

CDM-EB94-AA

Annotated agenda

CDM Executive Board ninety-fourth meeting

Version 01.0

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Annotations to the proposed agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The Chair of the Executive Board of the clean development mechanism (CDM) (hereinafter referred to as the Board) shall ascertain whether: (a) the members present constitute a quorum; and (b) “proper justification” has been provided for the absence of any member or alternate member.¹

Background: In accordance with the Rules of procedure of the Board, at least two-thirds of the members of the Board, representing a majority of members from Parties included in Annex I to the Convention and a majority of members from Parties not included in Annex I, must be present to constitute a quorum.

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** Members may wish to adopt the proposed agenda for the ninety-fourth meeting.

Background: At its previous meeting, the Board agreed on items to be included on the provisional agenda for its ninety-fourth meeting. The proposed agenda was transmitted to the Board on 10 April 2017, and thereafter posted on the UNFCCC CDM website, in accordance with rule 21 of the Rules of procedure of the Board.

Agenda item 2. Governance and management matters

Agenda item 2.1. Membership issues

3. ► **Action:** Members of the Board may wish to provide statements on any conflict of interest concerning the issues on the agenda for the meeting and take action, as appropriate.

Background: Following the request by the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP), through its decision 2/CMP.5, to publish statements on conflict of interest on the UNFCCC CDM website, members and alternate members are requested to disclose whether they have any conflict of interest relating to the work of the Board at each meeting.

Agenda item 2.2. Strategic planning and direction

4. ► **Action:** The Board may wish to provide guidance on the concept note on “Restructuring the methodologies-related expert groups supporting the CDM Executive Board”, as contained in annex 1 to these annotations.

¹ Rule 28 of the “Rules of procedure of the Executive Board of the clean development mechanism”, decision 4/CMP.1 (FCCC/KP/CMP/2005/8/Add.1).

Background: The Board, at its ninety-third meeting, requested the secretariat to provide an analysis of scenarios for a reduction of experts serving on the new Methodologies Panel (MP), for consideration at its next meeting.

5. ► **Action:** The Board may wish to provide guidance on the concept note on “Financing and use of the CDM by international finance institutions”, as contained in annex 2 to these annotations.

Background: At its ninety-first meeting, the Board requested the secretariat to provide an update on the progress of the support provided to international climate finance.

6. ► **Action:** The Board may wish to consider proposed arrangements for the organization of a strategy session, which is planned for the Board’s ninety-fifth meeting.

Background: The Board has planned to hold a strategy session at its ninety-fifth meeting.

Agenda item 2.3. Performance management

7. ► **Action:** The Board may wish to consider the updated “CDM Executive Board workplan 2017”, as contained in annex 3 to these annotations.

Background: The Board, at its ninety-third meeting, approved the workplan of the Board for 2017 and requested the secretariat to include in future versions of the workplan any new mandates arising from meetings and to provide an update on the status of work at each meeting.

Agenda item 2.4. Matters related to the Board and its support structure

8. ► **Action:** The Board may wish to select experts for the Methodologies Panel (MP) and the CDM Accreditation Panel (CDM-AP).

Background: The Board launched a call for experts for its panels from 17 November to 18 December 2016, in accordance with the “Procedure: Terms of reference of the support structure of the CDM Executive Board”. The call was open to existing members and external applicants. The shortlist of the applicants and the selection criteria will be provided to the Board.

9. ► **Action:** The Board may wish to select experts for the CDM Registration and Issuance Team (RIT).

Background: The Board launched a call for experts for the RIT from 17 November to 18 December 2016, in accordance with the “Procedure: Terms of reference of the support structure of the CDM rosters of experts”. The call was open to both existing members and external applicants. The shortlist of the applicants and the selection criteria will be provided to the Board.

Agenda item 2.5. Operations of panels and working groups

(a). CDM Accreditation Panel

10. ► **Action:** The Board may wish to take note of the electronic consultation of the CDM-AP.

Background: The CDM-AP held an electronic consultation from 27 March 2017 to 7 April 2017. As per the “Procedure: Terms of reference of the support structure of the

CDM Executive Board”, meetings of a panel or working group may be held either with their members being physically present or by electronic means.

(b). Methodologies Panel

11. ► **Action:** The Board may wish to take note of the report of the 72nd meeting of the MP.²

Background: The MP held its 72nd meeting from 20–24 March 2017 in Bonn and addressed case-specific issues, methodological clarifications, guidance, and other issues.

(c). Small-Scale Working Group

12. ► **Action:** The Board may wish to take note of the report of the 53rd meeting of the Small-Scale Working Group (SSC WG) and the report on electronic consultation “SSCWG53-EC01”.³

Background: The SSC WG held its 53rd meeting from 20–23 March 2017 in Bonn and an electronic consultation from 27 January to 6 February 2017. The SSC WG dealt with case-specific issues, methodological clarifications, guidance and other issues.

Agenda item 3. Rulings (case-specific)

Agenda item 3.1. Accreditation

13. ► **Action:** The Board may wish to:
- (a) Consider recommendations from the CDM-AP on reaccreditation;
 - (b) Consider a recommendation from the CDM-AP on extension of scope;
 - (c) Consider a recommendation from the CDM-AP on suspension;
 - (d) Consider a recommendation from the CDM-AP on ‘under observation’;
 - (e) Take note of a notification from a designated operational entity (DOE) on the voluntary withdrawal of its accreditation status.

Background: In accordance with the accreditation procedure, the accreditation-related recommendation and supporting documentation will be sent to the Board in confidence.

Agenda item 3.2. Registration

14. ► **Action:** The Board may wish to take stock of the progress of registration of project activities and programmes of activities (PoAs).

Background: The information available on the UNFCCC CDM website⁴ indicates the status of project activities submitted for registration. The information available in the section on

² <<http://cdm.unfccc.int/Panels/meth/index.html>>.

³ <https://cdm.unfccc.int/Panels/ssc_wg/index.html>.

⁴ <<http://cdm.unfccc.int/Projects/projsearch.html>>.

“CDM Programmes of Activities” on the UNFCCC CDM website⁵ indicates the status of PoAs submitted for registration.

Agenda item 3.3. Issuance

15. ► **Action:** The Board may wish to take stock of the progress of issuance for project activities, PoAs and the operation of the CDM registry.

Background: The information available in the section “Issuance Certified Emission Reduction” on the UNFCCC CDM website indicates the status of requests for issuance of project activities and PoAs.⁶

Agenda item 3.4. Other rulings

16. ► **Action:** The Board shall consider the documentation for two requests for post-registration changes, as listed in table 1 below.

Background: In accordance with the PCP, the secretariat prepared and sent to the Board a summary note on the request for approval of changes including a notification that the case will be placed on the agenda of the next Board meeting.

Table 1 Request for post-registration changes for which the secretariat sent to the Board a summary note including a notification that the case will be placed on the agenda of the next Board meeting

Ref no.	Title
7980	Burgos Wind Project
0052	Salvador da Bahia Landfill Gas Management Project

Agenda item 4. Regulatory matters

Agenda item 4.1. Standards/tools

(a). Standards for CDM project activities and programmes of activities

17. ► **Action:** The Board may wish to adopt the draft “Glossary: CDM terms”, as contained in annex 4 to these annotations.

Background: At its ninety-third meeting, the Board agreed to consider the revision of the “Glossary: CDM terms” including the revised definition of “start date” at its next meeting.

18. ► **Action:** The Board may wish to take note of the information note on “Use of the principle of discounting in existing approved methodologies”, as contained in annex 5 to these annotations.

Background: At its ninetieth meeting, the Board requested the secretariat to prepare an information note on the assessment of whether the existing approved methodologies have

⁵ <<http://cdm.unfccc.int/ProgrammeOfActivities/index.html>>.

⁶ <http://cdm.unfccc.int/Issuance/cers_iss.html>.

used the principle of discounting emission reductions and, if yes, provide a list of them, including a description of the approaches adopted therein.

19. ► **Action:** The Board may wish to take note of the information note on “Status of the work on digitization of methodology-specific design document forms”, as contained in annex 6 to these annotations.

Background: In response to decision 3/CMP.12, paragraph 9, regarding the development and digitization of the methodology-specific design document forms for project activities and PoAs, the Board, at its ninety-third meeting, requested the secretariat to provide an information note on the status of the work and resources already incurred.

20. ► **Action:** The Board may wish to provide guidance on the concept note on “Methodology-specific simplified additionality (positive list) (jointly by the MP, SSC WG, and secretariat)”, as contained in annex 7 to these annotations.

Background: The Board, at its ninety-second meeting, requested the secretariat, MP, and SSC WG to prepare a concept note on how to reflect methodology-specific simplified additionality (positive list), which have a validity period and require reassessment for inclusion in a new tool.

21. ► **Action:** The Board may wish to provide guidance on the concept note on “Cost-effective and context-appropriate approaches for monitoring, reporting and verification (jointly by the MP, SSC WG, and the secretariat)”, as contained in annex 8 to these annotations.

Background: The Board, at its ninety-second meeting, requested the secretariat to present a revised concept note on cost-effective approaches for monitoring to the Board at a future meeting, taking into account the guidance provided by the Board.

22. ► **Action:** The Board may wish to consider the joint recommendation of the MP and SSC WG to approve the new methodological tool “TOOL00XX: Determination of standardized baselines for energy efficient refrigerators and air conditioners”, as contained in annex 1 to the 72nd MP meeting report. The rationale for the recommendation is contained in annex 2 and annex 3 to the same report.

Background: At its eighty-fifth meeting, the Board requested the MP and the SSC WG to analyse the requirements in methodologies, regarding the consideration of baseline and/or project emissions from refrigerants used in refrigeration and air conditioning equipment, and to propose any revisions, if necessary, while being compliant with all requirements as stipulated in paragraph 17 of the Boards’ thirty-fourth meeting report.

23. ► **Action:** The Board may wish to consider the recommendation of the MP and SSC WG to provide a mandate to develop a new methodology for refrigerators and air conditioner applications that is compatible with the new methodological tool referred to in paragraph 22 above.

Background: The recommendation is contained in paragraph 15 of the 72nd MP meeting report.

(b). Methodological standards for large-scale CDM project activities

(i). New methodologies and tools (large-scale)

24. ► **Action:** The Board may wish to consider the recommendation of the MP to approve the proposed new methodology “AM00XX: SF₆ emission reductions in gas insulated metal enclosed switchgear”, as contained in annex 5 of the 72nd MP meeting report, which was based on “NM0375: “Gas insulated metal enclosed switchgear SF₆ emission reduction measurement and monitoring methodology”.

Background: The recommendation of the MP is contained in paragraph 20 of its 72nd meeting report.

(ii). Revisions to approved methodologies and tools (large-scale)

25. ► **Action:** The Board may wish to consider the recommendations of the MP to approve, as major revisions, the revisions to the following methodologies and methodological tools:
- (a) “ACM0001: Flaring or use of landfill gas” as contained in annex 8 to the 72nd MP meeting report. The revision includes clarity on the applicable baseline and improves the clarity of simplified additionality provisions;
 - (b) “ACM0006: Consolidated methodology for electricity and heat generation from biomass” as contained in annex 11 to the 72nd MP meeting report. The revision is being carried out to:
 - (i) Provide reference to the methodological tool “Project emissions from cultivation of biomass”,
 - (ii) Streamline the definition with the CDM glossary of terms, and
 - (iii) Include further editorial revisions to enhance clarity;
 - (c) “ACM0017: Production of biodiesel for use as fuel” as contained in annex 9 to the 72nd MP meeting report. The revision is being carried out to:
 - (i) Broaden the applicability of the methodology beyond captive fleets and to cover biofuels, and
 - (ii) Refer to the tool “Project and leakage emissions from biomass”, tool “Project and leakage emissions from transportation of freight” and tool “Upstream leakage emissions associated with fossil fuel use”;
 - (d) “Emissions from solid waste disposal sites (TOOL04)”, as contained in annex 13 to the 72nd MP meeting report. The revision provides full flexibility to the project participants to either apply monthly or yearly calculation method at the time of registration and/or verification;
 - (e) “Tool to calculate the emission factor for an electricity system (TOOL07)”, as contained in annex 6 to the 72nd MP meeting report. The revision includes proposals to better accommodate small isolated grids in SIDS and LDCs and to enhance clarity of the requirements related to the demonstration of transmission constraints in the grid tool.

Background: The recommendations agreed by the MP are contained in the 72nd meeting report.

26. ► **Action:** The Board may wish to consider the recommendation of the MP to provide a mandate to update default efficiency factors in the methodological tool "Determining the baseline efficiency of thermal or electric energy generation systems (TOOL09)", on a regular basis based on publicly available information (e.g. every two or three years).

Background: The recommendation agreed by the MP is contained in paragraph 23 of its 72nd meeting report. The MP agreed to seek a mandate from the Board, while considering the revision of the methodological tool "Tool to calculate the emission factor for an electricity system".

27. ► **Action:** The Board may wish to consider the recommendation of the MP to provide a mandate to revise the methodology "ACM0019: N₂O abatement from nitric acid production".

Background: The recommendation agreed by the MP is contained in paragraph 26 of its 72nd meeting report. The MP agreed to seek a mandate from the Board to further clarify the definition of the historical baseline emission factor for projects that had previously applied to AM0028 or AM0034 during the first crediting period.

28. ► **Action:** The Board may wish to take note of the recommendation of the MP to continue to cite the latest version of the methodological tools: "Baseline, project and/or leakage emissions from electricity consumption and monitoring of electricity generation (TOOL05)" and "Tool to determine the mass flow of a greenhouse gas in a gaseous stream (TOOL08)", when the related methodologies are proposed for revision at future meetings for other reasons.

Background: The Board, at its eighty-seventh meeting, requested the MP to review approved methodologies to identify those that could refer to the revised "Methodological tool: Tool to calculate baseline, project and/or leakage emissions from electricity consumption" and "Methodological tool: Tool to determine the mass flow of a greenhouse gas in a gaseous stream", with a view to ensuring consistent guidance in the methodologies and the methodological tools. The recommendation agreed by the MP is contained in paragraph 31 of its 72nd meeting report.

29. ► **Action:** The Board may wish to consider the recommendation of the MP to provide a mandate to revise the methodology "ACM0002: Grid-connected electricity generation from renewable sources".

Background: At its 72nd meeting, the MP considered the clarification request for the applicability of ACM0002 (version 17.0) to a hydropower project with the multipurpose reservoir, (AM_CLA_0276). The MP agreed to seek a mandate from the Board to revise methodology ACM0002 "Grid-connected electricity generation from renewable sources", as contained in paragraph 34 of its 72nd meeting report.

(c). Methodological standards for small-scale CDM project activities

(i). New methodologies and tools (small-scale)

30. ► **Action:** The Board may wish to consider the recommendation of the SSC WG to approve the proposed new methodology "AMS-II.XXX: Emission reduction through

reactive power compensation in Power Distribution Network”, as contained in annex 1 to the SSC WG 53 electronic consultation report, which was based on “SSC-NM101: Greenhouse gas emission reduction methodology for reactive compensation in power distribution network”.

Background: The recommendation of the SSC WG is contained in paragraph 6 of the 53rd electronic consultation report.

31. ► **Action:** The Board may wish to consider the recommendation of the SSC WG to reject the proposed submission “SSC-NM100: Emissions reductions for vehicle fleets through efficiency improvements and carbon dioxide decomposition and reforming retrofits”.

Background: The recommendation of the SSC WG is contained in paragraph 23 of its 53rd meeting report.

(ii). Revisions to approved methodologies and tools (small-scale)

32. ► **Action:** The Board may wish to consider the recommendation of the SSC WG to approve the revision of “AMS-III.AH: Shift from high carbon intensive fuel mix ratio to low carbon intensive fuel mix ratio”, as contained in annex 5 to its 53rd meeting report, as a major revision. The revision is being carried out to:

- (a) Amend baseline equations to correctly account for the share of baseline fuel in the total input energy of the element process for calculating baseline emissions;
- (b) Clarify the provisions regarding ex ante calculation of baseline emissions.

Background: Based on a request for clarification (SSC_728) on this methodology, regarding baseline emissions calculations the SSC WG identified errors in the equations of the methodology and initiated this revision.

33. ► **Action:** The Board may wish to consider the recommendation of the SSC WG to approve the revision of “AMS-III.AJ: Recovery and recycling of materials from solid wastes”, as contained in annex 4 to its 53rd meeting report, as a major revision. The revision is being carried out to:

- (a) Include provisions to cover the recycling/recovery of metals (aluminium and steel) associated with domestic appliances in the daily waste collection system while excluding collection of large devices such as refrigerators and vehicles;
- (b) Include an adjustment factor to account for the share of materials produced in non-Annex I countries.

Background: The revision is based on a request for revision (SSC_723) to expand the methodology to cover recycling and recovery of steel and aluminium.

34. ► **Action:** The Board may wish to consider the recommendation of the SSC WG to provide a mandate to the SSC WG to review and update the global default factors contained in the methodologies AMS-III.AJ and “AMS-III.BA: Recovery and recycling of materials from E-waste”, regarding the recycling of materials.

Background: The revision is based on a request for revision (SSC_723) to expand the methodology to cover recycling and recovery of steel and aluminium.

35. ► **Action:** The Board may wish to consider the recommendation of the SSC WG to approve the revision of “TOOL21: Demonstration of additionality of small-scale project activities”, as contained in annex 1 to its 53rd meeting report, as a major revision. The revision is being carried out to:

- (a) Adjust the threshold criteria based on unit size (i.e. 5 per cent of the SSC threshold replaced by 1 per cent);
- (b) Adjust the rural electrification rate from 20 per cent to 50 per cent;
- (c) Expand the positive list of technologies to include new technologies/measures (i.e. biomass internal gasification combined cycle and rural electrification project activities by grid extension).

Background: The revision is based on the mandate provided by the Board at its eighty-seventh and eighty-fifth meeting to update the positive list included in the tool.

(iii). Clarifications (small-scale)

36. ► **Action:** The Board may wish to consider the recommendation of the SSC WG to approve clarification SSC_728 prepared for “AMS-III.AH: Shift from high carbon intensive fuel mix ratio to low carbon intensive fuel mix ratio” (version 02.0).

Background: The recommendation agreed by the SSC WG is contained in paragraph 34 of its 53rd meeting report. Information on pending clarifications to methodologies is also available on the UNFCCC website.⁷

Agenda item 4.2. Procedures

37. ► **Action:** The Board may wish to take note that no procedures will be considered at this meeting.

Agenda item 4.3. Policy issues

38. ► **Action:** The Board may wish to consider any policy issues triggered by the consideration of registration and issuance cases.

Background: Following a request by the Board, policy issues that come up from the discussions during this meeting may be included for consideration, including policy issues encountered through the assessment of cases.

Agenda item 5. Relations with forums and other stakeholders

39. ► **Action:** The Board may wish to consider the process of handling expressions of interest received from Designated National Authorities (DNAs) to develop top-down standardized baselines.

Background: In accordance with the “Procedure: Development, revision, clarification and update of standardized baselines”, the secretariat may propose to the Board that the

⁷ <<https://cdm.unfccc.int/methodologies/SSCmethodologies/clarifications/pending>>.

secretariat develops a draft standardized baseline at any time following the receipt of an expression of interest by the DNA of a Party for which the draft standardised baseline will be proposed.

40. ► **Action:** The Board may wish to take note of external inputs to the annotated agenda of this Board meeting.

Background: Following the “Procedure: Direct communication with stakeholders”, stakeholders have the opportunity to provide comments on the annotated agenda. Comments received will be posted on the UNFCCC CDM website.

41. ► **Action:** The Board may wish to interact with the co-chairs of the Global Designated National Authorities Forum (DNA Forum).

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board shall allocate time twice a year during Board meetings for interaction with the global DNA Forum through its co-chairs.

42. ► **Action:** The Board may wish to interact with the DOE/accredited independent entity (AIE) Coordination Forum Chair.

Background: The “Procedure: Direct communication with stakeholders” provides for the DOE/AIE Coordination Forum Chair to interact with the Board at each meeting.

43. ► **Action:** The Board may wish to take note of activities undertaken regarding stakeholders, designated national authorities (DNAs), applicant entities (AEs) and DOEs.

Background: Following the “Procedure: Direct communication with stakeholders”, the Board and its support structure are to provide opportunities for interaction with stakeholders, such as DNAs, AEs and DOEs, as well as to provide them with information and capacity-building.

44. ► **Action:** The Board may wish to consider the following submission received from stakeholders and agree on any actions, as appropriate:

(a) INQ-05701.

Background: Following the “Procedure: Direct communication with stakeholders”, the Board and its support structure are required to consult with stakeholders on policy matters that have a significant impact on them. The secretariat, in consultation with the Chair, shall bring to the attention of the Board any communications on policy, methodological issues or administrative issues when they require the attention or further guidance of the Board.

45. ► **Action:** The Board may wish to interact with the registered observers.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board shall allocate a time slot for interaction with registered observers to the meeting. Such interactions should be limited to discussion on policy and general issues, and not on case-specific matters relating to the agenda items of that meeting.

Agenda item 6. Other matters

46. ► **Action:** The Board may wish to consider any other business it deems necessary.

Agenda item 7. Conclusion of the meeting

47. ► **Action:** The Board may wish to approve the report of the ninety-fourth meeting.

Background: The Chair will summarize the meeting and adopt the report, including references to any decisions taken.

Annexes to the annotations

- Annex 1 - Concept note: Re-structuring the methodologies-related expert groups supporting the CDM Executive Board
- Annex 2 - Concept note: Financing and use of the CDM by international finance institutions
- Annex 3 - CDM Executive Board workplan 2017
- Annex 4 - Draft Glossary: CDM terms
- Annex 5 - Information note: Use of the principle of discounting in existing approved methodologies
- Annex 6 - Information note: Status of the work on digitization of methodology-specific design document forms
- Annex 7 - Concept note: Methodology-specific simplified additionality (positive list) (jointly by the MP, SSC-WG, and secretariat)
- Annex 8 - Concept note: Cost-effective and context-appropriate approaches for monitoring reporting and verification". (jointly by the MP, SSC-WG, and secretariat)

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Document information

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