

CDM-EB77-AA-A02

Draft workplan for panels and working groups for 2014

Version 01.0

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United Nations
Framework Convention on
Climate Change

COVER NOTE

1. Procedural background

1. The mandate of the panels and working groups is determined by their terms of reference, the rules of procedure of the Board, and additional guidance provided by the Executive Board (hereinafter referred to as the Board) of the clean development mechanism (CDM), including annually approved workplans developed within the context of the CDM Business Plan 2014-2015.

2. Purpose

2. This workplan of the panels and working groups for 2014 outlines the expected tasks to support the Board and provides details of the activities, expected outputs and timelines associated with each activities related CDM Business Plan 2014–2015 objective in order to finalize recommendations and deliverables for the Board’s consideration in accordance with the 2014 workplan for the Board.
3. The 2014 workplan includes activities for the following panels and working groups: the Methodologies Panel (MP), the Small-Scale Working Group (SSC WG), the Afforestation and Reforestation Working Group (A/R WG), the Carbon Dioxide Capture and Storage Working Group (CCS WG) and the Accreditation Panel (CDM-AP).

3. Key issues

4. The 2014 workplan of the panels and working groups has undergone the following changes compared to the 2013 workplan:
 - (a) Inclusion of routine operations related to top-down development, revision and clarification of standardized baselines;
 - (b) Updated list of project deliverables based on approved CDM Business Plan 2014–2015.

4. Impacts

5. The workplan will serve as a meeting management tool and as the basis for reporting the progress (mid-year) and final status (end of the year) of work undertaken by panels and working groups in 2014.

5. Subsequent work and timelines

6. The workplan of the panels and working groups for 2014 will be updated continuously and the status report on implementation of the workplan will be reported to the Board at its seventy-ninth meeting and eighty-second meeting.

7. Recommendations to the Board

6. The secretariat recommends the Board approve the 2014 workplan of the panels and working groups.

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1. Introduction

1. The Executive Board (hereinafter referred to as the Board) of the clean development mechanism (CDM) support structure, namely the: Accreditation Panel (CDM-AP), the Methodologies Panel (MP), the Small-Scale Working Group (SSC WG), the Afforestation and Reforestation Working Group (A/R WG) and the Carbon Dioxide Capture and Storage Working Group (CCS WG) are established under the Board to assist in the performance of its functions related to the accreditation system (CDM-AP) and methodological issues concerning CDM project activities respectively (MP, SSC WG, A/R WG and CCS WG). The mandate of the panels and working groups are determined by their terms of reference, the rules of procedure of the Board, and additional guidance provided by the Board.
2. This workplan of the panels and working groups for 2014 outlines the expected tasks to support the Board and has been developed within the context of the CDM Business Plan 2014–2015. The workplan includes the routine operation activities to be performed by the panels and working groups as well as new activities related to the objectives of the CDM Management Plan 2014.

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2. Routine operations for methodology related panels and working groups in 2014 (MP, SSC WG, A/R WG, CCS WG)

Table 1. Routine operations for methodology related panels and working groups in 2014

Routine operations	Product	MP/SSC WG/ A/R WG/CCS WG meeting	EB consideration	Status/Comments
<i>Objective 1(c): Develop simplified and user-friendly standards and procedures that increase efficiency and ensure environmental integrity</i>				
Review of the draft development plan prepared by the secretariat for a new methodology decided to be developed by the Board (top-down process) ¹	Input to the secretariat (by two members)	N/A	N/A	
Consideration of proposed new methodologies (PNMs) submitted by proponent (bottom-up process) or decided to be developed by the Board (top-down process) ¹	Recommendations to the Board	Continuous	Continuous	
Review of a draft development plan prepared by the secretariat for new methodological tools decided to be developed by the Board (top-down process) ¹	Input to the secretariat (by two members)	N/A	N/A	
Consideration of new methodological tools decided to be developed by the Board (top-down process) ¹	Recommendations to the Board	Continuous	Continuous	

¹ Procedure “Development, revision and clarification of baseline and monitoring methodologies and methodological tools, version 01.1”.

Routine operations	Product	MP/SSC WG/ A/R WG/CCS WG meeting	EB consideration	Status/Comments
Consideration of requests for revision of approved methodology or methodological tool submitted by proponent (bottom-up process) or initiated by the Board (top-down process) ¹	Recommendations to the Board	Continuous	Continuous	
Initiation of top-down revisions of methodologies or methodological tools (based on request from the panel/working group members, referring to approved tools, based on requests from the secretariat, triggered by the commenting system and other mandates from the Board)	Proposals to the Board for its decision to revise the methodology or methodological tool	Continuous	Continuous	
Consideration of editorial revisions to approved methodologies or methodological tools (Review of a proposed editorial revision to an approved methodology or methodological tool by the chair of the relevant panel of working groups) ¹	Editorial revision of methodologies or methodological tools by the chair of the panel/working group (WG)	N/A	N/A	
Consideration of requests for clarification of approved methodologies or methodological tools submitted by proponent (bottom-up process) or initiated by the Board (top-down process) ¹	Recommendations to the Board	Continuous	Continuous	
Consideration of proposed standardized baseline (PSBs) submissions from designated national authorities (DNAs) ²	Recommendations to the Board by designated members of the panel/WG	Continuous	Continuous	
Review of draft development plan prepared by the secretariat for draft standardized baselines (DSBs) decided to be developed by the Board (top-down process) ²	Input to the secretariat by designated members	N/A	N/A	
Consideration of draft standardized baselines (DSBs) decided to be developed by the Board (top-down process) ²	Recommendations to the Board by designated members of the panel/WG	Continuous	Continuous	
Consideration of proposed revised standardized baselines submissions from DNAs (bottom-up process) or initiated by the Board (top-down process) ²	Recommendations to the Board by designated members of the panel/WG	Continuous	Continuous	

² Procedure “Development, revision, clarification and update of standardized baselines, version 03.1”.

Routine operations	Product	MP/SSC WG/ A/R WG/CCS WG meeting	EB consideration	Status/Comments
Initiation of top-down revision of standardized baselines (based on request from the panel/working group members, based on requests from the secretariat, and other mandates from the Board) ²	Proposals to the Board for its decision to revise the approved standardized baselines	Continuous	Continuous	
Consideration of requests for clarification of standardized baselines submitted by enquirer (bottom-up process) or initiated by the Board (top-down process) ²	Recommendations to the Board	Continuous	Continuous	
Consideration of proposed updated standardized baselines submissions from DNAs (bottom-up process) ²	Recommendations to the Board by designated members of the panel/WG	Continuous	Continuous	
Consideration of proposed specific renewable energy technologies/measures for automatic additionality on microscale CDM project activities submitted by DNAs ³	Recommendations to the Board by designated members of the SSC WG	Continuous	Continuous	
Determination of fraction of non-renewable biomass (fNRB) factors for Parties with 10 or less registered CDM project activities as of 31 December 2010 (SSC WG) ⁴	Recommendations to the Board of default values for application in specific countries	Continuous	Continuous	
Consideration of the revised “Guidelines for demonstrating additionality of microscale project activities” (SSC WG) ⁵	Recommendations to the Board	Continuous	Continuous	
Consideration of the revised “Guidelines on the demonstration of additionality of small-scale project activities” (SSC WG) ⁶	Recommendations to the Board	Continuous	Continuous	

³ Procedure “Submission and consideration of microscale renewable energy technologies for automatic additionality, version 02.0”.

⁴ EB 67, the Board requested the secretariat, in consultation with the SSC WG, to continue to determine fNRB factors for Parties with 10 or fewer registered CDM project activities as of 31 December 2010 and recommend to the Board default values for application in these countries.

⁵ Decision 5/CMP.8, “Guidance relating to the clean development mechanism” at paragraph 3 encourages the Board to further extend the simplified modalities for the demonstration of additionality, including positive lists, to a wider scope of small-scale project activities, while ensuring environmental integrity.

⁶ Decision 5/CMP.8, “Guidance relating to the clean development mechanism” at paragraph 3 encourages the Board to further extend the simplified modalities for the demonstration of additionality, including positive lists, to a wider scope of small-scale project activities, while ensuring environmental integrity.

Routine operations	Product	MP/SSC WG/ A/R WG/CCS WG meeting	EB consideration	Status/Comments
<i>Objective 1(a): Operate efficient project and entity assessment processes</i>				
Consultation on requests for deviation for an approved methodology ⁷	Input as applicable upon request by the secretariat	Continuous	Continuous	
Consultation on changes to registered CDM project activity or programme of activities ⁷	Input as applicable upon request by the secretariat	Continuous	Continuous	
<i>Objective 1(b): Operate an effective regulatory framework resulting in reduced transaction costs for participants in the mechanism</i>				
Direct communication with stakeholders ⁸	Recommendations on responses to stakeholder communications as referred to the panel or working group by the secretariat	Continuous	Continuous	

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⁷ Procedure “Clean development mechanism project cycle procedure, version 05.0”.

⁸ Procedure “Modalities and procedures for direct communication with stakeholders, version 01”.

3. Methodologies Panel project deliverables in 2014

Table 2. Project deliverables related to the Meth Panel according to the CDM business plan

Project	Product	MP 62	MP 63	MP 64	MP 65	EB consideration	Status/comments
<i>Objective 1(c): Develop simplified and user-friendly standards and procedures that increase efficiency and ensure environmental integrity</i>							
Further development and implementation of standardized baselines (MAP project no. 110)	Revised guidelines for the establishment of sector specific standardized baselines (SB guidelines)	Comments on revised draft				EB 78	
	Selection of standardized baselines vis-à-vis approved methodologies (feeding into the revised SB guidelines)	Comments on concept note	DRAFT			EB 78	
	Consideration of the facilities with registered CDM project activities for the development of standardized baseline (feeding into the revised SB guidelines)	Comments on concept note				EB 78	
	Revised guidelines for quality assurance and		Comments on revised draft			EB 79	

Project	Product	MP 62	MP 63	MP 64	MP 65	EB consideration	Status/comments
	quality control of data used in the establishment of standardized baselines (QA/QC guidelines)						
	The development of two standards with a methodological framework for two specific project types		Comments on concept note	Comments on draft		EB 79, EB 82	
	Development of guidelines for determination of thresholds on baseline and additionality		Comments on draft			EB 79	
	Development of country-specific baseline and additionality thresholds for sectors in under-represented countries				Comments on draft	EB 82	
	Development of standard for coverage of data and validity of SBs	Comments on draft				EB 77	
	Development of methodological tool for standardized		Draft for public call	Draft recommendation		EB 81	

Project	Product	MP 62	MP 63	MP 64	MP 65	EB consideration	Status/comments
	baselines on transport sector						
	Guidelines for the determination of sector wide baseline emission factors in consultation with the practitioners including industrial associations			Comments on draft		EB 81	
Simplification and streamlining of methodologies, tools, and standards (MAP project no. 223)	Simplification and streamlining of approved methodologies, tools	Drafts for public calls, Draft recommendations	Drafts for public calls, Draft recommendations	Drafts for public calls, Draft recommendations	Drafts for public calls, Draft recommendations	EB 77, EB 79, EB 81, EB 82, 2015	
	Batched issuance requests for a monitoring period of a programme of activities (PoA)	Comments on concept note				EB 78	
	Revision of PoA standard		Comments on draft			EB 79	
	Analysis on lessons learned from developing standardized approaches for additionality demonstration				Comments on concept note	EB 82	

Project	Product	MP 62	MP 63	MP 64	MP 65	EB consideration	Status/comments
Simplification of the validation process for specific project activities (MAP project no. 224)	Simplification of the validation process		Comments on concept note			EB 79	
	Methodology-specific forms			Comments on drafts	Comments on drafts	EB 82	
New project in the same physical geographical location at which a project whose crediting period has expired existed (MAP project no. 225)	Guidance for the new projects in the same physical geographical location at which a project whose crediting period has expired existed		Comments on concept note	Comments on draft		EB 79, EB 81	

4. Small-Scale Working Group project deliverables in 2014

Table 3. Project deliverables related to the Small-Scale Working Group according to the CDM business plan

Project	Product	SSC WG 43	SSC WG 44	SSC WG 45	SSC WG 46	EB consideration	Status/comments
<i>Objective 1(c): Develop simplified and user-friendly standards and procedures that increase efficiency and ensure environmental integrity</i>							
Further development and implementation of standardized baselines (MAP project no. 110)	Revised guidelines for the establishment of sector specific standardized baselines (SB guidelines)	Comments on revised draft				EB 78	
	Selection of standardized	Comments on concept note				EB 78	

Project	Product	SSC WG 43	SSC WG 44	SSC WG 45	SSC WG 46	EB consideration	Status/comments
	baselines vis-à-vis approved methodologies (feeding into the revised SB guidelines)						
	Consideration of the facilities with registered CDM project activities for the development of standardized baseline (feeding into the revised SB guidelines)	Comments on concept note				EB 78	
	Revised guidelines for quality assurance and quality control of data used in the establishment of standardized baselines (QA/QC guidelines)		Comments on revised draft			EB 79	
	Development of two standards with a methodological framework for two specific project types		Comments on concept note	Comments on draft		EB 79, EB 82	
	Development of guidelines for determination of		Comments on draft			EB 79	

Project	Product	SSC WG 43	SSC WG 44	SSC WG 45	SSC WG 46	EB consideration	Status/comments
	thresholds on baseline and additionality						
	Development of country-specific baseline and additionality thresholds for sectors in under-represented countries				Comments on draft	EB 82	
	Development of standard for coverage of data and validity of SBs	Comments on draft				EB77	
	Guidelines for the determination of sector wide baseline emission factors in consultation with the practitioners including industrial associations			Comments on draft		EB 81	
Simplification and streamlining of methodologies, tools, and standards (MAP project no. 223)	Simplification and streamlining of approved methodologies, tools	Drafts for public calls, Draft recommendations	Drafts for public calls, Draft recommendations	Drafts for public calls, Draft recommendations	Drafts for public calls, Draft recommendations	EB 77, EB 79, EB 81, EB 82, 2015	
	Development of eligibility criteria for	Draft for public call	Draft recommendation,	Draft recommendation,	Draft recommendation	EB 79, EB 81, EB 82	

Project	Product	SSC WG 43	SSC WG 44	SSC WG 45	SSC WG 46	EB consideration	Status/comments
	PoAs for greater applicability (revision of three methodologies)		Draft for public call ⁹	Draft for public call			
	Revision of the PoA standard		Comments on draft			EB 79	
	Analysis on lessons learned from developing standardized approaches for additionality demonstration				Comments on concept note	EB 82	
Simplification of the validation process for specific project activities (MAP project no. 224)	Simplification of the validation process		Comments on concept note			EB 79	
	Methodology-specific forms			Comments on drafts	Comments on drafts	EB 82	
New project in the same physical geographical location at which a project whose crediting period has expired existed (MAP project no. 225)	Guidance for the new projects in the same physical geographical location at which a project whose crediting period has expired existed		Comments on concept note	Comments on draft		EB 79, EB 81	

⁹ Interaction with the SSC WG may be held by electronic means and a call for public input may be launched prior to the SSC WG 44 meeting as appropriate.

5. Afforestation and Reforestation Working Group project deliverables in 2014

Table 4. Project deliverables related to the Afforestation and Reforestation Working Group according to the CDM business plan

Project	Product	A/R WG meeting	EB consideration	Status/comments
<i>Objective 1(c): Develop simplified and user-friendly standards and procedures that increase efficiency and ensure environmental integrity</i>				
Development of best practice guidance for monitoring of A/R projects (MAP project no. 219)	Field manual for measurement of forest carbon pools for monitoring of A/R project activities	Electronic comments prior to EB 82	EB 82	

6. Carbon Dioxide Capture and Storage Working Group project deliverables in 2014

Table 5. Project deliverables related to the Carbon Dioxide Capture and Storage Working Group according to the CDM business plan

Project	Product	CCS WG meeting	EB consideration	Status/comments
<i>Objective 1(c): Develop simplified and user-friendly standards and procedures that increase efficiency and ensure environmental integrity</i>				
Design and implementation of CCS standards and procedures (MAP project no. 160)	Draft package of documents due to introduction of provisions related to carbon dioxide capture and storage project activities	Electronic comments prior to EB 78	EB 78	

7. Accreditation Panel workplan 2014 (Routine operations)

Table 6. Routine operations for the Accreditation Panel in 2014

Routine operations	Product	AP 67	AP 68	AP 69	AP 70	EB consideration	Status/comments
<i>Objective 1(a): Operate efficient project and entity assessment processes</i>							
Assessment of applications for accreditation	Recommendations for accreditation of new operational entities	Continuous				Continuous	

Routine operations	Product	AP 67	AP 68	AP 69	AP 70	EB consideration	Status/comments
Continuous monitoring of compliance of the designated operational entities (DOEs) with the CDM accreditation standard	Recommendations for reaccreditation of DOEs	Continuous				Continuous	
	Recommendations for suspension, placement under observation and withdrawal of accreditation of DOEs	Continuous				Continuous	
	Notifications on completed assessment activities	Continuous				Continuous	
	Recommendations for additional assessment of DOEs	Continuous				Continuous	
Selection of experts for the accreditation roster		Continuous				Continuous	
Continuous monitoring of performance and qualification of experts on the accreditation roster		Continuous					
Setting accreditation requirements	Recommendations on accreditation requirements	Continuous				Continuous	
Improvement of accreditation process	Recommendations on the improvement of the accreditation process	Continuous				Continuous	
	Review the application accreditation fee			Comments on draft ¹⁰			
	Practical means for DOEs to conduct the examinations - Accreditation Standard		Comments on draft ¹¹				
	Revised internal procedure "Selection and performance evaluation of experts		Comments on draft				

¹⁰ Consultation may be held with the panel by electronic means as appropriate.

¹¹ Consultation may be held with the panel by electronic means as appropriate.

Routine operations	Product	AP 67	AP 68	AP 69	AP 70	EB consideration	Status/comments
	on the CDM accreditation roster of experts”						
Direct interaction with stakeholders	Direct interaction with the DOE/AIE Coordination Forum		Interaction with the Forum		Interaction with the Forum		
	Interaction with the Joint implementation accreditation panel (JI-AP)			Interaction with JI-AP			
	Interaction with the CDM Assessment Team (CDM-AT)		Interaction with CDM-AT				

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Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
01.0	3 February 2014	Initial publication as an annex to the annotated agenda of EB 77.
Decision Class: Operational Document Type: Information note Business Function: Governance Keywords: work programme, panels, AP, ARWG, CCSWG, MP, SSCWG		

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