



**Monitoring report form
(Version 05.1)**

Complete this form in accordance with the Attachment "Instructions for filling out the monitoring report form" at the end of this form.

MONITORING REPORT

Title of the project activity	Choloma Hydroelectric Project	
UNFCCC reference number of the project activity	9306	
Version number of the monitoring report	1.0	
Completion date of the monitoring report	04/04/2016	
Monitoring period number and duration of this monitoring period	1 st monitoring period 01/01/2013 to 31/12/2015	
Project participant(s)	Hidroeléctrica Choloma, S.A.	
Host Party	Guatemala	
Sectoral scope(s)	Sectoral scope: 1. Energy industries (renewable- / non-renewable sources)	
Selected methodology(ies)	AMS-ID: Grid connected renewable electricity generation, version 17.0	
Selected standardized baseline(s)	Not applicable	
Estimated amount of GHG emission reductions or net GHG removals by sinks for this monitoring period in the registered PDD	53,624 tCO ₂ e	
Total amount of GHG emission reductions or net GHG removals by sinks achieved in this monitoring period	GHG emission reductions or net GHG removals by sinks reported up to 31 December 2012	GHG emission reductions or net GHG removals by sinks reported from 1 January 2013 onwards
	Not applicable	53,371 tCO ₂ e

SECTION A. Description of project activity

A.1. Purpose and general description of project activity

(a) Purpose of the project activity and the measures taken for GHG emission reductions

The purpose of the proposed project activity is to generate electricity using renewable hydroelectric resources and to deliver the generated output to the national grid. The electricity produced contributes to meet the electricity demand and reduces CO₂ emissions by avoiding electricity generation by fossil fuel-fired power plants connected to the grid.

(b) Brief description of the installed technology and equipment

The project activity consists of a small scale hydroelectric plant with an installed capacity of 9.7 MW¹. It has a gross head of 461 meters, and a design flow of 2.5 cubic meters per second. The powerhouse is equipped with a 9.577 MW turbine and a 9.7 MW generator.

Further information about this project can be found in the PDD and documents associated, which are available on UNFCCC website: <http://cdm.unfccc.int/Projects/DB/AENOR1356628448.64/view>

(c) Relevant dates for the project activity (e.g. construction, commissioning, continued operation periods, etc.)

- Starting date: 24/06/2010²
- Commissioning tasks: October and November 2011
- Starting of commercial operations: 11/12/2011
- Registration of CDM project activity: 28/12/2012
- Starting of the first crediting period: 01/01/2013

(d) Total GHG emission reductions achieved in this monitoring period

The calculation of the emissions reductions are based on the validated and registered PDD, and the parameters specified in the monitoring plan.

The total emission reductions achieved during the 1st monitoring period from 01/01/2013 to 31/12/2015 is 53,371 tCO₂e.

A.2. Location of project activity

- (a) Host Party: Guatemala
- (b) Department: Alta Verapaz
- (c) Municipality: Senahú
- (d) Coordinates: 15.41656531, -89.74165110

The Choloma Hydroelectric Project is located on the Choloma River, in the Department (State) of Alta Verapaz, around 200 kilometres North-east of Guatemala City.

Figure 1 shows a map identifying the general location of the project:

¹ As indicated by the manufacturer in the nameplate of the electrical generator.

² According to the contract for "Supply, Start-up and Testing of Turbine, Generator, Controls and Associated Equipment" with Gilbert Gilkes & Gordon Ltd. (Gilkes).

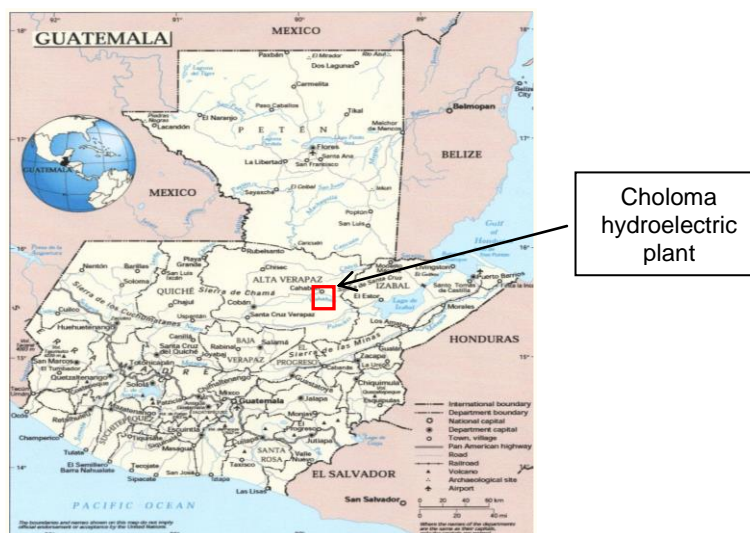


Fig. 1. Choloma Hydroelectric Project location

A.3. Parties and project participant(s)

Party involved ((host) indicates a host Party)	Private and/or public entity(ies) project participants (as applicable)	Indicate whether the Party involved wishes to be considered as project participant (yes/no)
Guatemala (host)	Hidroeléctrica Choloma, S.A. (private)	No

A.4. Reference of applied methodology and standardized baseline

The project activity does not use a standardized baseline.

- (a) Emission reductions were calculated in accordance with the Monitoring Plan established as per approved methodology: Grid connected renewable electricity generation, version 17.0.
(<http://cdm.unfccc.int/methodologies/DB/R SCTZ8SKT4F7N1CFDXCSA7BDQ7FU1X>)
- (b) Guidelines on the Demonstration of Additionality of Small-Scale Project Activities (EB 68 Annex 27) were applied when the project activity was registered.
(https://cdm.unfccc.int/Reference/Guidclarif/meth/methSSC_guid05.pdf)

A.5. Crediting period of project activity

Type: Renewable crediting period (7 years x 3)

Starting date: 01/01/2013

Length: 7 years

Crediting period: 01/01/2013 to 31/12/2019

A.6. Contact information of responsible persons/entities

Hidroeléctrica Choloma, S.A. (project participant)

info@gruposecacao.com

16 Calle 0-26, Zona 14, Ciudad de Guatemala, Guatemala

+502 2313 8383

SECTION B. Implementation of project activity

B.1. Description of implemented registered project activity

The Choloma Hydroelectric Project, that started commercial operations in November 2011, was designed as a peaking or daily regulation plant. It includes a small artificial reservoir (water storage tank) with a capacity of 20,000 cubic meters of live storage volume that allows water storage during daily low demand hours, which is then released during daily peak demand hours.

Water from the Choloma River and its tributaries is conducted to the water storage tank through the low pressure system. It consists in small water diversion dams built at each of the tributaries and the Choloma river, and the low-pressure buried pipes that lead the water to the storage tank.

The Choloma Hydroelectric Project has a gross head of 461 meters, and a design flow of 2.5 cubic meters per second. The powerhouse is equipped with a 9.577 MW turbine, and a 9.7 MW generator. The water used is returned to the original river basin downstream.

Outside of the powerhouse an electrical switchyard is installed. It contains the main step-up transporter and related switchgear. A 4-kilometer long 69-kilovolt-transmission line connects the Choloma substation with the Secacao substation, from where the net electricity produced by the project is delivered to the Guatemalan transmission grid. The electricity metering equipment is installed at the Secacao substation.

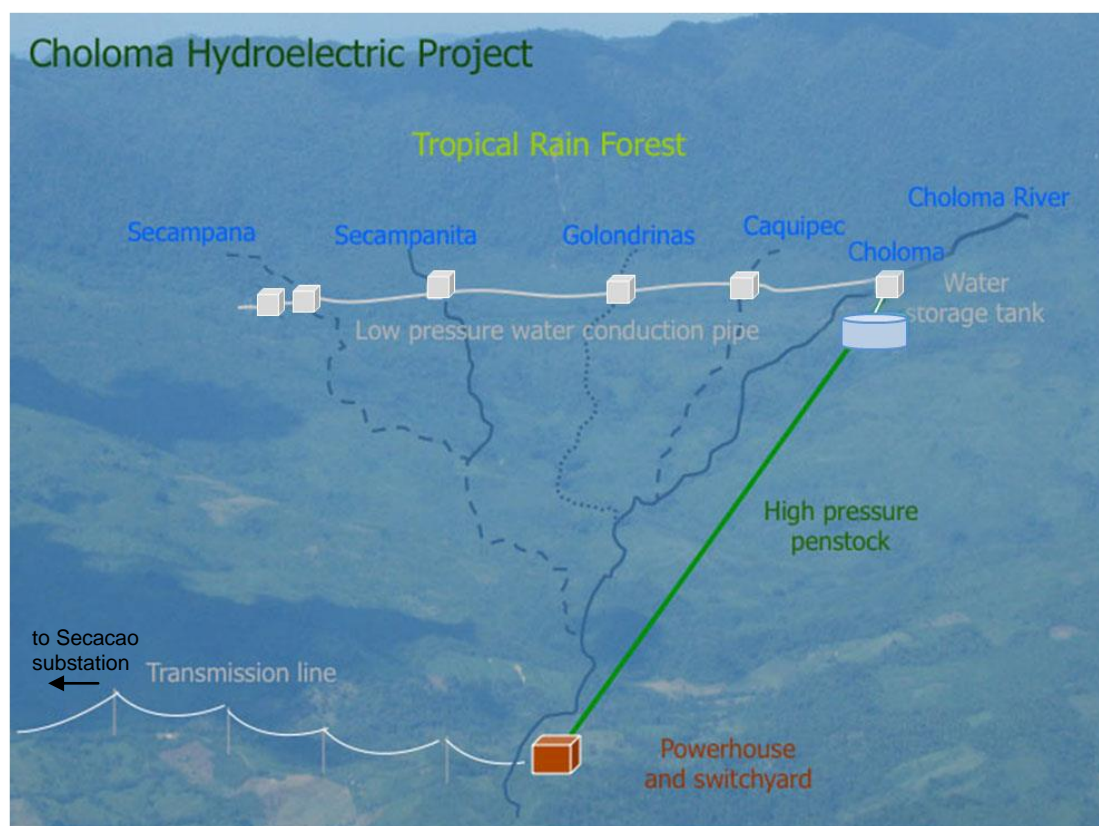


Figure 1 Choloma's layout

Every year, the Operations Management executes the annual programmed maintenance between March and May. On 2013, the annual programmed maintenance started on April 3 and finished on April 13; on 2014, it started on April 3 and finished on April 13; and on 2015, it started on April 3 and finished on April 15. No down or exchange of equipment was made on these maintenances nor during this monitoring report.

During this monitoring period, no event occurred that could have affected the monitored data and parameters.

No equipment has changed since Choloma Hydroelectric Project began operations on 2011 and the plant continues operating with the same equipment indicated in the registered PDD.

B.2. Post-registration changes**B.2.1. Temporary deviations from registered monitoring plan, applied methodology or applied standardized baseline**

Not applicable.

B.2.2. Corrections

Not applicable.

B.2.3. Changes to start date of crediting period

The starting date of the crediting period indicated in the registered PDD was changed and approved by the Executive Board from 01/03/2013 to 01/01/2013.

B.2.4. Inclusion of a monitoring plan to the registered PDD that was not included at registration

Not applicable.

B.2.5. Permanent changes from registered monitoring plan, applied methodology or applied standardized baseline

Not applicable

B.2.6. Changes to project design of registered project activity

Not applicable

B.2.7. Types of changes specific to afforestation or reforestation project activity

Not applicable.

SECTION C. Description of monitoring system

The monitoring plan comprises the compilation and filling of all relevant data needed to estimate the emissions reductions by the CDM project activity. Its objective is to assure the complete, consistent, clear, and accurate monitoring and calculation of emissions reductions within the project activity boundaries, during this monitoring period; according to version 17 of the 'Simplified baseline methodologies for selected small-scale CDM project activity'.

Data and parameters monitored are the following:

Data / Parameter:	Description:	Measured/ Calculated /Default	Purpose:
$EG_{facility,y}$	Quantity of net electricity supplied to the grid in year y	Measured	Calculation of baseline emissions
Cap_{PJ}	Installed capacity of the hydro power plant after the implementation of the project activity	Default (verified)	Assurance that power density is greater than 10 W/m^2
A_{PJ}	Area of the multiple reservoirs measured in the surface of the water, after the implementation of the project activity, when the reservoir is full (m^2)	Default (checked)	Assurance that power density is greater than 10 W/m^2
$EF_{CO_2,y}$	CO_2 emission factor of the grid electricity in year y	Calculated	Calculation of the baseline emissions
$EG_{m,y}$ and $EG_{k,y}$	Net electricity generated by power plant/unit in year y	Default	Calculation of the CO_2 emission factor of the grid in year y
$EF_{CO_2,m,i,y}$	CO_2 emissions factor of fuel type i , used in generating units m and k	Default	Calculation of the CO_2 emission factor of the grid in year y
$\eta_{m,y}$ and $\eta_{k,y}$	Average net energy conversion efficiency of power unit m or k in year y	Default	Calculation of the CO_2 emission factor of the grid in year y

Next figure shows the location of the monitoring points of data and parameters monitored within the project activity boundaries:

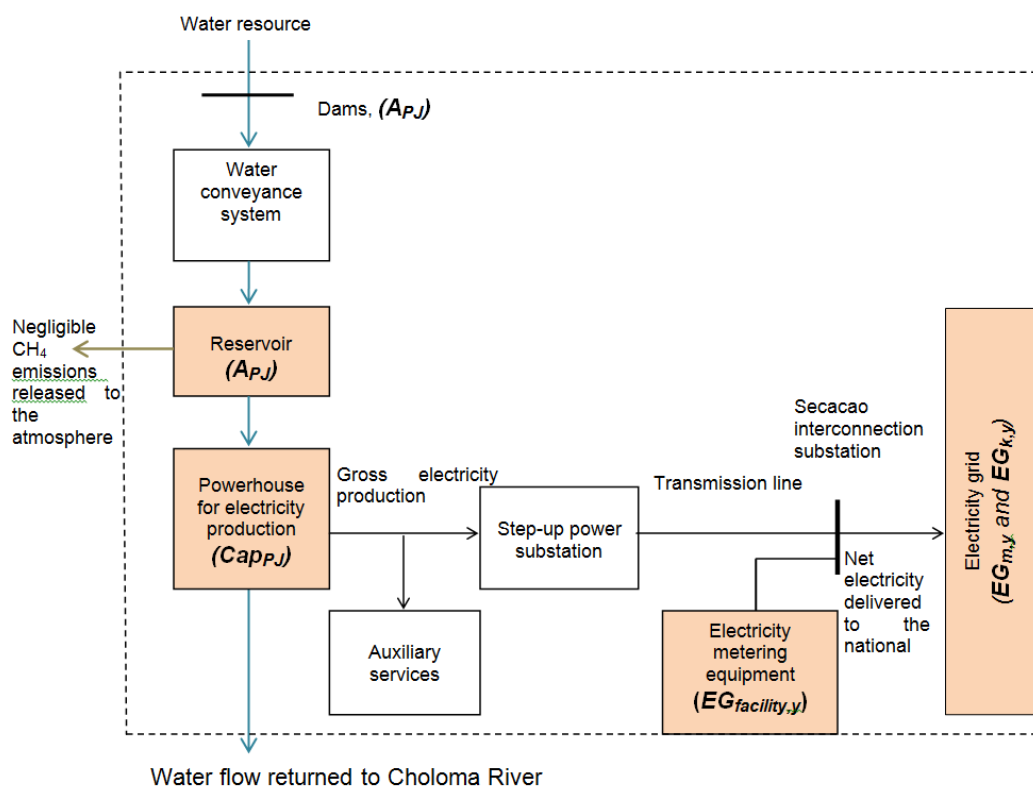


Figure 2 Location of monitoring points

The monitoring system involves different processes. Each process is fed by an input and consists of a series of activities that produce a result or output. The following chart illustrates how the monitoring processes are interrelated:

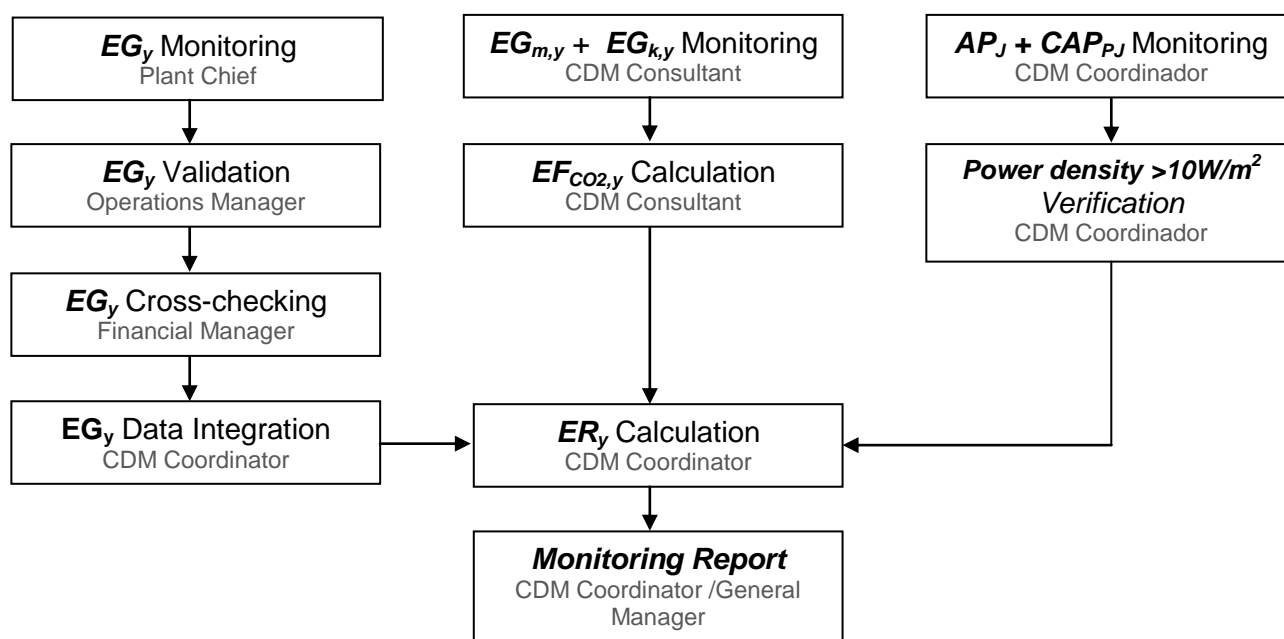


Figure 3 Monitoring system processes

Responsible personnel

The following table describes the responsibilities assigned to the personnel in charge of the monitoring process.

Personnel	Responsibilities
General Manager	<ul style="list-style-type: none"> Responsibility of the monitoring plan Authorization to submit monitoring plans to DOE Authorization to contract CDM consultants for training, validation and verification activities Assignment of the personnel in charge of quality control and internal audits DOE and consultants contracting Review of CDM process Revision of monitoring reports
CDM coordinator	<ul style="list-style-type: none"> CDM process coordination: assessment of CDM training requirements, planning of CDM training activities, coordination of meetings to revise process, etc. Revision and verification of monitoring parameters data Calculation of baseline emissions, project activity emissions and emission reductions Formulation of monitoring reports Documentation of monitoring processes for verification audits Data storing in hard and electronic
Plant chief / Operations Manager	<ul style="list-style-type: none"> Parameters monitoring in power plant site Data registration and validation Assignment of monitoring activities to plant personnel
Commercial analyst (Financial Manager)	<ul style="list-style-type: none"> Review (cross-checking) of data from electricity meters against the commercial data

SECTION D. Data and parameters

D.1. Data and parameters fixed ex ante or at renewal of crediting period

There are not parameters fixed ex ante.

D.2. Data and parameters monitored

Data/parameter:	EG _{facility,y}		
Unit	MWh		
Description	Quantity of net electricity supplied to the grid in year y.		
Measured/calculated/default	Measured		
Source of data	Electricity meters		
Value(s) of monitored parameter	Year	EG _{facility,y}	
	2013	31,986 MWh	
	2014	39,004 MWh	
	2015	30,362 MWh	
	Hourly readings from 01/01/2013 to 31/12/2015 and their integration are shown in Excel spreadsheet titled ' <i>Energy data and CERs calculations – 1st Monitoring Period</i> '.		
Monitoring equipment		Main meter	Back-up meter
	Model	KV2c	KV2c
	Manufacturer	General Electric	General Electric
	Serial number	50 249 488	50 249 489
	Calibration dates	• 25/04/2012	• 25/04/2012
		• 25/04/2013	• 25/04/2013
	• 30/04/2014	• 30/04/2014	
	• 29/04/2015	• 29/04/2015	
Measuring/reading/recording frequency:	Data monitored continuously, measured hourly and daily, and recorded hourly, daily, monthly and yearly.		
Calculation method (if applicable):	Not applicable.		
QA/QC procedures:	<ul style="list-style-type: none">• A quality management system was implemented and procedures are followed for the monitoring, measuring, and recording of the net electricity delivered to the grid.• A cross-check procedure is followed, in which the monitored data is compared monthly with the commercial data (electricity invoices or AMM's Monthly Transactions Report), and the monitored data is compared with the data registered manually by the plant operator.• Equipment calibration and/or audits:<ul style="list-style-type: none">- Electricity meters are calibrated initially by the manufacturer.- The equipment accuracy audits are carried out annually by a third party.		
Purpose of data:	Data used to calculate baseline emissions.		
Additional comments:	Not applicable		

Data/parameter:	Cap_{PJ}
Unit	W
Description	Installed capacity of the hydro power plant after the implementation of the project activity.
Measured/calculated/default	Default
Source of data	Generator nameplate
Value(s) of monitored parameter	9.7×10^6

Monitoring equipment	Not applicable
Measuring/reading/recording frequency:	Annually
Calculation method (if applicable):	Not applicable.
QA/QC procedures:	A control data sheet of a visual verification of the generator nameplate on site is completed and followed.
Purpose of data:	The installed capacity will be checked in order to assure that the power density is greater than 10 W/m ² .
Additional comments:	Not applicable

Data/parameter:	A_{PJ}																		
Unit	m ²																		
Description	Area of the multiple reservoirs measured in the surface of the water, after the implementation of the project activity, when the reservoir is full (m ²)																		
Measured/calculated/default	Default																		
Source of data	Power plant site																		
Value(s) of monitored parameter	<table border="1"> <thead> <tr> <th>Reservoir</th><th>Area of the reservoir</th></tr> </thead> <tbody> <tr> <td>Secampana I diversion dam</td><td>137.21 m²</td></tr> <tr> <td>Secampana II diversion dam</td><td>145.01 m²</td></tr> <tr> <td>Secampanita diversion dam</td><td>85.95 m²</td></tr> <tr> <td>Caquiepec diversion dam</td><td>43.93 m²</td></tr> <tr> <td>Golondrinas diversion dam</td><td>115.2 m²</td></tr> <tr> <td>Choloma diversion dam</td><td>397.23 m²</td></tr> <tr> <td>Reservoir-tank</td><td>2,827.44 m²</td></tr> <tr> <td>Total area</td><td>3,751.97 m²</td></tr> </tbody> </table>	Reservoir	Area of the reservoir	Secampana I diversion dam	137.21 m ²	Secampana II diversion dam	145.01 m ²	Secampanita diversion dam	85.95 m ²	Caquiepec diversion dam	43.93 m ²	Golondrinas diversion dam	115.2 m ²	Choloma diversion dam	397.23 m ²	Reservoir-tank	2,827.44 m ²	Total area	3,751.97 m ²
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Choloma diversion dam	397.23 m ²																		
Reservoir-tank	2,827.44 m ²																		
Total area	3,751.97 m ²																		
Monitoring equipment	Not applicable																		
Measuring/reading/recording frequency:	Annually																		
Calculation method (if applicable):	Not applicable																		
QA/QC procedures:	A control data sheet is completed and followed every year, checking of design maps with level curves and borders of each reservoir and verifying that the structures of dams and dimensions of tank have not changed.																		
Purpose of data:	The surface area of the reservoirs will be checked annually in order to assure that the power density is greater than 10 W/m ² .																		
Additional comments:	Not applicable																		

Data/parameter:	$EF_{CO_2,y}$								
Unit	t CO ₂ e/MWh								
Description	CO ₂ emission factor of the grid electricity in year y								
Measured/calculated/default	Calculated								
Source of data	<ul style="list-style-type: none"> Electricity generation data per power plant and demand curve: AMM's reports, www.amm.org Default values for emission factors of fossil fuels: IPCC Guidelines 2006 Default efficiencies values for power plant/unit: 'Tool to calculate the emission factor for an electricity system' 								
Value(s) of monitored parameter	<table border="1"> <thead> <tr> <th>Year</th><th>$EF_{CO_2,y}$</th></tr> </thead> <tbody> <tr> <td>2013</td><td>0.565</td></tr> <tr> <td>2014</td><td>0.466</td></tr> <tr> <td>2015</td><td>0.564</td></tr> </tbody> </table> <p>Details of the calculation are shown in Excel spreadsheets titled '2013 EF Calculation', '2014 EF Calculation' and '2015 EF Calculation'.</p>	Year	$EF_{CO_2,y}$	2013	0.565	2014	0.466	2015	0.564
Year	$EF_{CO_2,y}$								
2013	0.565								
2014	0.466								
2015	0.564								

Monitoring equipment	Not applicable
Measuring/reading/recording frequency:	Annually
Calculation method (if applicable):	Annual calculation of the combined margin (CM), consisting of the combination of operating margin (OM) and build margin (BM) according to the procedures prescribed in the 'Tool to calculate the emission factor for an electricity system'.
QA/QC procedures:	Use of official data sources.
Purpose of data:	Calculation of the baseline emissions.
Additional comments:	Not applicable

Data/parameter:	$EG_{m,y}$ and $EG_{k,y}$
Unit	MWh
Description	Net electricity generated by power plant/unit in year y
Measured/calculated/default	Default
Source of data	Electricity generation data per power plant/unit: AMM's Generation Reports, www.amm.org .
Value(s) of monitored parameter	See attached Excel spreadsheets titled: <ul style="list-style-type: none"> - '2013 EF Calculation' - '2014 EF Calculation' - '2015 EF Calculation'
Monitoring equipment	Not applicable
Measuring/reading/recording frequency:	These values are determined annually during the crediting period for the relevant year as per the 'Tool to calculate the emission factor for an electricity system'.
Calculation method (if applicable):	Not applicable
QA/QC procedures:	Use of official data sources.
Purpose of data:	Calculation of the CO ₂ emission factor of the grid electricity in year y
Additional comments:	Not applicable

Data/parameter:	$EF_{CO_2,m,i,y}$								
Unit	tCO ₂ /TJ								
Description	CO ₂ emissions factor of fuel type i , used in generating units m and k .								
Measured/calculated/default	Default								
Source of data	IPCC Guidelines 2006, chapter I, volume 2 (Energy)								
Value(s) of monitored parameter	<table border="1"> <thead> <tr> <th></th><th>tCO₂/TJ</th></tr> </thead> <tbody> <tr> <td>Diesel or fuel oil No. 5</td><td>72.6</td></tr> <tr> <td>Bunker or fuel oil No. 6</td><td>75.5</td></tr> <tr> <td>Bituminous coal</td><td>89.5</td></tr> </tbody> </table>		tCO ₂ /TJ	Diesel or fuel oil No. 5	72.6	Bunker or fuel oil No. 6	75.5	Bituminous coal	89.5
	tCO ₂ /TJ								
Diesel or fuel oil No. 5	72.6								
Bunker or fuel oil No. 6	75.5								
Bituminous coal	89.5								
Monitoring equipment	Not applicable								
Measuring/reading/recording frequency:	Not applicable								
Calculation method (if applicable):	Default values for emission factors of fossil fuels at the lower limit of the uncertainty at 95% of confidence interval are used annually during the crediting period for the relevant year, in accordance to the 'Tool to calculate the emission factor for an electricity system'.								
QA/QC procedures:	Not applicable								
Purpose of data:	Calculation of the CO ₂ emission factor of the grid electricity in year y								
Additional comments:	Not applicable								

Data/parameter:	$\eta_{m,y}$ and $\eta_{k,y}$																		
Unit	Not applicable																		
Description	Average net energy conversion efficiency of power unit m or k in year y																		
Measured/calculated/default	Default																		
Source of data	These values are determined annually during the crediting period for the relevant year in accordance to the annex 1 of the 'Tool to calculate the Emission Factor for an electricity system'.																		
Value(s) of monitored parameter	<table border="1"> <thead> <tr> <th>Technology</th><th>Old power plants (before 2000)</th><th>New power plants (after 2000)</th></tr> </thead> <tbody> <tr> <td>Coal</td><td>37%</td><td>39%</td></tr> <tr> <td>Oil:</td><td></td><td></td></tr> <tr> <td>Steam turbine</td><td>37.5%</td><td>39%</td></tr> <tr> <td>Open cycle</td><td>30%</td><td>39.5%</td></tr> <tr> <td>Combined cycle</td><td>46%</td><td>46%</td></tr> </tbody> </table>	Technology	Old power plants (before 2000)	New power plants (after 2000)	Coal	37%	39%	Oil:			Steam turbine	37.5%	39%	Open cycle	30%	39.5%	Combined cycle	46%	46%
Technology	Old power plants (before 2000)	New power plants (after 2000)																	
Coal	37%	39%																	
Oil:																			
Steam turbine	37.5%	39%																	
Open cycle	30%	39.5%																	
Combined cycle	46%	46%																	
Monitoring equipment	Not applicable																		
Measuring/reading/recording frequency:	Not applicable																		
Calculation method (if applicable):	Not applicable																		
QA/QC procedures:	Not applicable																		
Purpose of data:	Calculation of the CO ₂ emission factor of the grid electricity in year y																		
Additional comments:																			

D.3. Implementation of sampling plan

Not applicable.

SECTION E. Calculation of emission reductions or GHG removals by sinks

E.1. Calculation of baseline emissions or baseline net GHG removals by sinks

According to the Project Design Document, baseline emissions are calculated as follows:

$$BE_y (tCO_2) = EG_{BL,y} (MWh) * EF_{CO_2,grid,y} (t CO_2 / MWh) \quad \text{Eq. 1}$$

Where:

- BE_y = Emission in year y (t CO₂)
 $EG_{BL,y}$ = Quantity of net electricity supplied to the grid as a result of the implementation of the CDM project activity in year y (MWh)
 $EF_{CO_2,grid,y}$ = CO₂ emission factor of the grid calculated ex-post in year y (tCO₂/MWh)
 y = years 2013, 2014 and 2015

Baseline emissions defined in Equation 1 are computed using the spreadsheets called '2013 EF Calculation', '2014 EF Calculation', and '2015 EF Calculation' as follows:

Step 1. Entry variable $EG_{BL,y}$

Step 2. The baseline emissions of the project are calculated automatically for each month of the monitoring period in the sheet called 'Energy data and CERs calculations – 1st Monitoring Period'. Yearly results are shown in the following table:

Name of the variable	$EG_{BL,y}$	$EF_{CO_2,grid,y}$	BE_y
Description	Net electricity generation from the proposed project activity	Emission factor	Baseline emissions
Unit	MWh	t CO ₂ /MWh	t CO ₂ e
2013	31,986	0.565	18,071
2014	39,004	0.466	18,176
2015	30,362	0.564	17,124
Total	101,351	-	53,371

Table 1. Baseline emissions calculation

E.2. Calculation of project emissions or actual net GHG removals by sinks

Project emissions are negligible since power density (2,585.31W/m²) results greater than 10 W/m². Installed capacity and reservoir areas remain constant as described in the PDD.

E.3. Calculation of leakage

Leakages are negligible according to the PDD.

E.4. Summary of calculation of emission reductions or net GHG removals by sinks

Item	Baseline emissions or baseline net GHG removals by sinks (t CO ₂ e)	Project emissions or actual net GHG removals by sinks (t CO ₂ e)	Leakage (t CO ₂ e)	GHG emission reductions or net GHG removals by sinks (t CO ₂ e) achieved in the monitoring period		
				Up to 31/12/2012	From 01/01/2013	Total amount
Total	53,371	0	0	0	53,371	53,371

E.5. Comparison of actual emission reductions or net GHG removals by sinks with estimates in registered PDD

Item	Values estimated in ex ante calculation of registered PDD	Actual values achieved during this monitoring period
Emission reductions or GHG removals by sinks (t CO ₂ e)	53,624 tCO ₂ e	53,371 tCO ₂ e

E.6. Remarks on difference from estimated value in registered PDD

The emissions reductions achieved during the monitoring period are the 99.53% of the estimated value in the ex-ante calculation of the registered PDD.

Appendix 1. Contact information of project participants and Attachment. Instructions for filling out the monitoring report form- - - -

Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
05.1	4 May 2015	Editorial revision to correct version numbering.
05.0	1 April 2015	Revisions to: <ul style="list-style-type: none"> • Include provisions related to delayed submission of a monitoring plan; • Provisions related to the Host Party; • Remove reference to programme of activities; • Overall editorial improvement.
04.0	25 June 2014	Revisions to: <ul style="list-style-type: none"> • Include the Attachment: Instructions for filling out the monitoring report form (these instructions supersede the "Guideline: Completing the monitoring report form" (Version 04.0)); • Include provisions related to standardized baselines; • Add contact information on a responsible person(s)/ entity(ies) for completing the CDM-MR-FORM in A.6 and Appendix 1; • Change the reference number from <i>F-CDM-MR</i> to <i>CDM-MR-FORM</i>; • Editorial improvement.
03.2	5 November 2014	Editorial revision to correct table in page 1.
03.1	2 January 2014	Editorial revision to correct table in section E.5.
03.0	3 December 2012	Revision required to introduce a provision on reporting actual emission reductions or net GHG removals by sinks for the period up to 31 December 2012 and the period from 1 January 2014 onwards (EB70, Annex 11).
02.0	13 March 2012	Revision required to ensure consistency with the "Guidelines for completing the monitoring report form" (EB 66, Annex 20).
01	28 May 2010	EB 54, Annex 34. Initial adoption.

Decision Class: Regulatory
Document Type: Form
Business Function: Issuance
Keywords: monitoring report