

CDM-EB101-AA

Annotated agenda

CDM Executive Board 101st meeting

Version 01.0

Date of meeting: 26 to 29 November 2018

Place of meeting: Katowice, Poland



United Nations
Framework Convention on
Climate Change

TABLE OF CONTENTS	Page
ANNOTATIONS TO THE PROPOSED AGENDA	3
AGENDA ITEM 1. AGENDA AND MEETING ORGANIZATION	3
Agenda item 1.1. Opening.....	3
Agenda item 1.2. Adoption of the agenda.....	3
AGENDA ITEM 2. GOVERNANCE AND MANAGEMENT MATTERS	3
Agenda item 2.1. Membership issues	3
Agenda item 2.2. Strategic planning and direction	4
Agenda item 2.3. Performance management	4
Agenda item 2.4. Matters related to the Board and its support structure	5
Agenda item 2.5. Operations of panels and working groups	5
AGENDA ITEM 3. RULINGS (CASE-SPECIFIC).....	6
Agenda item 3.1. Accreditation	6
Agenda item 3.2. Registration	6
Agenda item 3.3. Issuance	6
Agenda item 3.4. Other rulings.....	7
AGENDA ITEM 4. REGULATORY MATTERS	8
Agenda item 4.1. Standards/tools	8
Agenda item 4.2. Procedures	12
Agenda item 4.3. Policy issues	12
AGENDA ITEM 5. RELATIONS WITH FORUMS AND OTHER STAKEHOLDERS	12
AGENDA ITEM 6. OTHER MATTERS	13
AGENDA ITEM 7. CONCLUSION OF THE MEETING	14
ANNEXES TO THE ANNOTATIONS	15

Annotations to the proposed agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The Chair of the Executive Board of the clean development mechanism (CDM) (hereinafter referred to as the Board) shall ascertain whether: (a) the members present constitute a quorum; and (b) “proper justification” has been provided for the absence of any member or alternate member.¹

Background: In accordance with the Rules of procedure of the Board, at least two-thirds of the members of the Board, representing a majority of members from Parties included in Annex I to the Convention and a majority of members from Parties not included in Annex I, must be present to constitute a quorum.

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** Members may wish to adopt the proposed agenda for the 101st meeting.

Background: At its previous meeting, the Board agreed on items to be included on the provisional agenda for its 101st meeting. The proposed agenda was transmitted to the Board on 5 November 2018, and thereafter posted on the UNFCCC CDM website, in accordance with rule 21 of the Rules of procedure of the Board.

Agenda item 2. Governance and management matters

Agenda item 2.1. Membership issues

3. ► **Action:** Members of the Board may wish to provide statements on any conflict of interest concerning the issues on the agenda for the meeting and take action, as appropriate.

Background: Following the request by the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP), through its decision 2/CMP.5, to publish statements of conflict of interest on the UNFCCC CDM website, members and alternate members are requested to disclose whether they have any conflict of interest relating to the work of the Board at each meeting.

¹ Rule 28 of the “Rules of procedure of the Executive Board of the clean development mechanism”, decision 4/CMP.1 (FCCC/KP/CMP/2005/8/Add.1).

Agenda item 2.2. Strategic planning and direction

4. ► **Action:** The Board may wish to take note of an update on the latest carbon market and policy developments.

Background: The Board, through its business and management plan (BMAP) 2018-2019, agreed to receive regular updates on developments and prospects in the carbon market and related governmental policies from the secretariat.

5. ► **Action:** The Board may wish to take note of the report “Financing and use of the CDM by international finance institutions”, as contained in annex 1 to these annotations.

Background: The Board, through its BMAP 2018-2019, agreed to receive regular updates on the support provided to international climate finance institutions.

Agenda item 2.3. Performance management

6. ► **Action:** The Board may wish to take note of an update on the status of the social media campaign for voluntary cancellation of certified emission reductions (CERs).

Background: The Board, at its 100th meeting, took note of an update on the promotional activities and outreach to inter-governmental organizations to increase voluntary cancellation of CERs and requested an update on the outcome of the social media campaign at its next meeting.

7. ► **Action:** The Board may wish to take note of an update on the improved user-friendliness of the sustainable development co-benefits tool.

Background: The Board, at its 100th meeting, took note of an update on the sustainable development co-benefits tool and requested the secretariat to present a comprehensive demonstration of the tool at its next meeting, highlighting the new features and improvements.

8. ► **Action:** The Board may wish to consider the updated “CDM Executive Board workplan 2018”, as contained in annex 2 to these annotations.

Background: The Board, at its ninety-eighth meeting, approved the workplan of the Board for 2018 and requested the secretariat to include in future versions of the workplan any new mandates arising from meetings and to provide an update on the status of work at each meeting.

9. ► **Action:** The Board may wish to consider the recommendation of the CDM Accreditation Panel (CDM-AP) to keep the “Procedure: Performance monitoring of designated operational entities” on hold, and provide further guidance to ensure adequate and timely performance monitoring of designated operational entities (DOEs).

Background: The recommendation of the CDM-AP is contained in paragraph 15 of the 82nd CDM-AP meeting report. The Board, at its ninety-eighth meeting, agreed to continue to keep the “Procedure: Performance monitoring of designated operational entities” on hold, and requested the CDM-AP to review this decision annually, taking into account the volume of submissions received, and forward a recommendation to the Board as appropriate.

Agenda item 2.4. Matters related to the Board and its support structure

10. ► **Action:** The Board may wish to consider launching a call for new members for the Methodologies Panel (MP) and CDM-AP.

Background: In accordance with the “Procedure: Terms of reference of the support structure of the CDM Executive Board”, the Board shall select members of panels and working groups from those who have submitted their applications in response to public calls for experts. For this purpose, the secretariat shall launch the calls for experts on the UNFCCC CDM website.

11. ► **Action:** The Board may wish to consider launching a call for new members for the CDM Registration and Issuance Team (RIT).

Background: In accordance with the “Procedure: Selection and performance evaluation of experts on the CDM Registration and Issuance Team and Methodologies rosters of experts”, the Board shall select experts from those who have submitted their applications in response to public calls for experts. For this purpose, the secretariat shall launch the calls for experts on the UNFCCC CDM website.

12. ► **Action:** The Board may wish to designate members or alternate members as evaluators for the CDM RIT roster of experts.

Background: In accordance with the “Procedure: Selection and performance evaluation of experts on the CDM Registration and Issuance Team and Methodologies rosters of experts”, the Board shall undertake the performance evaluation of experts on the CDM RIT roster of experts and for this purpose shall designate four members or alternate members of the Board as evaluators for a period of one year, taking into account regional balance.

Agenda item 2.5. Operations of panels and working groups

(a). CDM Accreditation Panel

13. ► **Action:** The Board may wish to take note of the report of the 82nd meeting of the CDM-AP and the electronic consultation of the CDM-AP.²

Background: The CDM-AP held its 82nd meeting from 9 to 10 October 2018 in Bonn, Germany, and an electronic consultation from 30 October to 9 November 2018.

(b). Methodologies Panel

14. ► **Action:** The Board may wish to take note of the report of the 77th meeting of the MP.³

Background: The MP held its 77th meeting from 2 to 5 October 2018 in Bonn. The MP addressed case-specific issues, methodological clarifications, guidance, and other issues.

² <https://cdm.unfccc.int/Panels/accreditation/index.html>.

³ <http://cdm.unfccc.int/Panels/meth/index.html>.

Agenda item 3. Rulings (case-specific)

Agenda item 3.1. Accreditation

15. ► **Action:** The Board may wish to:

- (a) Take note of a notification from the CDM-AP on the completion of a regular surveillance assessment;
- (b) Take note of notifications from the CDM-AP on the completion of performance assessments;
- (c) Consider recommendations from the CDM-AP on other accreditation-related matters.

Background: In accordance with the “CDM accreditation procedure”, the accreditation-related recommendations and the supporting documentation will be sent to the Board.

Agenda item 3.2. Registration

16. ► **Action:** The Board may wish to take note of the progress of registration of project activities and programmes of activities (PoAs).

Background: The information available on the UNFCCC CDM website⁴ indicates the status of project activities submitted for registration. The information available in the section on “CDM Programmes of Activities” on the UNFCCC CDM website⁵ indicates the status of PoAs submitted for registration.

Agenda item 3.3. Issuance

17. ► **Action:** The Board may wish to take note of the progress of issuance for project activities, PoAs and the operation of the CDM registry.

Background: The information available in the section “Issuance Certified Emission Reduction” on the UNFCCC CDM website indicates the status of requests for issuance of project activities and PoAs.⁶

18. ► **Action:** The Board shall consider the documentation for one case, listed in table 1 below, for which a review was commenced.

Background: Three or more members of the Board or a Party involved requested a review of the requests for issuance listed in table 1 below. The subsequent assessments by the secretariat and the RIT contained different proposed decisions (i.e. one to approve and the other to reject), or the same proposed decisions (both to approve or to reject), but an objection was received from a member of the Board. In accordance with the “CDM project cycle procedure for project activities” (PCP-PA), the Board shall decide whether to approve or to reject the request for issuance.

⁴ <http://cdm.unfccc.int/Projects/projsearch.html>.

⁵ <http://cdm.unfccc.int/ProgrammeOfActivities/index.html>.

⁶ http://cdm.unfccc.int/Issuance/cers_iss.html.

Table 1. Request for issuance review case for which assessments by the secretariat and the RIT contain different proposed decisions or an objection by a member of the Board was received

Ref. no.	Title	Monitoring Period	No. of CERs
1123	Ciudad Juarez Landfill Gas to Energy Project	13 May 2016 - 31 May 2017	169,930

Agenda item 3.4. Other rulings

19. ► **Action:** The Board shall consider one request for the renewal of the crediting period for a project activity, as listed in table 2 below, for which a review has commenced.

Background: Three or more members of the Board or a Party involved requested a review of a request for renewal of the crediting period for a project activity. The subsequent assessments by the secretariat and the RIT contained different proposed decisions (i.e. one to approve and the other to reject), or the same proposed decisions (either to approve or to reject), but an objection was received from a member of the Board. In accordance with the PCP-PA, the Board shall decide whether to approve or to reject the request for renewal of a crediting period.

Table 2. Request for renewal of a crediting period case for which assessments by the secretariat and the RIT contain different proposed decisions or an objection by a member of the Board was received

Ref. no.	Title
1590	China Tongwan Hydropower Project

20. ► **Action:** The Board shall consider the documentation for one request for post-registration changes, as listed in table 3 below.

Background: In accordance with the PCP-PA, the secretariat prepared and sent to the Board a summary note on the request for approval of changes, including a notification that the case will be placed on the agenda of the next Board meeting.

Table 3. Request for post-registration changes for which the secretariat sent to the Board a summary note including a notification that the case will be placed on the agenda of the next Board meeting

Ref. no.	Title
8530	30MW Solar PV - Monte Plata

Agenda item 4. Regulatory matters

Agenda item 4.1. Standards/tools

(a). Standards for CDM project activities and programmes of activities

21. ► **Action:** The Board may wish to adopt the draft revised regulatory documents in the “Revision of CDM project standards, validation and verification standards, and project cycle procedures”, as contained in annex 3 to these annotations.

Background: The Board, at its 100th meeting, considered the proposed revision of the CDM project standards, the CDM validation and verification standards, and the CDM project cycle procedures, and requested the secretariat to make further changes to these documents and to present revised drafts at its next meeting.

22. ► **Action:** The Board may wish to consider the recommendation of the MP to approve the draft new standard “Establishment of sector-specific standardized baselines”, as contained in annex 1 to the 77th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 15 of the 77th MP meeting report. The Board, at its 100th meeting, considered the draft revised guidelines for the establishment of sector-specific standardized baselines and requested the MP to further work on the guidelines and to submit the revised document, reclassified as a standard, for consideration by the Board at its next meeting.

23. ► **Action:** The Board may wish to consider the concept note “Proposed work on market share, market saturation and penetration rate”, as contained in annex 16 to the 77th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 47 of the 77th MP meeting report. The Board, at its 100th meeting, considered the recommendation of the MP to provide a mandate to revise and expand the concept of market share to include the penetration rate as an additional element to determine whether a project could be considered additional, and requested the MP to further explain the scope, timelines and outputs of the proposed work in a concept note.

(b). Methodological standards for large-scale CDM project activities

(i). New methodologies and tools (large-scale)

24. ► **Action:** The Board may wish to consider the recommendation of the MP to approve the draft new tool “TOOLXX: Positive list of technologies”, as contained in annex 2 to the 77th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 16 of the 77th MP meeting report. The Board, at its 100th meeting, requested the MP to propose a new tool that includes positive lists of technologies.

(ii). Revisions to approved methodologies and tools (large-scale)

25. ► **Action:** The Board may wish to consider the recommendations of the MP to approve, as major revisions, the following draft revised methodologies and methodological tools:

- (a) Methodology “AM0082: Use of charcoal from planted renewable biomass in the iron ore reduction process through the establishment of a new iron ore reduction system”, as contained in annex 3 to the 77th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 20 of the 77th MP meeting report. The revision was carried out in response to the mandate from the Board, at its eighty-third meeting, to revise relevant approved methodologies to introduce reference to the revised methodological tool “TOOL16: Project and leakage emissions from biomass”.

- (b) Methodology “AM0091: Energy-efficiency technologies and fuel switching in new and existing buildings”, as contained in annex 5 to the 77th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 23 of the 77th MP meeting report. The revision was carried out in response to the mandate from the Board, at its 100th meeting, to allow application of the new tool “TOOL31: Determination of standardized baselines for energy-efficiency measures in residential, commercial and institutional buildings”.

- (c) Methodology “ACM0006: Electricity and heat generation from biomass”, as contained in annex 6 to the 77th MP meeting report;
- (d) Methodology “ACM0019: N₂O abatement from nitric acid production”, as contained in annex 7 to the 77th MP meeting report.

Background: The recommendations of the MP are contained in paragraph 24 of the 77th MP meeting report. The revisions were carried out in response to the mandate from the Board, at its ninety-ninth meeting, to include non-binding best-practice examples.

- (e) “TOOL27: Investment analysis”, as contained in annex 9 to the 77th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 26 of the 77th MP meeting report. The revision was carried out in response to the mandate from the Board, at its eighty-fifth meeting, to annually update the default values for the cost of equity in the appendix to the tool.

26. ► **Action:** The Board may wish to consider the recommendation of the MP to reject the request for revision “AM_REV_0258” of the approved large-scale methodology “ACM0008: Abatement of methane from coal mines”.

Background: The recommendation of the MP is contained in paragraph 19 of the 77th MP meeting report.

27. ► **Action:** The Board may wish to consider the recommendation of the MP to provide a mandate to revise the large-scale methodology “ACM0003: Partial substitution of fossil

fuels in cement or quicklime manufacture” and relevant small-scale methodologies to introduce reference to “TOOL16: Project and leakage emissions from biomass”.

Background: The MP identified the need to update provisions related to cultivation of biomass and conditions related to degraded land in relevant large- and small-scale methodologies. The recommendation of the MP is contained in paragraph 21 of the 77th MP meeting report.

28. ► **Action:** The Board may wish to consider the recommendation of the MP to provide a mandate to revise the large-scale methodology “AM0031: Bus rapid transit projects”.

Background: The MP identified the need to cover situations where there are changes to the number of vehicles retired as a result of the increase in the population and consequent increase in the demand for buses. The recommendation of the MP is contained in paragraph 27 of the 77th MP meeting report.

(iii). Clarifications (large-scale)

29. ► **Action:** The Board may wish to consider the recommendations of the MP to approve the clarification prepared in response to the request for clarification “AM_CLA_0279” regarding methodology “ACM0008: Abatement of methane from coal mines” (version 08.0).

Background: The recommendation of the MP is contained in paragraph 28 of the 77th MP meeting report. Information on requests for clarification on approved large-scale methodologies is available on the UNFCCC CDM website.⁷

(c). Methodological standards for small-scale CDM project activities

(i). New methodologies and tools (small-scale)

30. ► **Action:** The Board may wish to consider the recommendation of the MP to approve the new methodology “AMS.III.XX: Efficient operation of public transport”, as contained in annex 10 to the 77th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 29 of the 77th MP meeting report. The Board, at its 100th meeting, requested the MP to address potential uncertainties with regard to the baseline estimation and to propose simplified and reliable methods for determining the emission reductions.

⁷ <https://cdm.unfccc.int/methodologies/PAmethodologies/clarifications/pending>.

(ii). Revisions to approved methodologies and tools (small-scale)

31. ► **Action:** The Board may wish to consider the recommendations of the MP to approve, as major revisions, the following draft revised methodologies and methodological tools:

- (a) Methodology “AMS-II.E: Energy efficiency and fuel switching measures for buildings”, as contained in annex 12 to the 77th MP meeting report.;
- (b) Methodology “AMS-III.AE: Energy efficiency and renewable energy measures in new residential buildings”, as contained in annex 13 to the 77th MP meeting report.

Background: The recommendations of the MP are contained in paragraph 34 of the 77th MP meeting report. The revisions were carried out in response to the mandate from the Board, at its 100th meeting, to refer to “TOOL31: Determination of standardized baselines for energy efficiency measures in residential, commercial and institutional buildings”.

- (c) “TOOL19: Demonstration of additionality of microscale project activities”, as contained in annex 11 to the 77th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 33 of the 77th MP meeting report. The revision was carried out in response to the mandate from the Board, at its 100th meeting, to identify specific technologies that can be considered as automatically additional.

32. ► **Action:** The Board may wish to consider the recommendation of the MP to maintain the methodology “AMS-II.Q: Energy efficiency and/or energy supply projects in commercial buildings” as is without the revision to introduce reference to the new tool “TOOL31: Determination of standardized baselines for energy efficiency measures in residential, commercial and institutional buildings”.

Background: The recommendation of the MP is contained in paragraph 35 of the 77th MP meeting report. The work was carried out in response to the mandate from the Board, at its 100th meeting, to introduce reference to the tool.

33. ► **Action:** The Board may wish to consider the recommendation of the MP to maintain the methodology “AMS-III.BK: Strategic feed supplementation in smallholder dairy sector to increase productivity” as is and to provide a mandate to develop a new methodology for mitigation in the dairy sector.

Background: The recommendation of the MP is contained in paragraph 32 of the 77th MP meeting report. The work was carried out in response to the mandate from the Board, at its eighty-ninth meeting, to further simplify and streamline the methodology. The MP took into account public and expert input in making the recommendation.

(iii). Clarifications (small-scale)

34. ► **Action:** The Board may wish to consider the recommendations of the MP to approve the clarifications prepared in response to the following requests for clarification:
- (a) “SSC_742” regarding methodology “AMS-II.G.: Energy-efficiency measures in thermal applications of non-renewable biomass” (version 09.0) and “TOOL30: Calculation of the fraction of non-renewable biomass”;
 - (b) “SSC_743” regarding methodology “AMS-II.G.: Energy-efficiency measures in thermal applications of non-renewable biomass” (version 05.0).

Background: The recommendations of the MP are contained in paragraphs 42 and 43, respectively, of the 77th MP meeting report. Information on requests for clarification on approved small-scale methodologies is available on the UNFCCC CDM website.⁸

Agenda item 4.2. Procedures

35. ► **Action:** The Board may wish to take note that the revision of the project cycle procedures will be considered at this meeting in the context of the draft revised regulatory documents under agenda item 4.1. (Standards/tools).

Agenda item 4.3. Policy issues

36. ► **Action:** The Board may wish to consider any policy issues triggered by the consideration of registration and issuance cases.

Background: Following a request by the Board, policy issues that come up from the discussions during this meeting may be included for consideration, including policy issues encountered through the assessment of cases.

Agenda item 5. Relations with forums and other stakeholders

37. ► **Action:** The Board may wish to take note of a report on the results of a biennial survey conducted among project participants on the status of CDM project activities.

Background: The Board, at its ninety-second meeting, took note of a report on the results of an annual survey conducted among project participants on the status of CDM project activities and agreed to increase the period between surveys to two years and launch the next survey in 2018.

38. ► **Action:** The Board may wish to take note of external inputs to the annotated agenda of this Board meeting.

Background: Following the “Procedure: Direct communication with stakeholders”, stakeholders have the opportunity to provide comments on the annotated agenda. Comments received will be posted on the UNFCCC CDM website.

⁸ <https://cdm.unfccc.int/methodologies/SSCmethodologies/clarifications/pending>.

39. ► **Action:** The Board may wish to interact with the co-chairs of the Global Designated National Authorities Forum (DNA Forum).

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board allocates time twice a year during Board meetings for interaction with the DNA Forum through its co-chairs.

40. ► **Action:** The Board may wish to interact with the DOE/accredited independent entity (AIE) Coordination Forum Chair.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board allocates time for interaction with the DOE/AIE Coordination Forum Chair at each Board meeting.

41. ► **Action:** The Board may wish to take note of activities undertaken regarding stakeholders, DNAs, applicant entities (AEs) and DOEs.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board and its support structure provide opportunities for interaction to stakeholders, such as DNAs, AEs and DOEs, as well as engage in information-sharing and capacity-building activities.

42. ► **Action:** The Board may wish to interact with registered observers.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board allocates time for interaction with registered observers to the meeting. Such interactions should be limited to discussions on policy and general issues, and not on case-specific matters related to the agenda of the meeting.

Agenda item 6. Other matters

43. ► **Action:** The Board may wish to consider an oral report from the secretariat’s gender team on recommendations to integrate gender perspectives in its processes.

Background: In accordance with decision 21/CP.22⁹, the Conference of the Parties requested all constituted bodies under the UNFCCC process to include in their regular reports information on progress made towards integrating a gender perspective in their processes, taking into account the entry points identified in the technical paper as contained in document FCCC/TP/2018/1.¹⁰

44. ► **Action:** The Board may wish to agree on its calendar of meetings for 2019.

Background: In the context of its workplan, the Board is to consider a tentative calendar of meetings for 2019.

45. ► **Action:** The Board may wish to consider any other business it deems necessary.

⁹ <https://unfccc.int/sites/default/files/resource/docs/2016/cop22/eng/10a02.pdf>.

¹⁰ <https://unfccc.int/sites/default/files/resource/01.pdf>.

Agenda item 7. Conclusion of the meeting

46. ► **Action:** The Board may wish to approve the report of the 101st meeting.

Background: The Chair will summarize the meeting and adopt the report, including references to any decisions taken.

Annexes to the annotations

- Annex 1 - Financing and use of the CDM by international finance institutions
- Annex 2 - CDM Executive Board workplan 2018
- Annex 3 - Package: Revision of CDM project standards, validation and verification standards, and project cycle procedures

- - - - -

Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
01.0	12 November 2018	Initial publication
Decision Class: Operational Document Type: Annotated agenda Business Function: Governance Keywords: Annotated agenda, annotations, EB.		