

CDM-EB96-AA

Annotated agenda

CDM Executive Board ninety-sixth meeting

Version 01.1

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United Nations
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Annotations to the proposed agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The Chair of the Executive Board of the clean development mechanism (CDM) (hereinafter referred to as the Board) shall ascertain whether: (a) the members present constitute a quorum; and (b) “proper justification” has been provided for the absence of any member or alternate member.¹

Background: In accordance with the Rules of procedure of the Board, at least two-thirds of the members of the Board, representing a majority of members from Parties included in Annex I to the Convention and a majority of members from Parties not included in Annex I, must be present to constitute a quorum.

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** Members may wish to adopt the proposed agenda for the ninety-sixth meeting.

Background: At its previous meeting, the Board agreed on items to be included on the provisional agenda for its ninety-sixth meeting. The proposed agenda was transmitted to the Board on 28 August 2017, and thereafter posted on the UNFCCC CDM website, in accordance with rule 21 of the Rules of procedure of the Board.

Agenda item 2. Governance and management matters

Agenda item 2.1. Membership issues

3. ► **Action:** Members of the Board may wish to provide statements on any conflict of interest concerning the issues on the agenda for the meeting and take action, as appropriate.

Background: Following the request by the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP), through its decision 2/CMP.5, to publish statements of conflict of interest on the UNFCCC CDM website, members and alternate members are requested to disclose whether they have any conflict of interest relating to the work of the Board at each meeting.

Agenda item 2.2. Strategic planning and direction

4. ► **Action:** The Board may wish to provide guidance on the approach for handling issuance of certified emission reductions (CERs) for emission reductions achieved in the first commitment period of the Kyoto Protocol.

¹ Rule 28 of the “Rules of procedure of the Executive Board of the clean development mechanism”, decision 4/CMP.1 (FCCC/KP/CMP/2005/8/Add.1).

Background: The first commitment period of the Kyoto Protocol ended on 31 December 2012 and the additional period for fulfilling obligations expired on 18 November 2015.

5. ► **Action:** The Board may wish to consider an analysis of overall costs for designated operational entities (DOEs).

Background: In response to decision 3/CMP.12 paragraph 6, the Board, at its ninety-third meeting, requested the secretariat, in consultation with the CDM Accreditation Panel (CDM-AP) and the DOE and Accredited Independent Entity (DOE/AIE) Coordination Forum, to conduct an analysis of the overall costs incurred by the DOEs for maintaining their services and possibilities to reduce costs.

Agenda item 2.3. Performance management

6. ► **Action:** The Board may wish to consider the “Draft annual report of the CDM Executive Board to the CMP”, as contained in annex 1 to these annotations.

Background: In accordance with decisions 3/CMP.1 and 2/CMP.3, the Board reports annually on its activities to the CMP. At its ninety-fifth meeting, the Board agreed on the overall messages to be conveyed to the CMP and requested the secretariat to prepare the draft annual report to the CMP at its thirteenth session, for consideration by the Board.

7. ► **Action:** The Board may wish to consider the updated “CDM Executive Board workplan 2017”, as contained in annex 2 to these annotations.

Background: The Board, at its ninety-third meeting, approved the workplan of the Board for 2017 and requested the secretariat to include in future versions of the workplan any new mandates arising from meetings and to provide an update on the status of work at each meeting.

Agenda item 2.4. Matters related to the Board and its support structure

8. ► **Action:** The Board may wish to provide guidance on the approach for preparing the CDM two-year business plan and management plan (MAP) 2018–2019.

Background: The Board, at its ninety-third meeting, agreed to increase the duration of the MAP from a one-year plan to a two-year plan, to better project and manage the resources needed, and to ensure that the resource management decisions taken by the Board include a longer time frame of projected resource needs.

Agenda item 2.5. Operations of panels and working groups

(a). CDM Accreditation Panel

9. ► **Action:** The Board may wish to take note of the electronic consultation of the CDM-AP.

Background: The CDM-AP held an electronic consultation from 18 to 26 July 2017. As per the “Procedure: Terms of reference of the support structure of the CDM Executive Board”, meetings of a panel or working group may be held either with their members being physically present or by electronic means.

(b). Methodologies Panel

10. ► **Action:** The Board may wish to take note of the report of the 73rd meeting of the Methodologies Panel (MP) and two reports on electronic consultation.²

Background: The MP held its 73rd meeting from 17 to 21 July 2017 in Bonn and addressed case-specific issues, methodological clarifications, guidance, and other issues. The electronic consultations MP74-EC01 and MP74-EC02 were held from 18 August to 4 September 2017 and 28 to 31 August 2017 respectively.

(c). Small-Scale Working Group

11. ► **Action:** The Board may wish to take note of the report of the 54th meeting of the Small-Scale Working Group (SSC WG).³

Background: The SSC WG held its 54th and final meeting from 17 to 20 July 2017 in Bonn. The SSC WG dealt with case-specific issues, guidance and other issues.

Agenda item 3. Rulings (case-specific)

Agenda item 3.1. Accreditation

12. ► **Action:** The Board may wish to consider the recommendation from the CDM-AP on the transfer of accreditation of a DOE.

Background: In accordance with the accreditation procedure, the accreditation-related recommendation and supporting documentation will be sent to the Board in confidence.

Agenda item 3.2. Registration

13. ► **Action:** The Board may wish to take note of the progress of registration of project activities and programmes of activities (PoAs).

Background: The information available on the UNFCCC CDM website⁴ indicates the status of project activities submitted for registration. The information available in the section on “CDM Programmes of Activities” on the UNFCCC CDM website⁵ indicates the status of PoAs submitted for registration.

Agenda item 3.3. Issuance

14. ► **Action:** The Board may wish to take note of the progress of issuance for project activities, PoAs and the operation of the CDM registry.

² <<http://cdm.unfccc.int/Panels/meth/index.html>>.

³ <http://cdm.unfccc.int/Panels/ssc_wg/index.html>.

⁴ <<http://cdm.unfccc.int/Projects/projsearch.html>>.

⁵ <<http://cdm.unfccc.int/ProgrammeOfActivities/index.html>>.

Background: The information available in the section “Issuance Certified Emission Reduction” on the UNFCCC CDM website indicates the status of requests for issuance of project activities and PoAs.⁶

15. ► **Action:** The Board shall consider the documentation for two cases listed in table 1 below, for which a review was commenced.

Background: Three or more members of the Board or a Party involved requested a review of the requests for issuance listed in table 1 below. The subsequent assessments by the secretariat and the registration and issuance team (RIT) contained different proposed decisions (i.e. one to approve and the other to reject), or the same proposed decisions (both to approve or to reject), but an objection was received from a member of the Board. In accordance with the CDM project cycle procedure (PCP), the Board shall decide whether to approve or to reject the request for issuance.

Table 1 Request for issuance review cases for which assessments by the secretariat and the RIT contain different proposed decisions or an objection by a member of the Board was received

Ref. no.	Title	Monitoring Period	No. of CERs
PoA-5962-IR3-SUB2	International water purification programme	1 October 2015 – 31 May 2016	35,951
PoA 5962-IR4-SUB2	International water purification programme	1 October 2015 – 31 May 2016	40,132

Agenda item 3.4. Other rulings

16. ► **Action:** The Board may wish to consider one request for authorization for a DOE to perform verification activities for the same PoA for which it has performed validation, as listed in table 2 below.

Background: In accordance with the PCP, the secretariat prepared and sent to the Board the documentation received from a DOE on the request for authorization to perform verification activities for the same PoA for which it has performed validation, as listed in table 2 below. A notification that this case will be placed on the agenda of this meeting was sent to the Board.

Table 2. Request for authorization for the DOE to perform a verification activity for the same PoA for which it has performed the validation

Ref no.	Title
PoA 9981	Domestic Cooking Stoves substitution programme in Mozambique

⁶ <http://cdm.unfccc.int/issuance/cers_iss.html>.

Agenda item 4. Regulatory matters

Agenda item 4.1. Standards/tools

(a). Standards for CDM project activities and programmes of activities

17. ► **Action:** The Board may wish to provide guidance on the concept note prepared on “Changes in the CDM project activity, PoA or component project activity (CPA) to be allowed as post-registration changes (jointly by MP and secretariat)”, as contained in annex 3 to these annotations.

Background: The Board, at its ninetieth meeting, considered a policy recommendation related to the provisions on post-registration changes in the “CDM project standard”. The Board requested the MP and the secretariat to prepare a joint concept note for consideration at a future meeting to provide an analysis as to what changes in a CDM project activity or PoA or CPA can be concluded as post-registration changes.

18. ► **Action:** The Board may wish to provide guidance on the concept note on “Approaches for additionality demonstration (jointly by MP, SSC WG and secretariat)”, as contained in annex 4 to these annotations.

Background: The Board at its ninetieth meeting considered the concept note on approaches for additionality demonstration and requested to the secretariat, the MP and the SSC WG to jointly continue the work, taking into account the feedback provided by the Board regarding probabilistic approach, common practice analysis and first-of-its-kind.

19. ► **Action:** The Board may wish to provide guidance on the concept note on “Analysis of eligibility of shift from non-renewable biomass (NRB) to liquefied petroleum gas (LPG) under AMS-I.E and AMS-II.G”, as contained in annex 2 to the 54th SSC WG meeting report.

Background: At its ninetieth meeting, the Board requested the SSC WG to conduct an analysis of shifting from NRB to low carbon-intensive fossil fuels such as LPG.

20. ► **Action:** The Board may wish to consider the recommendation of the MP to approve the revision of the “Guidelines for the establishment of sector-specific standardized baselines”, as contained in annex 16 to the 73rd MP meeting report.

Background: At its eighty-ninth meeting, the Board requested the MP to incorporate clarifying elements as previously included in the concept note on “Package on further development of a standardized baseline framework”⁷ into the “Guidelines for the establishment of sector-specific standardized baselines” without revising any of the existing approaches in the guideline.

21. ► **Action:** The Board may wish to take note of a demonstration of the final web-based methodological digitization tool and the digitization of one methodology.

⁷ Annex 11 to the annotated agenda to EB88 (CDM-EB88-AA-A11)

Background: The Board, at its ninety-fourth meeting, requested the secretariat to provide, at its ninety-sixth meeting, a demonstration of the final product with the digitization of one methodology.

(b). Methodological standards for large-scale CDM project activities

(i). New methodologies and tools (large-scale)

22. ► **Action:** The Board may wish to consider the joint recommendation of the MP and SSC WG to approve the new methodology and methodological tools:

- (a) Methodological tool “TOOL00XX: Calculation of baseline, project and leakage emissions from the use of refrigerants”, as contained in annex 1 to the 73rd MP meeting report.

Background: The Board, at its eighty-fifth meeting, requested the MP and the SSC WG to analyse the requirements in methodologies, regarding the consideration of baseline and/or project emissions from refrigerants used in refrigeration and air-conditioning equipment, and to propose any revisions, if necessary, while being compliant with all requirements as stipulated in paragraph 17 of the EB 34 meeting report.

- (b) Methodological tool “TOOL00XX: Determination of standardized baselines for energy-efficient refrigerators and air-conditioners”, as contained in annex 3 to the 73rd MP meeting report. The rationale for the recommendation is provided in the information note contained in annex 4 to the same report.

Background: At its eighty-fifth meeting, the Board approved the sectors for the development of standards for standardized baselines, i.e. energy-efficient appliances for residential application (e.g. air-conditioners, refrigerators) and energy efficiency in buildings. The Board considered the draft tool at its ninety-fourth meeting and requested the MP and the SSC WG to further work on the draft new tool and develop a draft new methodology that is compatible with the tool, taking into account the guidance provided by the Board.

- (c) Methodology “AM00XX: Energy efficient refrigerators and air-conditioners for households”, as contained in annex 1 to the MP 74-EC01 report. The methodology is compatible with the new methodological tool referred to in paragraph 22 (b) above.

Background: The Board, at its ninety-fourth meeting, while considering a draft new methodological tool “TOOL00XX: Determination of standardized baselines for energy-efficient refrigerators and air-conditioners”, requested the MP and the SSC WG to develop a draft new methodology that is compatible with the tool.

(ii). Revisions to approved methodologies and tools (large-scale)

23. ► **Action:** The Board may wish to consider the recommendations of the MP and SSC WG to approve, as major revisions, the following draft revised methodologies and methodological tools:

- (a) “TOOL02: Combined tool to identify the baseline scenario and demonstrate additionality”, as contained in annex 6 to the 73rd MP meeting report.

Background: The recommendation of the MP is contained in paragraph 23 of the 73rd MP meeting report. An information note which analyses potential conflicts with existing methodologies if the revised combined tool is applied after its approval is contained in annex 7 to the same report. The revision was carried out in response to the mandate from the Board at its ninety-second meeting.

- (b) “ACM0018: Electricity generation from biomass residues in power-only plants”, as contained in annex 8 to the 73rd MP meeting report.

Background: The revision was carried out in response to the mandate from the Board at its eighty-third meeting to revise relevant approved methodologies in order to introduce reference to the revised methodological tool “Project and leakage emissions for biomass” (TOOL16).

- (c) Methodological tools as part of the work on cost-effective and context-appropriate approaches for monitoring, reporting and verification, as contained in annexes 9 to 13 to the 73rd MP meeting report:
 - (i) “TOOL03: Tool to calculate project or leakage CO₂ emissions from fossil fuel combustion”;
 - (ii) “TOOL05: Baseline, project and/or leakage emissions from electricity consumption and monitoring of electricity generation”;
 - (iii) “TOOL13: Project and leakage emissions from composting”;
 - (iv) “TOOL14: Project and leakage emissions from anaerobic digesters”;
 - (v) “TOOL16: Project and leakage emissions from biomass”.

Background: The recommendations of the MP and SSC WG are contained in paragraph 25 of the 73rd MP meeting report and paragraph 24 of the 54th SSC WG meeting report, respectively. The revisions were carried out as part of the work on cost-effective and context-appropriate approaches for monitoring, reporting and verification, as mandated by the Board at its ninetieth meeting and at its ninety-fourth meeting.

(c). Methodological standards for small-scale CDM project activities

(i). New methodologies and tools (small-scale)

24. ► **Action:** The Board may wish to consider the recommendations of the MP and SSC WG to approve the new methodology and methodological tool:

- (a) Methodology “AMS.III.XX: Lightweight, 2-3 wheeled personal transportation infrastructure” as contained in annex 2 to the 73rd MP meeting report.

Background: At its eighty-ninth meeting, the Board agreed to initiate work on a new methodology for lightweight, two- or three-wheeled personal transportation.

- (b) Methodological tool “TOOL00XX: Calculation of the fraction of non-renewable biomass” (fNRB), as contained in annex 6 to the 54th SSC WG meeting report.

Background: The recommendation of the SSC WG is based on the mandate, provided by the Board at its ninetieth meeting, to propose a revision to the method for the top-down development of fNRB values.

(ii). Revisions to approved methodologies and tools (small-scale)

25. ► **Action:** The Board may wish to consider the recommendations of the SSC WG to approve, as major revisions, the revisions of following methodological tool and methodology:

- (a) Methodological tool “TOOL19: Demonstration of additionality of microscale project activities”, as contained in annex 1 to the 54th SSC WG meeting report.

Background: The revision of the tool was initiated by the SSC WG based on a request for revision (see request number SSC_729). The revision is being carried out to broaden the criteria which determine the special underdeveloped zones.

- (b) Methodology “AMS-III.D: “Methane recovery in animal manure management systems”, as contained in annex 5 to the 54th SSC WG meeting report.

Background: The revision is based on the mandate provided by the Board at its ninety-second meeting and is being carried out to clarify options to estimate volatile solids by including information from ACM0010.

Agenda item 4.2. Procedures

26. ► **Action:** The Board may wish to adopt the draft “Amendments to version 01.0 of the CDM project cycle procedure for project activities and version 01.0 of the CDM project cycle procedure for programmes of activities”, as contained in annex 5 to these annotations.

Background: The Board, at its ninety-fifth meeting, requested to secretariat to prepare draft revised PCPs reflecting the changes in the collection of the share of proceeds agreed at the ninety-fifth meeting.

27. ► **Action:** The Board may wish to consider the recommendation of the SSC WG to provide a mandate to revise the procedure “Submission and consideration of microscale renewable energy technologies for automatic additionality” (ver. 02.0) in order to introduce flexibility regarding data vintage to respond to practical situations on the ground.

Background: This recommendation of the SSC WG is contained in paragraph 23 of its 54th meeting report and is related to the request for revision SSC_729, which pertains to the revision of TOOL19 referred to in paragraph 25(a) above.

Agenda item 4.3. Policy issues

28. ► **Action:** The Board may wish to consider any policy issues triggered by the consideration of registration and issuance cases.

Background: Following a request by the Board, policy issues that come up from the discussions during this meeting may be included for consideration, including policy issues encountered through the assessment of cases.

Agenda item 5. Relations with forums and other stakeholders

29. ► **Action:** The Board may wish to consider the process of handling expressions of interest received from Designated National Authorities (DNAs) to develop top-down standardized baselines.

Background: In accordance with the “Procedure: Development, revision, clarification and update of standardized baselines”, the secretariat may propose to the Board that the secretariat develops a draft standardized baseline at any time following the receipt of an expression of interest by the DNA of a Party for which the draft standardized baseline will be proposed.

30. ► **Action:** The Board may wish to take note of an update on the Nairobi Framework Partnership.

Background: The CMP, through its decision 2/CMP.5, requested the secretariat to facilitate the coordination among partner agencies in the implementation of the Nairobi Framework activities.

31. ► **Action:** The Board may wish to take note of the “Annual report of the CDM Loan Scheme”, as contained in annex 6 to these annotations.

Background: The CMP, at its twelfth session, decided that the implementing agency of the CDM Loan Scheme, after consultation with the secretariat, may write off loan amounts disbursed to the recipients on a case-by-case basis, and requested the implementing agency and the secretariat to work closely with loan recipients that wish to continue under the CDM Loan Scheme to help them identify ways to progress through the project cycle, including making adjustments to loan agreement terms, if appropriate.

32. ► **Action:** The Board may wish to take note of external inputs to the annotated agenda of this Board meeting.

Background: Following the “Procedure: Direct communication with stakeholders”, stakeholders can provide comments on the annotated agenda. Comments received will be posted on the UNFCCC CDM website.

33. ► **Action:** The Board may wish to interact with the co-chairs of the Global Designated National Authorities Forum (DNA Forum).

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board allocates time twice a year during Board meetings for interaction with the DNA Forum through its co-chairs.

34. ► **Action:** The Board may wish to interact with the DOE/AIE Coordination Forum Chair.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board allocates time for interaction with the DOE/AIE Coordination Forum Chair at each Board meeting.

35. ► **Action:** The Board may wish to take note of activities undertaken regarding stakeholders, DNAs, applicant entities (AEs) and DOEs.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board and its support structure provide opportunities for interaction to stakeholders, such as DNAs, AEs and DOEs, as well as engage in information-sharing and capacity-building activities.

36. ► **Action:** The Board may wish to consider the following submission received from stakeholders and agree on any actions, as appropriate:

(a) INQ- 06787.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board and its support structure are required to consult with stakeholders on policy matters that have a significant impact on them. The secretariat, in consultation with the Chair, shall bring to the attention of the Board any communications on policy, methodological issues or administrative issues when they require the attention or further guidance of the Board.

37. ► **Action:** The Board may wish to interact with the registered observers.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board allocates time for interaction with registered observers to the meeting. Such interactions should be limited to discussions on policy and general issues, and not on case-specific matters related to the agenda of the meeting.

Agenda item 6. Other matters

38. ► **Action:** The Board may wish to consider themes for its side event to be held during the Conference of the Parties (COP) at its twenty-third session.

Background: The Board annually hosts a side event at the COP to interact with a wide range of stakeholders.

39. ► **Action:** The Board may wish to consider any other business it deems necessary.

Agenda item 7. Conclusion of the meeting

40. ► **Action:** The Board may wish to approve the report of the ninety-sixth meeting.

Background: The Chair will summarize the meeting and adopt the report, including references to any decisions taken.

Annexes to the annotations

- Annex 1 - Draft annual report of the CDM Executive Board to the CMP
- Annex 2 - CDM Executive Board workplan 2017
- Annex 3 - Concept note: Changes in the CDM project activity, PoA or CPA to be allowed as post-registration changes (jointly by MP and secretariat)
- Annex 4 - Concept note: Approaches for additionality demonstration (jointly by MP, SSC WG and secretariat)
- Annex 5 - Amendments to version 01.0 of the CDM project cycle procedure for project activities and version 01.0 of the CDM project cycle procedure for programmes of activities
- Annex 6 - Annual report of the CDM Loan Scheme

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Document information

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