



CLEAN DEVELOPMENT MECHANISM EXECUTIVE BOARD

PROPOSED AGENDA AND ANNOTATIONS

Sixty-fifth meeting

UNFCCC
Durban, South Africa
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I. ANNOTATIONS TO THE PROPOSED AGENDA

1. Agenda and meeting organization

1.1. Quorum

1. ► **Action:** The Chair of the Executive Board of the clean development mechanism (CDM) (hereinafter referred to as the Board) shall ascertain whether (a) the members present constitute a quorum, and (b) the absence of any member or alternate member is “without proper justification”¹.

Background: According to the Rules of procedure of the Board (decision 4/CMP.1), at least two-thirds of the members of the Board, representing a majority of members from Parties included in Annex I to the Convention and a majority of members from Parties not included in Annex I, must be present to constitute a quorum.

1.2. Adoption of the agenda

2. ► **Action:** Members may wish to adopt the proposed agenda for the sixty-fifth meeting.

Background: At its last meeting, the Board agreed on items to be included in the provisional agenda for its sixty-fifth meeting. The proposed agenda was transmitted to the Board on 31 October 2011 and thereafter posted on the UNFCCC CDM website in accordance with rule 21 of the Rules of procedure of the Board.

1.3. External input to matters on the agenda of the meeting

3. ► **Action:** The Board may wish to consider external inputs to the annotated agenda of this Board meeting.

Background: Following the “Modalities and procedures for direct communication with stakeholders”, stakeholders have the opportunity to provide comments to the annotated agenda. Comments received will be posted on the UNFCCC CDM website. In addition, the DOE/AIE Coordination Forum Chair may provide comments on issues on the agenda of the Board meeting.

2. Governance and management matters

2.1. Membership issues

4. ► **Action:** Members of the Board may wish to provide statements on any potential conflict of interest concerning the issues on the agenda for the meeting, and take action, as appropriate.

Background: Following the request by the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP), through its decision 2/CMP.5, to publish statements of conflict of interest on the UNFCCC CDM website, members and alternate members are requested to disclose whether they have any conflict of interest relating to the work of the Board at each meeting.

¹ Please refer to rule 28 of the Rules of procedures of the Executive Board of the clean development mechanism, decision 4/CMP.1 <FCCC/KP/CMP/2005/8/Add.1>.



2.2. Strategic planning/direction

5. ► **Action:** The Board may wish to consider a revision of the CDM two-year business plan, as contained in annex 1 to these annotations.

Background: The Board, at its fifty-ninth meeting, agreed on its CDM two-year business plan and agreed, through its CDM management plan (CDM-MAP) for 2011, to review it for future periods, taking into account progress made and any new priorities identified.

6. ► **Action:** The Board may wish to consider an update on the work related to the policy dialogue on the CDM.

Background: The Board, at its sixty-fourth meeting, adopted the terms of reference for the policy dialogue on the CDM and agreed to launch the dialogue at the seventh session of the CMP.

7. ► **Action:** The Board may wish to consider a report on recent developments and prospects in the carbon market and related governmental policies.

Background: The Board, through its CDM-MAP 2011, decided to monitor developments in carbon market activities and related policies and negotiations and requested the secretariat to provide ad hoc reports and analysis of market and policy developments and raise issues requiring consideration by the Board.

2.3. Performance management

8. ► **Action:** The Board may wish to consider an assessment of compliance with indicative timelines set by the Board in different processes, as contained in annex 2 to these annotations.

Background: The Board, at its fifty-ninth meeting, considered an assessment of compliance with indicative timelines set by the Board in different processes and requested the secretariat to continue to report on all processes.

9. ► **Action:** The Board may wish to consider the result of the designated operational entity (DOE) performance.

Background: The Board, at its fifty-seventh meeting, agreed on the type of information regarding DOE performance to be made publicly available, with a view to improving access to information on the performance of DOEs and also agreed to a three-month frequency for reporting on the monitoring period. The Board, through its CDM-MAP for 2011, also requested the secretariat to prepare a report on methodological issues arising from interaction with stakeholders and data obtained from the DOE performance monitoring system. At its sixty-first meeting, the Board considered the first analysis report on the result of the DOE performance.

10. ► **Action:** The Board may wish to take note of the synthesis report of the annual activity reports submitted by the DOEs 2010/2011, as contained in annex 3 to these annotations.

Background: In accordance with paragraph 27 (g) of the CDM modalities and procedures, DOEs are required to submit an annual activity report to the Board. Guidelines for the preparation of the annual activity report by a DOE have been approved by the Board in order to assist DOEs in reporting their activities.

2.4. Management plan

11. ► **Action:** The Board may wish to: (a) take note of the comprehensive report by the secretariat on the status of resources and status of secretariat's recruitment and (b) take further action, as necessary.



Background: The comprehensive report on the status of resources and recruitment to 31 October 2011 is presented in annex 4 to these annotations.

2.5. Matters related to the Board and its support structure

12. ► **Action:** The Board may wish to consider an update on the implementation of the CDM communication strategy.

Background: The Board, at its sixty-second meeting, considered an update on the implementation of the CDM communication strategy and requested the secretariat to provide an update on a regular basis.

13. ► **Action:** The Board may wish to consider an update on the work to improve the format for documentation and meeting reports of the Board and supporting panels and working groups.

Background: The Board, through its CDM-MAP 2011, decided to improve the format for documentation and meeting reports of the Board and its supporting structure. The Board, at its sixty-first meeting, agreed to a work plan for improving the format of the documentation of the Board and of the meeting reports of the Board and its panels and working groups and requested the secretariat to initiate actions as stated in the workplan.

14. ► **Action:** The Board may wish to consider an update on the implementation of the learning management system (learning platform) and training activities in support of the Board provided in 2011 and a proposal for training for 2012.

Background: The Board, at its sixty-second meeting, took note of an update on the implementation of the learning management system and training activities provided in 2011. Through its CDM-MAP for 2011, the Board requested the secretariat to select and implement a learning management system to manage, track, deliver and report on training activities. The Board also requested the secretariat to deliver a training programme for the Board, and to report back.

15. ► **Action:** The Board may wish to agree to a tentative calendar of meetings of the Board and its panels and working groups for 2012.

Background: The Board is to agree to its tentative calendar for the next year, also to assist candidates that are being considered for the nomination as Board members and alternate members for the coming year.

2.6. Reports of panels and working groups

CDM Accreditation Panel

16. ► **Action:** The Board may wish to consider the progress report of the fifty-seventh meeting of the CDM Accreditation Panel (CDM-AP).

Background: The CDM-AP held its fifty-seventh meeting on 11–14 October 2011 in Bonn, Germany.

Methodologies Panel

17. ► **Action:** The Board may wish to take note that the outcomes of the Methodologies Panel (Meth Panel) to be considered at this meeting will be contained in an addendum to these annotations.

Background: Due to the proximity between the closing date of the fifty-third meeting of the Meth Panel and the date of publication of these annotations, an addendum to the annotations will be issued containing the outcomes of the Meth Panel. For easy reference, the outcomes of the fifty-second meeting of the panel will be also included in this addendum. The report of the fifty-second meeting of the Meth Panel is available at <<http://cdm.unfccc.int/Panels/meth/index.html>>.

***Small-Scale Working Group***

18. ► **Action:** The Board may wish to consider the report of the thirty-fourth meeting of the Small-Scale Working Group (SSC WG).

Background: The SSC WG held its thirty-fourth meeting on 11–14 October 2011 in Banjul, The Gambia. The SSC WG dealt with case-specific issues, methodological clarifications, guidance and other issues, as specified below.

19. ► **Note:** The Board may wish to take note of the responses to the requests for clarifications SSC_560, SSC_562–SSC_567, SSC_570–SSC_571, and SSC_573–SSC_576, as provided in paragraphs 22–34 of the report of the thirty-fourth meeting of the SSC WG. Information on the clarifications to methodologies is available on the UNFCCC CDM website
<<http://cdm.unfccc.int/methodologies/SSCmethodologies/clarifications>>.

20. ► **Note:** The Board may wish to take note that the SSC WG could not conclude its consideration of the following proposed new methodologies and further input from the project proponents has been sought. It will continue the consideration of these cases at its future meetings:

- (a) SSC-NM068 “Rural electrification by extension of existing low carbon intensive electricity distribution network”
- (b) SSC-NM069: “Super-Efficient Major Domestic Appliances”;
- (c) SSC-NM071: “Introduction of LNG buses to existing and new bus routes”;
- (d) SSC-NM072: “Recovery and recycling of materials from E-waste”;
- (e) SSC-NM073: “Baseline methodology for electrification of rural communities”.

21. ► **Note:** The Board may wish to take note that, in response to the task of developing top-down methodologies and tools, as contained in the 2011 workplan of the SSC WG, the group has continued its work to develop:

- (a) A draft new methodology for efficient agricultural pumping and irrigation activities with a focus on one-to-one replacement of existing inefficient pumps, taking into account input from stakeholders;
- (b) A draft new methodology for energy efficiency measures in buildings using computer simulation, taking into account further expert input.

22. ► **Note:** The Board may wish to take note that, in response to the task of improving methodologies as contained in the 2011 workplan of the SSC WG, the group agreed to continue its top-down work on the revisions of AMS-III.Q “Waste energy recovery (gas/heat/pressure) projects”.

23. ► **Note:** The Board may wish to take note that, in response to the task of developing standardized baselines contained in the 2011 workplan of the SSC WG, the group continued to consider the outline of its work on standardized baselines for:

- (a) Transport: AMS-III.AA “Transportation Energy Efficiency Activities using Retrofit Technologies”;
- (b) Methane emissions in rice fields: AMS-III.AU “Methane emission reduction by adjusted water management practice in rice cultivation”;
- (c) Biogas digesters: AMS-I.I “Biogas/biomass thermal applications for households/small users” and AMS-I.E “Switch from Non-Renewable Biomass for Thermal Applications by the User”.



The group agreed to continue its work and is seeking expert inputs on country/region-specific values for standardized baselines.

Afforestation and Reforestation Working Group

24. ► **Action:** The Board may wish to consider the recommendations in the report of the thirty-fourth meeting of the Afforestation and Reforestation Working Group (A/R WG).

Background: The A/R WG held its thirty-fourth meeting on 10–12 October 2011 in Bonn, Germany. The A/R WG dealt with case-specific issues, methodological clarifications, guidance and other issues, as specified below.

25. ► **Note:** The Board may wish to take note of the response to the request for clarification A/R_AM_CLA_0016 as provided in paragraph 6 of the report of the thirty-fourth meeting of the A/R WG. Information on the clarifications to methodologies is available on the UNFCCC CDM website <<http://cdm.unfccc.int/methodologies/A/Rmethodologies/clarifications>>.

26. ► **Note:** The Board may wish to take note that the A/R WG will continue to consider the following issues:

- (a) Revision of AR-AM0005 “Afforestation and reforestation project activities implemented for industrial and/or commercial uses”;
- (b) Development of guidelines on standardized baselines to be applied in A/R CDM project activities;
- (c) Alternative approaches for demonstrating additionality in SSC A/R CDM projects;
- (d) Possible approaches in developing an electronic interface and/or desktop utility for approved methodologies;
- (e) Simplified approaches to eligibility of land and determination of project boundary for A/R CDM activities;
- (f) Revision of the “Tool for the demonstration and assessment of additionality in A/R CDM project activities” and the “Combined tool to identify the baseline scenario and demonstrate additionality in A/R CDM project activities”.

27. ► **Note:** The Board may wish to take note that the A/R WG continued its thirty-fourth meeting in the form of an electronic meeting on 1 November 2011 in order to consider a draft document on a framework for development of standardized baselines in A/R CDM project activities.

3. Rulings (case-specific matters)

3.1. Accreditation

28. ► **Action:** The Board may wish to:

- (a) Accredit and provisionally designate entities for sector-specific validation and verification/certification functions;
- (b) Re-accredit a designated operation entity for sector specific validation and verification/certification functions;
- (c) Extend accreditation of a designated operational entity to additional sectoral scopes for sector specific validation and verification/certification functions;
- (d) Consider the recommendation of the CDM-AP on the result of the spot-check;



- (e) Take note of the CDM-AP's notifications on the results of regular on-site surveillances;
- (f) Take note of the CDM-AP's notifications on the results of performance assessments;
- (g) Take note of the CDM-AP's notifications on the results of the additional desk review assessments.

Background: In accordance with the accreditation procedure, the recommendations for accreditation and the supporting documentation will be sent to Board members and alternates under separate cover under confidentiality.

3.2. Programme of activities

29. ► **Action:** The Board may wish to take stock of the progress of registration of programme of activities (PoAs).

Background: The information available in the section on “Programme of Activities” on the UNFCCC CDM website (<<http://cdm.unfccc.int/Projects/projsearch.html>>) indicates the status of PoAs submitted for registration as a single CDM project activity.

3.3. Registration

30. ► **Action:** The Board may wish to take stock of the progress of registration.

Background: The information available in the section on “Project Activities” on the UNFCCC CDM website (<<http://cdm.unfccc.int/Projects/projsearch.html>>), indicates the status of project activities submitted for registration.

31. ► **Action:** The Board shall consider the documentation for 11 requests for registration as listed in table 1 below, for which a review was commenced.

Background: Three (3) or more members of the Board or a Party involved requested a review of the requests for registration listed in table 1 below. The subsequent assessments of the secretariat and the RIT Team contained different proposed decisions (i.e., one to register and the other to reject) or the same proposed decisions (both to register or to reject), but received an objection from a member of the Board. In accordance with the “Procedures for review of requests for registration”, adopted by the Board at its fifty-fifth meeting, for each case listed in table 1 below, the Board shall decide whether to register the project activity or to reject the request for registration.

Table 1: Request for registration review cases for which assessments of the secretariat and the RIT Team contain different proposed decisions or an objection by a member of the Board was received

<i>Ref No.</i>	<i>Title</i>	<i>Register</i>	<i>Reject</i>
3560	Hunan Dongkou Small-scale Hydropower Bundled Project of China	?	?
3661	Shaanxi Tongchuan Huachen 7MW CMM Power Generation Project	?	?
3772	Energy efficiency through heat recovery at Vadodara Manufacturing Complex of IPCL	?	?
4378	Biopower project at Charoensuk Starch Co. Ltd, Thailand	?	?
4558	Pure-low temperature Waste Heat Recovery Project for power generation (23MW) in Sichuan E'sheng Cement Holding Co., Ltd.	?	?
4667	Energy efficiency improvements of Pucheng Power Plant through retrofitting turbines in China	?	?
4701	Shanxi Hongyi Glassware Co., Ltd. Small-scale Fuel Switching Project	?	?
4722	Recovery and Utilization of Associated Gas to Optimize Power Generation at PETROAMAZONAS Block 15 Facilities	?	?



Ref No.	Title	Register	Reject
4807	Energy Efficient Power Generation by Nabha Power Limited	?	?
4810	“Usina Interlagos Cogeneration Project”	?	?
4827	Haouma Wind Farm Project, developed by NAREVA HOLDING	?	?

32. ► **Action:** The Board shall continue considering the recommendation of the review team for the request for renewal of the crediting period for the project activity listed in table 2, which the Board placed under review at its fifty-sixth meeting.

Background: At its sixty-fourth meeting, the Board was not able to reach an agreement with regard to the request for renewal of crediting period for project activity “HFC Decomposition Project in Ulsan” (0003) submitted by the DOE (DNV), and decided to continue its deliberations on the request at its sixty-fifth meeting. In accordance with the “Procedures for review referred to in paragraph 41 of the modalities and procedures for a clean development mechanism”, the Board shall decide whether to renew the crediting period for the project activity (case A in table 2), to request the DOE and project participants to make corrections (case B in table 2), or to reject the renewal of the crediting period of the project activity (case C in table 2).

Table 2: Request for renewal of the crediting period of a registered CDM project activity which was placed “Under review” at EB 56

Ref No.	Title	A	B	C
0003	HFC Decomposition Project in Ulsan	?	?	?

3.4. Issuance

33. ► **Action:** The Board may wish to take stock of the progress of issuance and the operation of the CDM registry.

Background: The information available in the section on “Issuance of CERs” on the UNFCCC CDM website (<http://cdm.unfccc.int/Issuance>), indicates the status of requests for issuance.

34. ► **Action:** The Board shall consider the documentation for one (1) request for issuance, for which a review was commenced, as listed in table 3 below.

Background: Three (3) or more members of the Board or a Party involved requested a review of the issuance requests listed in table 3 below. The subsequent assessments of the secretariat and the RIT Team contained different proposed decisions (i.e., one to approve and the other to reject) or the same proposed decision (both to approve or to reject), but received an objection from a member of the Board. In accordance with the “Procedures for review of requests for issuance of CERs”, adopted by the Board at its fifty-fifth meeting, for each case listed in table 3 below, the Board shall decide whether to approve or to reject the request for issuance.

Table 3: Request for issuance review cases for which assessments of the secretariat and the RIT Team contain different proposed decisions or an objection by a member of the Board was received

Ref. No.	Title	Monitoring period	No. of CERs	Approve	Reject
1221	Biomass based renewable energy project in a Solvent Extraction Plant, India	19 Oct 2007 - 10 Jun 2010	39,858	?	?

35. ► **Action:** The Board may wish to continue considering the submission by a DOE with regard to the notification or request for approval of changes from the registered PDD, as listed in table 4 below, taking into account the technical input to be provided by the Meth Panel at its fifty-third meeting and included in the addendum to these annotations as referred to in paragraph 17 above.

Background: In accordance with the “Procedures for notifying and requesting approval of changes from the project activity as described in the registered PDD”, the Board, at its sixty-third meeting, considered the submission with regard to notification of changes for “Durban Landfill-gas-to-electricity project - Mariannhill and La Mercy Landfills” (0545) submitted by the DOE (DNV) and requested the Meth Panel to provide technical inputs on the acceptability of the alternative approach proposed by the project participant for the monitoring and determination of the following parameters: amount of landfill gas collected from the project wells, combustion efficiency, and heat rate of the generator. The Board, according to these procedures, shall decide whether to: (a) accept the changes and allow the subsequent requests for issuance; (b) accept the changes and allow the subsequent requests for issuance, but limit the CERs up to the level estimated in the original PDD; or (c) reject the changes and not allow the subsequent requests for issuance.

Table 4: Notification of changes/requests for approval of changes from the registered PDD

Ref No.	Title	Type
0545	Durban Landfill-gas-to-electricity project - Mariannhill and La Mercy Landfills	Notification

4. Regulatory matters

4.1. Standards/tools

(a) *Standards for CDM project activities and programme of activities*

36. ► **Action:** The Board may wish to consider the draft standard for sampling and surveys for CDM project activities and programme of activities, as contained in annex 5 to these annotations.

Background: The Board, at its sixty-third meeting, considered the draft standard for sampling and surveys for CDM project activities and programme of activities and requested the secretariat to account for the inputs received at this meeting while re-structuring the draft document including a separate section regarding sampling for DOE validation. The new section should be developed in consultation with DOEs and project participants.

37. ► **Action:** The Board may wish to consider the draft standard for demonstration of additionality, development of eligibility criteria and application of multiple methodologies for PoAs, as contained in annex 6 to these annotations.

Background: The Board, at its sixty-third meeting, agreed to the implementation plan for standards for PoAs, which states the sixty-fifth meeting of the Board as deadline for consideration of the consolidated three PoA standards that were previously adopted by the Board at its sixty-third meeting. After the approval of the standard by the Board, forms will be developed by the secretariat to ensure full operation for submission of PoAs.

38. ► **Action:** The Board may wish to consider the draft CDM validation and verification standard (VVS), as contained in annex 7 to these annotations.

Background: The Board, at its sixty-third meeting, considered the draft VVS and requested the secretariat to revise the draft taking into account the comments from stakeholders that help improve the clarity as well as by improving the consistency of the document. At its sixty-fourth meeting, the Board requested to report on the drafting principles used to develop the document, on how issues raised by the Board were taken into account, and on the outcomes of the editorial review.

39. ► **Action:** The Board may wish to consider the draft CDM project standard (PS), as contained in annex 8 to these annotations.



Background: The Board, at its sixty-third meeting, considered the draft PS and requested the secretariat to revise the draft taking into account the comments from stakeholders that help improve the clarity as well as by improving the consistency of the document. At its sixty-fourth meeting, the Board requested to report on the drafting principles used to develop the document, on how issues raised by the Board were taken into account, and on the outcomes of the editorial review.

40. ► **Action:** The Board may wish to consider the proposed implementation plan for the PS and the VVS, as contained in annex 9 to these annotations. The annex also contains the implementation plan for the CDM project cycle procedure (PCP).

Background: The Board, at its sixty-fourth meeting, requested the secretariat to revise the implementation plan for consideration by the Board at its sixty-fifth meeting, and to include in it arrangements to effectively transition to the new provisions introduced by the PCP.

41. **Action:** The Board may wish to consider the draft guidelines for completing the CDM project design document (PDD) form, as contained in annex 10 to these annotations.

Background: The Board, at its sixty-fourth meeting, agreed to the list of documents that would need to be withdrawn, revised and newly developed to operationalize the PS, VVS, and PCP, and requested the secretariat to commence work on revising and developing relevant documents. In this regard, the Board agreed to revise the guidelines for completing the PDD form at its sixty-fifth meeting. After the approval of these guidelines by the Board, forms will be developed by the secretariat to ensure full operation for submission of project activities. The Board, at its sixtieth meeting, agreed to develop one set of common sampling guidelines and best practice examples covering small and large-scale projects and PoAs, which is also covered by these draft guidelines.

42. **Action:** The Board may wish to consider the draft glossary of CDM terms, as contained in annex 11 to these annotations.

Background: The Board, at its sixty-fourth meeting, agreed to the list of documents that would need to be withdrawn, revised and newly developed to operationalize the PS, VVS, and PCP, and requested the secretariat to commence work on revising and developing relevant documents. In this regard, the Board agreed to revise the CDM glossary of terms at its sixty-fifth meeting.

(b) Methodological standards for large-scale CDM project activities

Revisions to approved methodologies and tools

43. ► **Action:** The Board may wish to approve draft revision to the methodological tool “Validity of the original/current baseline and to update the baseline at the renewal of a crediting period”, as contained in annex 12 to these annotations.

Background: The Board, at its sixty-third meeting, agreed on the revision of the “Tool to assess the validity of the original/current baseline and to update the baseline at the renewal of a crediting period” and requested the secretariat to work further on the tool and prepare a draft revised version for consideration by the Board at its sixty-fifth meeting, taking into account the views expressed by the Board members.

Guidelines

44. ► **Action:** The Board may wish to consider a draft work programme on standardized baselines, as contained in annex 13 to these annotations. The Board may also wish to consider launching a call for public inputs on the draft guidelines on quality assurance/quality control.

Background: The Board, at its sixty-second meeting, adopted the “Guidelines for the establishment of sector specific standardized baselines” and requested the secretariat to prepare a work programme to



implement, in consultation with the relevant panels and working groups, the guidelines. The Board, at its sixty-third meeting, adopted the “Procedure for submission and consideration of standardized baselines” and requested the secretariat to prepare an implementation plan for this procedure for the Board’s consideration at its sixty-fifth meeting.

(c) *Methodological standards for small-scale CDM project activities*

New methodologies

45. ► **Action:** The Board may wish to approve the draft new SSC methodology SSC-III.AX “Methane oxidation layer (MOL) for solid waste disposal sites”, as contained in annex 1 of the report of the thirty-fourth meeting of the SSC WG.

Background: The recommendation agreed by the SSC WG is contained in paragraph 5 of the report of the thirty-fourth meeting of the SSC WG available on the UNFCCC CDM website <http://cdm.unfccc.int/Panels/ssc_wg/index.html>.

46. ► **Note:** The Board may wish to take note that the proposed new SSC methodology SSC-NM070 “BaM-M for Flow Improvement Equipment” was deemed not suitable for recommendation to the Board by the SSC WG.

Revisions to approved methodologies

47. ► **Action:** The Board may wish to approve the revision to the following approved methodologies:

(a) AMS-III.K “Avoidance of methane release from charcoal production by shifting from traditional open-ended methods to mechanized charcoaling process”. The draft revision, prepared in response to the submission SSC_561 and SSC_572, expands the applicability of the methodology to include retrofits of existing plants and makes provisions to allow for indirect determination of fugitive project emissions. The draft revised methodology is contained in annex 2 of the report of the thirty-fourth meeting of the SSC WG;

(b) AMS-III.AR “Substituting fossil fuel based lighting with LED lighting systems”. The draft revision, prepared in response to the task of improving methodologies as contained in the 2011 workplan of the SSC WG, covers, inter alia, specifications to ensure that high-quality, high-performance lighting products are distributed under the project besides expanding the applicability to include compact fluorescent lamps. The draft revised methodology is contained in annex 3 of the report of the thirty-fourth meeting of the SSC WG;

(c) AMS-III.W “Methane capture and destruction in non-hydrocarbon mining activities”. The draft revision, prepared in response to the submission SSC_488, expands the applicability of the methodology to include recovery and utilization of methane from exploration boreholes, including newly drilled exploration boreholes. The draft revised methodology is contained in annex 4 of the report of the thirty-fourth meeting of the SSC WG.

Background: Information on the revisions to the methodologies is available on the UNFCCC CDM website <<http://cdm.unfccc.int/methodologies/SSCmethodologies/clarifications>>.

48. ► **Note:** The Board may wish to take note that the revisions to the following approved methodologies were deemed not suitable for recommendation to the Board, according to the “Procedures for the revision of an approved small-scale methodology by the Executive Board”:

(a) AMS-I.J “Solar water heating systems (SWH)”, based on the submission SSC_568;

(b) AMS-II.C “Demand-side energy efficiency activities for specific technologies”, based on the submission SSC_569.

The requests and rationales are contained in paragraphs 15 and 16 of the report of the thirty-fourth meeting of the SSC WG.



49. ► **Action:** The Board may wish to consider the recommendation by the SSC WG to remove the requirement in Type I methodologies, such as AMS-I.A, B, C, D and F, when applied to PoAs, that the replaced energy-generating equipment should be scrapped and that this scrapping should be independently monitored. The SSC WG agreed to recommend removing this requirement in future revisions of these Type I methodologies.

Background: As a follow-up to the request for clarification SSC_547 at SSC WG 33, the SSC WG carried out an analysis of: (a) current requirements related to scrapping of equipment as specified in various SSC methodologies; and (b) the implications of these requirements for development of PoAs.

Guidelines

50. ► **Action:** The Board may wish to consider the recommendation by the SSC WG on the technical assessment of a submission from the designated national authority (DNA) of South Korea pertaining to criteria 2(d) of the “Guidelines for the demonstration of additionality of microscale project activities”, as contained in annex 5 of the report of the thirty-fourth meeting of the SSC WG.

Background: The SSC WG undertook a technical assessment of the submissions from the Government of South Korea, on the “Guidelines for the demonstration of additionality of microscale project activities”. The group concluded that the submissions are technically valid. The DNA may, however, be requested to submit information on respective installed capacities of renewable energy technologies.

(d) Methodological standards for afforestation and reforestation CDM project activities

New methodologies and tools

51. ► **Action:** The Board may wish to approve the two draft methodological tools prepared by the A/R WG:

- (a) “Tool for demonstration of appropriateness of allometric equations for estimation of aboveground tree biomass in A/R CDM project activities”;
- (b) “Tool for demonstration of appropriateness of volume equations for estimation of aboveground tree biomass in A/R CDM project activities”.

The draft tools are contained in annexes 3 and 4 respectively of the report of the thirty-fourth meeting of the A/R WG.

Background: The tools have been prepared in response to the task of developing top-down methodologies and tools as contained in the 2011 workplan of the A/R WG.

Revisions to approved methodologies and tools

52. ► **Action:** The Board may wish to approve the revisions/amendments to the following approved methodology and tool:

- (a) AR-ACM0001 “Afforestation and reforestation of degraded land”. The amendment provides an option to account for carbon stock in shrub biomass. The draft amended methodology is contained in annex 1 of the report of the thirty-fourth meeting of the A/R WG;
- (b) “Tool for estimation of non-CO₂ GHG emissions resulting from burning of biomass attributable to an A/R CDM project activity”. The revision allows for accounting of non-CO₂ emissions resulting from forest fires occurring within the project boundary of an A/R CDM project activity. The draft revised tool is contained in annex 2 of the report of the thirty-fourth meeting of the A/R WG.

Background: Information on the revisions to the methodologies is available on the UNFCCC CDM website < <http://cdm.unfccc.int/methodologies/ARmethodologies/revisions>>.



4.2. Procedures

(a) *Procedures related to project cycle*

53. ► **Action:** The Board may wish to consider the draft CDM project cycle procedure (PCP), as contained in annex 14 to these annotations.

Background: The Board, at its sixty-third meeting, considered the draft PCP and requested the secretariat to revise the draft taking into account the comments from stakeholders that help improve the clarity as well as by improving the consistency of the document. At its sixty-fourth meeting, the Board requested to report on the drafting principles used to develop the document, on how issues raised by the Board were taken into account, and on the outcomes of the editorial review.

54. ► **Action:** The Board may wish to consider an update on the work undertaken related to the risk-based approach for project submissions.

Background: The Board, at its sixty-first meeting, approved the “Guidance for the development, revision and consolidation of standards and procedures related to the CDM project cycle” in which the Board requested the secretariat to work on the risk-based approach for assessment of project submissions.

55. ► **Action:** The Board may wish to consider the proposed implementation plan for the PCP, as contained in annex 9 to these annotations and referred to in paragraph 40 above.

Background: The Board, at its sixty-fourth meeting, requested the secretariat to revise the implementation plan for consideration by the Board at its sixty-fifth meeting, and to include in it arrangements to effectively transition to the new provisions introduced by the PCP.

56. ► **Action:** The Board may wish to consider the draft procedure for addressing significant deficiencies in past validation, verification or certification reports, as contained in annex 15 to these annotations.

Background: The Board, at its sixty-fourth meeting, considered the first draft and agreed on main elements to be included into a modified draft. The Board also agreed to continue to considering this draft procedure at its next meeting, taking into account public comments to be received through the usual call for inputs to the annotated agenda.

57. ► **Action:** The Board may wish to consider an update on the implementation of the procedures for requests for registration and issuance and procedures for review.

Background: In the context of assessing the CDM project cycle, the Board, at its sixty-second meeting considered an update on the experience with the implementation of the procedures for requests for registration and issuance and procedures for review, including, among other issues, the revisions of completeness checklist, and requested the secretariat to provide the next update at its last meeting of the year.

(b) *Procedures related to methodologies*

58. ► **Action:** The Board may wish to consider draft procedure for submission and consideration of microscale renewable energy technologies for automatic additionality, as contained in annex 16 to these annotations.

Background: The Board, at its sixty-third meeting, requested the secretariat to present the pending procedures for the operationalization of these guidelines, also taking into account the technical assessment of DNA submissions made by the SSC WG.



4.3. Policy issues

(a) Related to project cycle

59. ► **Action:** The Board may wish to consider the highlights of the analysis of costs and capital investment of CDM projects and their contribution to foreign and domestic investment flows, the contribution of CDM project activities to sustainable development, as well as technology transfer in CDM projects.

Background: The Board, through its CDM-MAP 2011, requested the secretariat to provide ad hoc reports on the overall use and effectiveness of the CDM to stakeholders and the general public.

60. ► **Action:** The Board may wish to consider the report on sustainable development co-benefits and negative impacts of CDM projects activities, taking into account the inputs received from the call launched after the sixty-first meeting of the Board in June 2011. The information note is contained in annex 17 to these annotations.

Background: The Board, through its CDM-MAP 2011, decided to improve the standards, procedures, guidelines and tools to enhance objectivity and environmental integrity, using, where possible, new and innovative approaches, while ensuring the contribution of CDM project activities to sustainable development.

61. ► **Action:** The Board may wish to consider policy issues that arise from the discussions during this meeting.

Background: Following a request by the Board, policy issues that come up from the discussions during this meeting may be included for consideration, including policy issues encountered through the experience of the assessment of cases.

62. ► **Action:** The Board may wish to discuss the policy issue concerning the assessment of additionality, in particular investment analysis for large-scale project, and public sector investments decisions.

Background: Board members have requested to include the issue in the agenda for this meeting in accordance with the rule 21 of the Rules of procedure of the Board.

63. ► **Action:** The Board may wish to consider elements for the development of guidelines for baseline determination, as contained in annex 18 to these annotations.

Background: The Board, at its sixtieth meeting, considered the summary of the public inputs to the call on the draft “Tool for baseline scenario identification and baseline emission calculations” and the recommendations of the Meth Panel based on the practitioners’ workshop on the draft “Tool for baseline scenario identification and baseline emission calculations” and requested the secretariat to develop, in consultation with the Meth Panel, if appropriate, a concept note on a general methodological framework for baseline determination.

5. Relations with forums and other stakeholders

5.1. Designated National Authorities

64. ► **Action:** The Board may wish to consider the draft workplan for capacity-building and related skills development for designated national authorities and other stakeholder, as contained in annex 19 to these annotations.

Background: The Board, through its CDM-MAP 2011, requested the secretariat to develop a workplan for DNA and other stakeholder capacity building and related skills development, to enable them to prioritize, focus and intensify their efforts to utilise the benefits of the CDM.



65. ► **Action:** The Board may wish to make itself available for an interaction with the co-chairs of the DNA Forum.

Background: Following the “Modalities and procedures for direct communication with stakeholders”, the Board shall allocate time for interaction during Board meetings with the global DNA Forum through its co-chairs twice a year. The Board shall specify the two meetings at its first meeting of each year.

66. ► **Action:** The Board may wish to take note of the activities and submissions by **DNAs and/or governments** since the last meeting and agree on any actions, as appropriate.

Background: Following the “Modalities and procedures for direct communication with stakeholders”, DNAs may make a non-case-specific request for clarification or guidance, or feedback to the Board through a dedicated interface on the DNA Forum extranet provided by the secretariat.

5.2. Designated Operational Entities

67. ► **Action:** The Board may wish to take note of activities and communications by the CDM DOE/AIE Coordination Forum since the last meeting and agree on any actions, as appropriate.

Background: Following the “Modalities and procedures for direct communication with stakeholders”, an AE/DOE may make a non-case-specific request for clarification or guidance, or provide feedback to the Board through a dedicated interface on the extranet for operational entities of the UNFCCC website.

5.3. Communications and activities with stakeholders

68. ► **Action:** The Board may wish to consider the following submissions received for their attention and agree on any actions, as appropriate:

(a) Submissions received from DOEs:

- (i) “Application of Common Practice Guidelines” from Mr. Jonathan Avis (2011-026-DOE);
- (ii) “Application of ‘Guidelines on additionality of first-of-its-kind project activities’” from Mr. Jonathan Avis (2011-027-DOE);
- (iii) “Clarification on the applicability of the Guidelines on Common Practice (version 01)” from Mr. Kyle Martin (2011-029-DOE);
- (iv) “Clarification on the term “country specific” in the Guidelines on Common Practice (version 01)” from Mr. Martin Saalman (2011-030-DOE).

(b) Submissions received from other stakeholders:

- (i) “How does the Guidelines on additionality of First-of-its-kind project activities link to the additionality tool and combined tool?” from Mr. Tom Huxley (2011-017-S);
- (ii) “Recommending changes to Annex 12 Guidelines for Common Practice” from Mr. Gareth Phillips (2011-019-S);
- (iii) “Recommending changes to Annex 11 Guidelines for First of its Kind technologies” from Mr. Gareth Phillips (2011-020-S);
- (iv) “Clarification regarding Measures as defined in Guidance on Common Practice version 1.0, EB 63, Annex 12” from Mr. Abhirup Sen (2011-028-S).



Background: In accordance with the “Modalities and procedures for direct communication with stakeholders”, the secretariat, in consultation with the Chair, shall bring the attention of the Board to the communications on policy, methodological and administrative issues when they require the attention or further guidance of the Board.

5.4. Interaction with registered observers

69. ► **Action:** The Board may wish to: (a) agree to make itself available for informal briefings with registered observers in the afternoon of the last day of the meeting; and (b) invite members and alternates to share information on events in which they participated.

Background: On the occasion of the previous meeting of the Board, the Chair and other members of the Board met with registered observers for an informal briefing and agreed to continue with such meetings in the afternoon of the last day of its future meetings, unless otherwise indicated.

6. Other matters

70. ► **Action:** The Board may wish to consider any other business it deems necessary.

7. Conclusion of the meeting

71. ► **Action:** The Board may wish to approve the report of the sixty-fifth meeting.

Background: The Chair will summarize the meeting and adopt the report, including references to any decisions taken.

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