UNFCCC secretariat shall not be responsible for any or all expenses incurred by nominated participants who are requested to leave the premises or are refused registration or access to the conference for which they have been nominated and/or registered as participants.</p>
Shipment allowance	<p>In order to reduce the carbon footprint of the conference and owing to logistical considerations such as storage availability, the secretariat will not be in a position to receive shipments with a cumulative total weight in excess of 100 kg per Party and observer organization.</p>
Electronic dissemination of information	<p>The Daily Programme for the conference will be made available in electronic form only. A PDF version will be made available each morning on the UNFCCC conference website.</p> <p>Daily updates on the negotiations such as the Earth Negotiations Bulletin, ECO, and Third World Network will be disseminated in electronic form. In order to facilitate access, the secretariat will include web links to these updates in the Daily Programme. Side event schedules will be announced on the UNFCCC website, CCTV screens, and the free UNFCCC iPhone/iPad application “Negotiator”. Information on outside events may also be posted on the UNFCCC website.</p> <p>The secretariat strongly encourages that information material be disseminated in an electronic manner only.</p>