



FRAMEWORK CONVENTION ON CLIMATE CHANGE - Secretariat  
CONVENTION - CADRE SUR LES CHANGEMENTS CLIMATIQUES - Secrétariat

Executive Secretary  
Secrétaire exécutif

Bonn, 10 June 2009  
Ref: ICA/PART/AUG/09  
Page 1 of 3

**NOTIFICATION**  
**August 2009: United Nations Climate Change**  
**Intersessional Informal Consultations**  
**Bonn, 10 to 14 August 2009**

The Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol (AWG-KP) and the Ad Hoc Working Group on Long-term Cooperative Action under the Convention (AWG-LCA) will undertake intersessional informal consultations from 10 to 14 August 2009. The meetings will take place at the Hotel Maritim, Godesberger Allee, 53175 Bonn, Germany.

It would be appreciated if the names, titles and contact details (including address, telephone, fax and e-mail) of the head of delegation and representatives who will attend these meetings could be communicated to me not later **than Friday, 10 July 2009**, at the following address:

Climate Change Secretariat  
P.O. Box 260 124  
53153 Bonn, Germany  
Fax: +49 228 815 1855  
E-mail: <sessions@unfccc.int>.

The schedule for the intersessional informal consultations will be provided in due course.

Annex I offers information on the preparatory meetings of the LDCs, SIDS, African group and the Group of 77 and China which have been scheduled in accordance with the chairs of the groups

Annex II offers information for participants and important guidelines for the issuance of visas. Additional information will soon be posted on the UNFCCC website <www.unfccc.int>.

Yours sincerely,

*(original signed by)*

Yvo de Boer

**Distribution:** To Parties and observer States through national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



---

Annex I

**List of preparatory meetings**

- |                                       |                      |
|---------------------------------------|----------------------|
| Least developed countries (LDCs)      | - 4 to 5 August 2009 |
| Small island developing States (SIDS) | - 6 to 7 August 2009 |
| African group                         | - 6 to 7 August 2009 |
| Group of 77 and China                 | - 8 to 9 August 2009 |

The meetings will also be held at the Maritim Hotel.

Annex II**Information for participants**

<b>Essential documents</b>	Please consult the UNFCCC website < <a href="http://maindb.unfccc.int/library">http://maindb.unfccc.int/library</a> > for all available documents.
<b>Funding</b>	<i>A separate communication will be sent to eligible Parties.</i>
<b>Registration</b>	<ul style="list-style-type: none"><li>• All participants are requested to register upon arrival at the desk located in the Hotel Maritim.</li><li>• A valid photo ID should be presented to the registration staff.</li><li>• Early registration on Saturday, 8 August 2009, is highly recommended to avoid delays.</li></ul> <p><b>Registration times:</b> Saturday, 8 August to Sunday, 9 August 2009 From 9 a.m. to 6 p.m.</p> <p>From Monday, 10 August until Friday, 14 August 2009 from 8 a.m. to 7 p.m.</p> <p>Double registration for the session is not permitted (i.e., State representative and observer organization representative, or state representative and press/media representative).</p>
<b>Badges</b>	Badges are essential in order for participants to gain access to the premises. They are issued only on the basis of a letter of nomination from Parties, observer States or observer organizations. For security reasons, all participants are requested to wear their badges at all times.
<b>Visas</b>	All foreign delegates entering the Federal Republic of Germany must have a valid passport. Participants requiring a visa for Germany, or a transit visa, are strongly encouraged to contact the appropriate consular authorities as soon as this invitation is received. <b>The issuance of a visa for the Schengen States may take up to two weeks from the date of submission of the visa application.</b> To facilitate the issuance of a visa, a copy of this notification should be attached to the visa request. For more information, please visit the website of the Federal Foreign Office: < <a href="http://www.auswaertiges-amt.de/diplo/en/Startseite.html">http://www.auswaertiges-amt.de/diplo/en/Startseite.html</a> > (also available in French and Spanish).
<b>Hotels</b>	Representatives who require assistance in making a hotel reservation in Bonn should contact:  Tourismus & Congress GmbH Adenauerallee 131 D-53113 Bonn Telephone: +49 228 910 4170 Fax: +49 228 910 4177 E-Mail: < <a href="mailto:info@bonn-region.de">info@bonn-region.de</a> >.
<b>Disclaimer</b>	<b>Participants are strongly recommended to obtain international medical insurance for the period of participation.</b> The United Nations and the Convention secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation.