

CDM-EB103-AA

Annotated agenda

CDM Executive Board 103rd meeting

Version 01.0

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Annotations to the proposed agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The Chair of the Executive Board of the clean development mechanism (CDM) (hereinafter referred to as the Board) shall ascertain whether: (a) the members present constitute a quorum; and (b) “proper justification” has been provided for the absence of any member or alternate member.¹

Background: In accordance with the Rules of procedure of the Board, at least two-thirds of the members of the Board, representing a majority of members from Parties included in Annex I to the Convention and a majority of members from Parties not included in Annex I, must be present to constitute a quorum.

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** Members may wish to adopt the proposed agenda for the 103rd meeting.

Background: At its previous meeting, the Board agreed on items to be included on the provisional agenda for its 103rd meeting. The proposed agenda was transmitted to the Board on 21 May 2019, and thereafter posted on the UNFCCC CDM website, in accordance with rule 21 of the Rules of procedure of the Board.

Agenda item 2. Governance and management matters

Agenda item 2.1. Membership issues

3. ► **Action:** Members of the Board may wish to provide statements on any conflict of interest concerning the issues on the agenda for the meeting and take action, as appropriate.

Background: Following the request by the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP), through its decision 2/CMP.5, to publish statements of conflict of interest on the UNFCCC CDM website, members and alternate members are requested to disclose whether they have any conflict of interest relating to the work of the Board at each meeting.

¹ Rule 28 of the “Rules of procedure of the Executive Board of the clean development mechanism”, decision 4/CMP.1 (FCCC/KP/CMP/2005/8/Add.1).

Agenda item 2.2. Strategic planning and direction

4. ► **Action:** The Board may wish to take note of an update on the latest carbon market and policy developments.

Background: The Board, through its business and management plan (BMAP) 2018–2019, agreed to receive regular updates from the secretariat on developments and prospects in the carbon market and related governmental policies.

5. ► **Action:** The Board may wish to take note of the report “Financing and use of the CDM by international finance institutions”, as contained in annex 1 to these annotations.

Background: The Board, through its BMAP 2018–2019, agreed to receive regular updates on the support provided to international climate finance institutions.

Agenda item 2.3. Performance management

6. ► **Action:** The Board may wish to provide guidance on the key messages to be conveyed in its annual report to the CMP at its fifteenth session.

Background: In accordance with decisions 1/CMP.2 and 2/CMP.3, the Board’s annual report to the CMP is to be finalized at its next meeting (i.e. 104th meeting). At this meeting, the Board is to agree on the key messages it wishes to convey to the CMP.

7. ► **Action:** The Board may wish to provide guidance on the financial report to the CMP.

Background: The CMP, at its fourteenth session, requested the Board and the secretariat to ensure the efficient and prudent use of resources of the Trust Fund for the CDM to the end of the true-up period for the second commitment period of the Kyoto Protocol, and to present a comprehensive report to the CMP at its fifteenth session on the present financial situation of the CDM and the foreseen budgets for activities until the end of 2023.

8. ► **Action:** The Board may wish to consider the updated “CDM Executive Board workplan 2019”, as contained in annex 2 to these annotations.

Background: The Board, at its 102nd meeting, approved the workplan of the Board for 2019 and requested the secretariat to include in future versions of the workplan any new mandates arising from meetings and to provide an update on the status of work at each meeting.

Agenda item 2.4. Matters related to the Board and its support structure

9. ► **Action:** The Board may wish to select experts for the CDM Accreditation Panel (CDM-AP) and the Methodologies Panel (MP).

Background: The secretariat launched a call for experts for the CDM-AP and MP from 19 December 2018 to 28 January 2019, in accordance with the “Procedure: Selection and performance evaluation of members and panels and working groups under the CDM Executive Board”. The call was open to existing members and external applicants. The term of the selected experts to serve on the CDM-AP and MP will start on 1 September 2019.

10. ► **Action:** The Board may wish to select experts for the CDM Registration and Issuance Team (RIT).

Background: The secretariat launched a call for experts for the RIT from 19 December 2018 to 28 January 2019, in accordance with the “Procedure: Terms of reference of the support structure of the CDM rosters of experts”. The call was open to both existing members and external applicants. The shortlist of the applicants and the selection criteria will be provided to the Board. The term of the selected experts to serve on the RIT will start on 1 September 2019.

11. ► **Action:** The Board may wish to extend the terms of the members of the Afforestation and Reforestation Working Group (A/R WG) and of the Carbon Dioxide Capture and Storage Working Group (CCS WG).

Background: The Board, at its eighty-fifth meeting, appointed five experts as members of the A/R WG and five experts as members of the CCS WG. The Board, at its ninety-eighth meeting, extended the terms of these two working groups until the end of August 2019.

Agenda item 2.5. Operations of panels and working groups

(a). CDM Accreditation Panel

12. ► **Action:** The Board may wish to take note of the report of the 84th meeting of the CDM-AP.²

Background: The CDM-AP held its 84th meeting on 21 and 22 May 2019 in Bonn, Germany.

(b). Methodologies Panel

13. ► **Action:** The Board may wish to take note of the report of the 79th meeting of the MP.³

Background: The MP held its 79th meeting from 6 to 9 May 2019 in Bonn and addressed case-specific issues, methodological clarifications, guidance and other issues.

Agenda item 3. Rulings (case-specific)

Agenda item 3.1. Accreditation

14. ► **Action:** The Board may wish to:
- (a) Consider a recommendation from the CDM-AP on an initial accreditation;
 - (b) Consider a recommendation from the CDM-AP on a re-accreditation;
 - (c) Take note of notifications from the CDM-AP on the completion of regular surveillance assessments;

² <https://cdm.unfccc.int/Panels/accreditation/index.html>.

³ <http://cdm.unfccc.int/Panels/meth/index.html>.

- (d) Take note of a notification from the CDM-AP on a performance assessment.

Background: In accordance with the “CDM accreditation procedure”, the accreditation-related recommendations and the supporting documentation will be sent to the Board.

Agenda item 3.2. Registration

15. ► **Action:** The Board may wish to take stock of the progress of registration of project activities and programmes of activities (PoAs).

Background: The information available on the UNFCCC CDM website⁴ indicates the status of project activities submitted for registration. The information available in the section on “CDM Programmes of Activities” on the UNFCCC CDM website⁵ indicates the status of PoAs submitted for registration.

Agenda item 3.3. Issuance

16. ► **Action:** The Board may wish to take stock of the progress of issuance for project activities, PoAs and the operation of the CDM registry.

Background: The information available in the section “Issuance Certified Emission Reduction” on the UNFCCC CDM website indicates the status of requests for issuance of project activities and PoAs.⁶

Agenda item 3.4. Other rulings

17. ► **Action:** The Board shall consider the documentation for one request for post-registration changes, as listed in table 1 below.

Background: In accordance with the “CDM project cycle procedure for programmes of activities”, the secretariat prepared and sent to the Board a summary note on the request for approval of changes, including a notification that the case will be placed on the agenda of the next Board meeting.

Table 1. Request for post-registration changes for which the secretariat sent to the Board a summary note including a notification that the case will be placed on the agenda of the next Board meeting

Ref no.	Title
PoA 5067	Improved Cooking Stoves for Nigeria Programme of Activities

18. ► **Action:** The Board shall consider one request for authorization for a designated operational entity (DOE) to perform verification activities for the same project activity for which it has performed validation, as listed in table 2 below.

⁴ <http://cdm.unfccc.int/Projects/projsearch.html>.

⁵ <http://cdm.unfccc.int/ProgrammeOfActivities/index.html>.

⁶ http://cdm.unfccc.int/Issuance/cers_iss.html.

Background: In accordance with the “CDM project cycle procedure for project activities”, the secretariat prepared and sent to the Board the documentation received from a DOE on the request for authorization to perform verification activities for the same project activity for which it has performed validation. A notification that this case will be placed on the agenda of this meeting was sent to the Board.

Table 2. Request for authorization for the DOE to perform a verification activity for the same PoA for which it has performed the validation

Ref no.	Title
Project activity 5619	Modelo del Callao Landfill Gas Capture and Flaring System

Agenda item 4. Regulatory matters

Agenda item 4.1. Standards/tools

(a). Standards for CDM project activities and programmes of activities

19. ► **Action:** The Board may wish to consider the concept note “Methodological approaches for calculating emission reductions from project activities, resulting in the reduced use of non-renewable biomass in households”, as contained in annex 6 to the 79th MP meeting report.

Background: In accordance with decision 4/CMP.14 to review methodological approaches for calculating emission reductions from project activities, resulting in the reduced use of non-renewable biomass in households, the Board, at its 102nd meeting, requested the MP to conduct an analysis on the use of fossil fuel emission factors as surrogates for biomass combustion, non-CO₂ greenhouse gas emissions, and harmonized standards for stove tests.

20. ► **Action:** The Board may wish to adopt the new “Guideline: Use of the CDM in urban sectors”, as contained in annex 5 to the 79th MP meeting report.

Background: The Board, at its 102nd meeting, considered the draft new “Guideline: Use of the CDM in urban sectors” and requested the MP to further elaborate and improve the guideline.

(b). Methodological standards for large-scale CDM project activities

(i). New methodologies and tools (large-scale)

21. ► **Action:** The Board may wish to take note that no new large-scale methodologies are to be considered at this meeting.

(ii). Revisions to approved methodologies and tools (large-scale)

22. ► **Action:** The Board may wish to consider the recommendation of the MP to approve, as major revisions, the following revised methodologies:

- (a) “ACM0001: Flaring or use of landfill gas”, as contained in annex 4 to the 78th MP meeting report;

- (b) “ACM0014: Treatment of wastewater”, as contained in annex 5 to the 78th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 19 of the 78th MP meeting report. The Board, at its 101st meeting, requested the MP to revise the methodologies to allow for the application of “TOOL32: Positive lists of technologies”.

- (c) “AM0031: Bus rapid transit projects”, as contained in annex 1 to the 79th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 15 of the 79th meeting report. The Board, at its 101st meeting, requested the MP to revise the methodology to cover situations where there are changes to the number of vehicles retired as a result of the increase in the population and the consequent increase in the demand for buses in the project city or region.

- (d) “AM0117: Introduction of a new district cooling system”, as contained in annex 2 to the 79th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 16 of the 79th meeting report. The revision was carried out based on the submission “AM_REV_0259: Amendment of equations 1–5 and unit changes throughout methodology”.

(iii). Clarifications (large-scale)

23. ► **Action:** The Board may wish to consider the recommendation of the MP to approve the clarification prepared in response to the request for clarification CLA_TOOL_0029 regarding “TOOL30: Calculation of the fraction of non-renewable biomass” (version 02.0).

Background: The recommendation of the MP is contained in paragraph 24 of the 79th MP meeting report. Information on requests for clarification on approved large-scale tools is available on the UNFCCC CDM website.⁷

(c). Methodological standards for small-scale CDM project activities

(i). New methodologies and tools (small-scale)

24. ► **Action:** The Board may wish to consider the recommendation of the MP to approve the new methodology “SSC-III.XX: Ride-hailing services”, as contained in annex 3 to the 79th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 26 of the 79th MP meeting report and is based on the bottom-up submission SSC-NM102 and further guidance provided by the Board at its 102nd meeting.

⁷ <https://cdm.unfccc.int/methodologies/PAmethodologies/clarifications/pending>.

(ii). Revisions to approved methodologies and tools (small-scale)

25. ► **Action:** The Board may wish to consider the recommendations of the MP to approve, as major revisions, the following draft revised methodologies:

- (a) “AMS I.A: Electricity generation by the user”, as contained in annex 11 to the 78th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 33 of the 78th meeting report. The Board, at its 101st meeting, requested the MP to revise the methodology to introduce reference to “TOOL16: Project and leakage emissions from biomass”.

- (b) “AMS-I.C: Thermal energy production with or without electricity”, as contained in annex 4 to the 79th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 29 of the 79th MP meeting report. The Board, at its ninety-ninth meeting, requested the MP to include non-binding best-practice examples in the methodology.

- (c) “AMS-III.G: Landfill methane recovery”, as contained in annex 13 to the 78th MP meeting report;

- (d) “AMS-III.H: Methane recovery in wastewater treatment”, as contained in annex 14 to the 78th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 35 of the 78th MP meeting report. The Board, at its 101st meeting, requested the MP to revise the methodologies to allow for the application of “TOOL32: Positive lists of technologies”.

26. ► **Action:** The Board may wish to consider the recommendation of the MP to provide a mandate to revise the methodology “AMS-II.E: Energy efficiency and fuel switching measures for buildings” to include methods and equations to calculate emission reductions for projects that do not apply “TOOL31: Determination of standardized baselines for energy efficiency measures in residential, commercial and institutional buildings”.

Background: The recommendation of the MP is contained in paragraph 33 of the 79th MP meeting report.

(iii). Clarifications (small-scale)

27. ► **Action:** The Board may wish to consider the recommendations of the MP to approve the clarifications prepared in response to the following requests for clarification:

- (a) “SSC_751: Request for clarification on the application of AMS-II.E. and TOOL31” regarding methodology “AMS-II.E: Switch from non-renewable biomass for thermal application by the user” (version 11.0) and “TOOL31: Determination of standardized baselines for energy efficiency measures in residential, commercial and institutional buildings” (version 01.0);

- (b) “SSC_752: Clarification on Water Boiling Test (WBT) under AMS-II.G” regarding methodology “AMS-II.G: Energy efficiency measures in thermal applications of non-renewable biomass” (version 08.0);

- (c) “SSC_753: Calibration standard for equipment in AMS-II.G” regarding methodology “AMS-II.G: Energy efficiency measures in thermal applications of non-renewable biomass” (version 08.0).

Background: The recommendations of the MP are contained in paragraphs 33–35 of the 79th MP meeting report. Information on requests for clarification on approved small-scale methodologies is available on the UNFCCC CDM website.⁸

Agenda item 4.2. Procedures

28. ► **Action:** The Board may wish to take note that no procedures would be considered at this meeting.

Agenda item 4.3. Policy issues

29. ► **Action:** The Board may wish to consider any policy issues triggered by the consideration of registration and issuance cases.

Background: Following a request by the Board, policy issues that arise from the discussions during this meeting may be included for consideration, including policy issues encountered through the assessment of cases.

30. ► **Action:** The Board may wish to consider the approach applied for requests for issuance for PoAs.

Background: In accordance with the “CDM project cycle procedure for programmes of activities”, component project activities (CPAs) may be included anytime during a PoA period and their crediting periods start and end individually. However, the current regulatory provisions are silent on whether the PoA period renewal is a precondition for issuance for existing CPAs whose crediting periods go beyond the PoA period due for renewal. Furthermore, the current regulatory provisions are also silent on whether a request for issuance for a PoA may cover monitoring results of CPAs that are included or renewed in different PoA periods.

Agenda item 5. Relations with forums and other stakeholders

31. ► **Action:** The Board may wish to take note of external inputs to the annotated agenda of this Board meeting.

Background: Following the “Procedure: Direct communication with stakeholders”, stakeholders can provide comments on the annotated agenda. Comments received will be posted on the UNFCCC CDM website.

⁸ <https://cdm.unfccc.int/methodologies/SSCmethodologies/clarifications/pending>.

32. ► **Action:** The Board may wish to interact with the co-chairs of the Global Designated National Authorities Forum (DNA Forum).

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board allocates time twice a year during Board meetings for interaction with the DNA Forum through its co-chairs.

33. ► **Action:** The Board may wish to interact with the DOE/accredited independent entity (AIE) Coordination Forum Chair.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board allocates time for interaction with the DOE/AIE Coordination Forum Chair at each Board meeting.

34. ► **Action:** The Board may wish to take note of activities undertaken regarding stakeholders, DNAs, applicant entities (AEs) and DOEs.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board and its support structure provide opportunities for interaction to stakeholders, such as DNAs, AEs and DOEs, as well as engage in information-sharing and capacity-building activities.

35. ► **Action:** The Board may wish to consider the following submission received from stakeholders and agree on any actions, as appropriate:

(a) INQ-08508.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board and its support structure are required to consult with stakeholders on policy matters that have a significant impact on the stakeholders. The secretariat, in consultation with the Chair, shall bring to the attention of the Board any communications on policy, methodological issues or administrative issues when they require the attention or further guidance of the Board.

36. ► **Action:** The Board may wish to interact with the registered observers.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board allocates time for interaction with registered observers to the meeting. Such interactions should be limited to discussions on policy and general issues, and not on case-specific matters related to the agenda of the meeting.

Agenda item 6. Other matters

37. ► **Action:** The Board may wish to consider any other business it deems necessary.

Agenda item 7. Conclusion of the meeting

38. ► **Action:** The Board may wish to approve the report of the 103rd meeting.

Background: The Chair will summarize the meeting and adopt the report, including references to any decisions taken.

Annexes to the annotations

Annex 1 - Financing and use of the CDM by international finance institutions

Annex 2 - CDM Executive Board workplan 2019

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Document information

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