

CDM-EB77-AA-A01

Draft CDM Executive Board workplan 2014

Version 01.1

DRAFT



United Nations
Framework Convention on
Climate Change

COVER NOTE

1. Procedural background

1. At its eight session, the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) requested the CDM Executive Board (hereinafter referred to as the Board) to further improve the consistency, efficiency and transparency of its decision-making.
2. In 2012 the Board started the practice of adopting a workplan at the first meeting of the year and thereafter considering an update of the work at each meeting. The reviewing of this plan has provided the Board with the opportunity to plan, note the status, and increase the transparency of its work.

2. Purpose

3. The workplan of the Board for 2014 provides an overview of the issues to be considered by the Board at each meeting during the year. This allows the Board to plan its workload for each meeting and ensure the efficient use of meeting time.

3. Key issues

4. The products in the workplan are based on the agreed “CDM two-year business plan 2014–2015 and management plan 2014” (CDM-MAP 2014–2015) and routine operations.
5. The workplan provides information on the type of products the Board will consider at each meeting, actions to be taken by the Board and the products that will undergo panel or working group consultation as well as calls for public input.
6. Products for consideration of the Board to implement the recent mandates provided by the CMP at its ninth session to the Board have been also incorporated in this plan. These are mainly individual concept notes for consideration of the Board with the aim for the Board to provide direction on a way forward to implement the mandates. In preparing these proposals, the secretariat will also be in a position to better assess the resources needed to implement these mandates and may bring this issue to the attention of the Board.

4. Impacts

7. The updated workplan will ensure efficiency and transparency of the decision-making process and facilitate the Board’s management of its workload.

5. Proposed work and timelines

8. It is proposed that the workplan be considered by the Board at each meeting to take note of the updates based on new mandates of the Board and the status of work during the year.

6. Recommendations to the Board

9. The secretariat recommends that the Board approve this draft workplan for 2014 and request the secretariat to update the workplan for consideration of the Board at each meeting, based on new mandates arising from the meetings and on the status of work.

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1. CDM Executive Board workplan 2014

1. The table below provides the overview of the workplan of the Board for 2014.

Table 1. CDM Executive Board workplan 2014

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
Governance and management matters									
SMC	Development and approval of the 2014 CDM Management Plan and two-year Business Plan	CDM Business Plan (BP)					Final		
		CDM Management Plan (MAP)				Info		Final	
		Information on projected future income and expenditure			Info				
GOV	Supporting the efficient operation of the Executive Board	Selection of Chair/Vice Chair for EB, panels and working groups (WGs)	Final						
		Selection of Finance Committee members	Final			Final			

Activity	Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
		Selection of panel/WG members	Final					
		Executive Board (EB) strategy planning session				Final (prior to meeting)		
		Calendar of meetings	Final				Final	
		EB workplan 2014	Final	Info	Info	Info	Info	
GOV	Report to the CMP	EB report to CMP				Concept	Final	
GOV	Supporting the efficient operations of panels and WGs	2014 workplans of panels and WGs	Final		Info			Info
		Panel and WG meeting reports	Final		Final		Final	Final
		Selection and performance evaluation system of members of panels and WGs and experts included in the CDM rosters		Info				
		Reporting on performance of panel/WG members and experts included in the CDM rosters			Info			
		Review of the roles of the panels and WGs			Concept			

Activity	Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
		Review of the terms of reference of the support structure of the CDM EB					Final	
		Identify practical means for DOEs to conduct the examination to qualify DOE personnel, as required by the CDM accreditation standard		Info				
GOV	Global DNA Forum	Interaction with the Global DNA Forum through its co-chairs		Info			Info	CMP.9 para 9
	DOE/AIE Coordination Forum Chair	DOE/AIE Coordination Forum Chair interaction	Info	Info	Info	Info	Info	
SMC	Market and policy reports	Carbon market and policy update	Info		Info		Info	
QPM	Impact and benefits of the international (UNFCCC) carbon mechanisms	Assessment report on the benefits of the CDM				Info		
PIC	Communication and outreach	Communications workplan		Info				

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
ACCR	Entity performance monitoring (semi-annual reports)	Analysis reports			Info			Info	
	Entity performance monitoring system	Synthesis report of the annual activity reports by DOEs						Info	
ERR	Nairobi Framework	Nairobi Framework Partnership workplan 2014	Info						CMP.9 para 24
	CDM loan scheme contract administration	Implementation report of CDM loan scheme					Info		
	Regional collaboration centres	Report on operations		Info		Info		Info	
150	Governance management related to the CDM Executive Board	EB decision and documentation framework	Final						

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
222	Improve the management of the regulatory framework and enhance the clarity, consistency and user-friendliness of regulations	Report on the development of internal procedures and standards for regulations management						Info	
Rulings (case-specific matters)									
REG ISS	Assessment of compliance with CDM requirements relating to project submissions	Consideration of review cases for issuance, registration, programmes of activities (PoAs) and other project-related submissions	Final	Final	Final	Final	Final	Final	
Regulatory matters									
REG	Project registration	Effective registration date of CDM project activities	Info						
REG ISS	Assessment of compliance to CDM requirements relating to project	Policy issues related to cases	Final	Final	Final	Final	Final	Final	

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
	submissions								
METH	Effective implementation of procedures on consideration of proposed new methodologies (PNMs), revisions and clarifications	Consideration of methodology submissions	Final (through panel/ WG reports)		Final (through panel/ WG reports)		Final (through panel/ WG reports)	Final (through panel/ WG reports)	
		Clarification for when to request for revision, clarification or deviation to an approved methodology		Final					
GOV	Maintenance of the accreditation and methodology processes	Secretariat to review the application of accreditation fee			Concept				
135	Review and upgrade of the CDM registry	CDM registry procedure					Final		
110	Further development and	Road testing of current approaches (Report on the		Info	Info		Info		

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
	implementation of standardized baselines	results of road testing the current approaches)							
		Revised guidelines for the establishment of sector-specific standardized baselines (SBs)		Final (preceded by call and panel/WG input)					
		Revised QA/QC guidelines			Draft (panel/WG input)		Final		
		Data collection for SBs			Info			Info	
		The development of two standards with a methodological framework for two specific project types			Concept (panel/WG input)			Final (preceded by call and panel/WG input)	
		Top-down development of three standardized baselines		Concept					
		Development of guidelines for determination of thresholds on baseline and additionality			Draft (panel/WG input)	Final (preceded by call)			
		Development of						Final	CMP.9 para 13

Activity	Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
	country-specific baseline and additionality thresholds for sectors in under-represented countries						(panel/WG input)	
	Revision to CDM Project Standard (PS), Validation and Verification Standard (VVS), Project Cycle Procedure (PCP) and PNM guidelines to include elements of SBs		Final					
	Development of standard for coverage of data and validity of SBs	Final (panel/WG input)						
	Development of methodological tool for standardized baselines in transport sector					Final (through panel/WG report, preceded by call)		
	Guidelines for the determination of sector-wide baseline emission factors in consultation with the					Draft (panel/WG input)	Final (preceded by call)	

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
		practitioners including industrial associations							
160	Design and implementation of CCS standards and procedures	Package of documents due to introduction of provisions related to carbon dioxide capture and storage project activities		Final (WG input)					
149	Improved transparency of sustainable development co-benefits	Evaluation of the sustainable development tool		Info			Concept (preceded by call)		CMP.9 para 7
219	Development of best practice guidance for monitoring A/R projects	A field manual for measurement of forest carbon pools for monitoring of A/R project activities						Info	
223	Simplification and streamlining of methodologies tools, and standards	Further work on methodologies, tools and standards	Concept						
		Simplification and streamlining of 20 methodologies	Final (through panel/WG report, preceded by call)		Final (through panel/WG report, preceded by call)		Final (through panel/WG report, preceded by call)	Final (through panel/WG report, preceded by call)	

Activity	Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
	Development of eligibility criteria for PoAs for greater applicability			Final (through panel/WG report, preceded by call)		Final (through panel/WG report, preceded by call)	Final (through panel/WG report, preceded by call)	
	Batched issuance requests for a monitoring period of a PoA		Concept (panel/WG input)					
	Revised PS, VVS, PCP due to batched issuance requests PoA				Final			
	Revision of PoA standard			Draft (panel/WG input)	Final			
	Revision of PS due to revision of PoA standard				Final			
	Thresholds for micro-scale CPAs		Concept					CMP.9 para 11, 12
	Alternative approaches to additionality		Concept					CMP.9 para 14
	Improved PoA regulations including for multi-country PoAs		Concept					CMP.9 para 19
	Analysis on lessons						Concept	

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
		learned from developing standardized approaches for additionality demonstration						(panel/WG input)	
224	Simplification of the validation process for specific project activities	Simplification of the validation process			Concept (panel/WG input)				CMP.9 para 10, 18
		Revised PS, VVS, PCP				Final			
		Methodology specific forms					Final (panel/WG input)	Final (panel/WG input)	
225	New project in the same physical geographical location at which a project whose crediting period has expired existed	Guidance for the new projects in the same physical geographical location at which a project whose crediting period has expired existed			Concept (panel/WG input)				CMP.9 para 16, 17
		Revision of PS and VVS					Final (panel/WG input)		

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
180	Revision and improvement of the PS, VVS and PCP	Revised PS, VVS, PCP		Draft (preceded by call)		Final			
		Permanent changes (biomass and hydro projects)			Concept				
		Double issuance		Concept					
216	Application of E- for additionality demonstration	Revision and development of the draft policy guideline and revision of Combined Tool and Additionality Tool		Draft			Final (preceded by call)		
		Implications of Board's previous decisions				Final (preceded by call)			
218	Development of specific simplified project-cycle forms	Project-cycle forms					Info	Info	
220	Feedback mechanism for input from stakeholders	Procedure for direct communication		Final					
		Report on the implementation of feedback mechanism for stakeholder input					Info		
227	Local stakeholder	Best practice guidelines for		Concept					CMP.9 para 20

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
	consultation: Public availability of practices and support to DNAs	conducting local stakeholder consultation							
228	Development of guiding tools to assist DNAs in monitoring sustainable development benefits	Best practice guiding tools for the monitoring of sustainable development benefits		Concept					CMP.9 para 8
226	Analysis of the net mitigation potential of the CDM	Options for achieving net mitigation via the CDM		Concept					
	Review the concept of materiality in the verification process					Concept			CMP.9 para 21
	Engagement with compliance markets			Concept					
	Engagement with voluntary markets			Concept					

Numbers of documents ¹	EB77	EB78	EB79	EB80	EB81	EB82
Concept	1	11	6	2	1	1
Draft	0	2	3	0	1	0
Final	9	7	4	9	12	11
Info	4	8	10	5	7	11
Total	14	28	23	16	21	23

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¹ Recommendations of panels/WGs not included

2. Quarterly reports to the CDM Executive Board

1. Quarterly reports are published on the UNFCCC CDM website². Confidential information pertaining to quarterly reports will be provided to the Board via other means, as required.
2. The reports will be made available at the end of the indicated month.

Table 2. Quarterly reports to the CDM Executive Board

Performance management	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Progress against the CDM Management Plan	April 2014	July 2014	October 2014	January 2015
Compliance with process-related timelines	April 2014	July 2014	October 2014	January 2015
DOE performance monitoring	April 2014	July 2014	October 2014	January 2015
Financial resources	April 2014	July 2014	October 2014	January 2015
Stakeholder interaction				
Activities with DOEs/AEs	April 2014	July 2014	October 2014	January 2015
Activities with stakeholders	April 2014	July 2014	October 2014	January 2015
Activities with DNAs	April 2014	July 2014	October 2014	January 2015
Regional distribution				
Work by the secretariat and other organizations to expand the reach of the CDM	April 2014	July 2014	October 2014	January 2015
Market and policy developments				
Key developments in the carbon market	April 2014	July 2014	October 2014	January 2015
Communication and outreach				
Activities of the Board and secretariat related to communication and outreach	April 2014	July 2014	October 2014	January 2015

² <<https://cdm.unfccc.int/EB/report/>>.

Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
01.1	11 February 2014	Editorial revision to correct the reference to the title of a product, the consideration of panel and working group reports (Activity METH p. 10), resulting changes in the final documents count (p. 18) and a call for input (Activity 160, p.13).
01.0	3 February 2014	Published as an annex to the annotated agenda of EB77. Initial publication.
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