

Annex 8: Local Assessment Itinerary

Name of the Assessor : Syed Khursheed Zaidi & Sanjeev Kumar

Date	Activity	Objective
	Document preparation	Validation proposal
	doc review	Internal approvals
26/11/2005	Preparation of local assessment checklist	Establish local issues to evaluate.
26/11/2005	Re-evaluation of documentation. Desk review	Reviewed PDD and supporting documentation. data validation through internet search, review of publicly available reports etc.
29/11/2005	Site visit.	Validation of information provided in the PDD on project specific details processes, procedures, documents
29/11/2005	Complete local checklist	Summarise and ensure that all local issues are adhered to.
16/02/2005	Local Assessment Report Finalisation	Send the report to assessor/team leader