

CDM-EB95-AA-A04

Revision of procedures relating to the support structure of the CDM Executive Board

Version 01.0



United Nations
Framework Convention on
Climate Change

COVER NOTE

1. Procedural background

1. Paragraph 18 of the annex to decision 3/CMP.1 (hereinafter referred to as the CDM modalities and procedures) and rule 32 of the annex I to decision 4/CMP.1 (hereinafter referred to as the rules of procedure of the Board) provide for the establishment of committees, panels and working groups to assist the Executive Board of the clean development mechanism (CDM) (hereinafter referred to as the Board) in the performance of its functions. To date, the Board has established the Methodologies Panel (MP), the Small-Scale Working Group (SSC WG), the Afforestation and Reforestation Working Group and the Carbon Dioxide Capture and Storage Working Group to support the Board in the creation of methodological standards, guidelines and clarifications and other methodological matters applicable to proposed and registered CDM project activities. In addition, the Board has established the CDM Accreditation Panel to support it in the establishment and implementation of standards and procedures for accreditation of operational entities that conduct validations and verifications regarding CDM project activities and programmes of activities.
2. The Board, at its ninety-third meeting, considered the re-structuring of the methodologies-related expert groups and decided to merge the MP with the SSC WG to form a new MP, by expanding the scope of work of the MP to include work relating to small-scale methodologies and by including members with small-scale expertise in the new MP, with effect from September 2017. The Board further requested the secretariat to revise relevant procedures and terms of reference of the new MP prior to the merged panel coming into effect in September 2017.

2. Purpose

3. The purpose of this work is to align the terms of reference and procedures relating to the new MP. This would ensure that the relevant regulatory documents reflect the merger of the MP and SSC WG and creation of the new MP.

3. Key issues and proposed solutions

4. The regulatory documents that define the governance aspects of panels and working groups, and therefore require revisions due to the merger of the MP and SSC WG and creation of a new MP, consist of two procedures. Draft revisions of these procedures are contained in appendix 1 and 2, respectively:
 - (a) Procedure: Terms of reference of the support structure of the CDM Executive Board;
 - (b) Procedure: Selection and performance evaluation of members of panels and working groups under the CDM Executive Board.
5. The draft revised document referred to in paragraph 4(b) above also reflects the current practice and other improvements in document structure and clarity.

6. There are a number of other regulatory documents that refer to the SSC WG as listed in paragraph 9 below. Therefore, these documents also require revision by removing the SSC WG reference. This revision can be performed through the editorial revision process.

4. Impacts

7. The approval of these documents will provide operational and governance support to the new Methodologies Panel, and establish clear responsibilities of, and the expectations from, the experts appointed to the panel.

5. Subsequent work and timelines

8. The implementation of these documents will be made effective once the new MP comes into effect on 1 September 2017.
9. In addition, the following documents will be editorially revised to remove references to the SSC WG and subsequently uploaded on the CDM website on 1 September 2017:
 - (a) Procedure: Selection and performance evaluation of experts on the CDM registration and issuance team and methodologies rosters of experts (version 01.0);
 - (b) Procedure: Submission and consideration of microscale renewable energy technologies for automatic additionality (version 02.0);
 - (c) Procedure: Development, revision, clarification and update of standardized baselines (version 04.0);
 - (d) Procedure: Development, revision and clarification of baseline and monitoring methodologies and methodological tools (version 02.0);
 - (e) Procedure: Terms of reference of the CDM rosters of experts (version 01.1);
 - (f) Glossary: CDM terms (version 09.0).
10. In accordance with the “CDM Executive Board decision and documentation framework” (version 05.1), these editorially revised documents will be noted in the next meeting report of the Board.

6. Recommendations to the Board

11. The secretariat recommends that the Board adopt the revision of the following documents:
 - (a) Procedure: Terms of reference of the support structure of the CDM Executive Board;
 - (b) Procedure: Selection and performance evaluation of members of panels and working groups under the CDM Executive Board.

TABLE OF CONTENTS

**APPENDIX 1. TERMS OF REFERENCE OF THE SUPPORT STRUCTURE OF
THE CDM EXECUTIVE BOARD**

**APPENDIX 2. SELECTION AND PERFORMANCE EVALUATION OF MEMBERS
OF PANELS AND WORKING GROUPS UNDER THE CDM
EXECUTIVE BOARD**

The above-mentioned appendices are available at:

<<https://cdm.unfccc.int/Meetings/MeetingInfo/DB/WI3AR50OPCF8STQ/view>>.