



CLEAN DEVELOPMENT MECHANISM EXECUTIVE BOARD

PROPOSED AGENDA AND ANNOTATIONS

Sixty-ninth meeting

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(Version 01.1)*

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* This revised version has been issued to include editorial revisions.



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I. ANNOTATIONS TO THE PROPOSED AGENDA

1. Agenda and meeting organization

1.1. Quorum

1. ► **Action:** The Chair of the Executive Board of the clean development mechanism (CDM) (hereinafter referred to as the Board) shall ascertain whether (a) the members present constitute a quorum, and (b) the absence of any member or alternate member is “without proper justification”¹.

Background: According to the Rules of procedure of the Board, at least two-thirds of the members of the Board, representing a majority of members from Parties included in Annex I to the Convention and a majority of members from Parties not included in Annex I, must be present to constitute a quorum.

1.2. Adoption of the agenda

2. ► **Action:** Members may wish to adopt the proposed agenda for the sixty-ninth meeting.

Background: At its last meeting, the Board agreed on items to be included in the provisional agenda for its sixty-ninth meeting. The proposed agenda was transmitted to the Board on 17 August 2012 and thereafter posted on the UNFCCC CDM website in accordance with rule 21 of the Rules of procedure of the Board.

1.3. External input to matters on the agenda of the meeting

3. ► **Action:** The Board may wish to consider external inputs to the annotated agenda of this Board meeting.

Background: Following the “Modalities and procedures for direct communication with stakeholders”, stakeholders have the opportunity to provide comments to the annotated agenda. Comments received will be posted on the UNFCCC CDM website. In addition, the DOE/AIE Coordination Forum Chair may provide comments on issues on the agenda of the Board meeting.

2. Governance and management matters

2.1. Membership issues

4. ► **Action:** Members of the Board may wish to provide statements on any potential conflict of interest concerning the issues on the agenda for the meeting, and take action, as appropriate.

Background: Following the request by the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP), through its decision 2/CMP.5, to publish statements of conflict of interest on the UNFCCC CDM website, members and alternate members are requested to disclose whether they have any conflict of interest relating to the work of the Board at each meeting.

2.2. Strategic planning/direction

5. ► **Action:** The Board may wish to consider the final report of the high-level panel on the CDM policy dialogue.

Background: The CDM policy dialogue was launched at the sixty-fourth meeting of the Board with the objective to make recommendations regarding how to best position the CDM to respond to future

¹ Please refer to rule 28 of the Rules of procedures of the Executive Board of the clean development mechanism, decision 4/CMP.1 <FCCC/KP/CMP/2005/8/Add.1>.

challenges and opportunities and ensure the effectiveness of the mechanism in contributing to future global climate action, based on a wide-ranging assessment of experience, benefits and shortcomings of the CDM and engagement with civil society, policymakers and market participants.

6. ► **Action:** The Board may wish to consider an update on recent developments and prospects in the carbon market and related governmental policies.

Background: The Board, at its sixty-fifth meeting, requested the secretariat to continue providing reports and analyses of market and policy developments, providing more detail where necessary and highlighting implications for the work of the Board.

7. ► **Action:** The Board may wish to have an initial discussion on its CDM two-year business plan for 2013-2014 CDM management plan (CDM-MAP) for 2013 and agree on the way forward.

Background: The Board, at its sixty-sixth meeting, agreed on its CDM two-year business plan and CDM-MAP for 2012, and agreed to review it for future periods, taking into account progress made and any new priorities identified.

2.3. Performance management

8. ► **Action:** The Board may wish to consider the updated work programme of the Board for 2012, as contained in annex 1 to these annotations.

Background: The Board, at its sixty-eighth meeting, considered an update on the status of the work of the Board in 2012 and requested the secretariat to provide an update on the status of work at following meetings.

9. ► **Action:** The Board may wish to consider the draft annual report of the Board to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP), as contained in annex 2 to these annotations.

Background: In accordance with decisions 1/CMP.2 and 2/CMP.3, the Board's annual report to the CMP is to be agreed at this meeting. At its last meeting, the Board held an initial discussion on its annual report to the CMP and requested the secretariat to draft the report for consideration by the Board at its sixty-ninth meeting.

10. ► **Action:** The Board may wish to consider results of the Designated Operational Entities (DOEs) performance monitoring and the third analysis report to Board on the result of the DOE performance monitoring, as contained in annex 3 to these annotations.

Background: The Board, at its fifty-eighth meeting, adopted the "Procedure on performance monitoring of designated operational entities", which states that the Board as the final decision-making body shall be provided with all relevant data on DOE performance for its decision making on system wide improvement via identification of issues where guidance or requirements lack clarity or are non-existent.

2.4. Matters related to the Board and its support structure

11. ► **Action:** The Board may wish to agree on a tentative calendar of meetings of the Board and its panels and working groups for 2013.

Background: The Board is to agree to its tentative calendar for the next year, also to assist candidates that are being considered for the nomination as Board members and alternate members for the coming year.

12. ► **Action:** The Board may wish to take note of the information note on digitizing CDM project information, as contained in annex 4 to these annotations.



Background: The Board, in its CDM two-year business plan for 2012-2013, considers the digitization of project information as a means of improving efficiency in the operation of the CDM.

13. ► **Action:** The Board may wish to consider a report on the implementation of the CDM loan scheme.

Background: At its sixth session, the CMP agreed to establish a scheme to provide loans to cover the costs of PDD and monitoring report preparation and validation and first verification for proposed and registered CDM project activities located in host parties with fewer than 10 registered CDM project activities. Further the CMP at its seventh session requested the secretariat to accelerate the operationalization of the scheme.

14. ► **Action:** The Board may wish to continue considering the possible review of the code of conduct of the Board.

Background: Following the request by the CMP at its seventh session to review its code of conduct, if appropriate, the Board, at its last meeting, discussed the possible review of its code of conduct and agreed to continue the discussions at its next meeting.

15. ► **Action:** The Board may wish to take note of the “Guidelines for CDM Accreditation Panel decision-making”, as contained in an annex to the report of the sixty-first meeting of the CDM Accreditation Panel (CDM-AP).

Background: The Board, at its sixty-second meeting, welcomed the work of the CDM-AP on the development of the guidance document to support the CDM-AP's decision-making and recording of decisions on assessment cases and requested the CDM-AP to submit a draft guidance document to the Board for its consideration at a future meeting.

16. ► **Action:** The Board may wish to consider the draft procedure for implementing voluntary cancellation in the CDM registry, as contained in annex 5 to these annotations.

Background: The Board, at its sixty-eighth meeting, agreed to establish accounts in the CDM registry for the voluntary cancellation of CERs by project participants and for the cancellation of CERs for administrative purposes and requested the secretariat to prepare procedures for implementing these accounts for the consideration of the Board at a future meeting.

17. ► **Action:** The Board may wish to discuss ways to improve the work and organization of the Board.

Background: The Board continuously strives to improve the efficiency of its work and agreed through its CDM-MAP to work on ways to improve its work and the use of meeting time.

18. ► **Action:** The Board may wish to consider extending the term for the CDM Registration and Issuance Team (RIT) members.

Background: The current term of the RIT will expire on 30 September 2012. The Board may wish to request the secretariat to make the necessary administrative arrangements.

2.5. Operation of panels and working groups

CDM Accreditation Panel

19. ► **Action:** The Board may wish to consider the report of the sixty-first meeting of the CDM-AP.

Background: The CDM-AP held its sixty-first meeting on 14–17 August 2012 in Bonn, Germany.

*Methodologies Panel*

20. ► **Action:** The Board may wish to take note of the report of the fifty-seventh meeting of the Methodologies Panel (Meth Panel).

Background: The Meth Panel held its fifty-seventh meeting on 13–17 August 2012 in Bonn, Germany. The Meth Panel dealt with case-specific issues, methodological clarifications, guidance and other issues, as specified below.

21. ► **Note:** The Board may wish to take note that the Meth Panel could not conclude its consideration of the following proposed new methodologies will continue its consideration of these proposed new methodologies at its next meeting:

- (a) NM0357 "Methodology for Rail Projects" as further work is needed on: (i) baseline scenario identification;
- (b) NM0360 "Use of lower energy-intensive intermodal transportation method to transport freight (use of pipeline rather than over-the-road truck)";
- (c) NM0361 "Abatement of fluorinated compounds (FCs) from semiconductor manufacturing at UMC Singapore Branch".

22. ► **Note:** The Board may wish to take note of the responses to the requests for clarifications AM_CLA_0234 and AM_CLA_0235 as provided by the Meth Panel and referred to in its report (see table 4 in paragraph 39 of the report of the 57th meeting of the Meth Panel). Information on the clarifications to methodologies is available on the UNFCCC CDM website at <http://cdm.unfccc.int/methodologies/PAmethodologies/clarifications>.

23. ► **Note:** The Board may wish to take note that the Meth Panel could not conclude its consideration of the request for clarification CLA_TOOL_0017. The Meth Panel intends to continue its consideration at its next meeting.

24. ► **Note:** The Board may wish to take note that, in response to the task of improving approved methodologies and tools, the task of implementing PoA standards and procedures, as contained in the 2012 workplan of the panel, and the request contained in paragraph 107 of the report of the sixty-seventh meeting of the Board regarding selection of the crediting period, the Meth Panel will continue its consideration of the methodology AM0031 "Baseline methodology for bus rapid transit projects" at its next meeting.

25. ► **Note:** The Board may wish to take note that, in response to the request for revision AM_REV_0238 concerning AM0036 "Fuel switch from fossil fuels to biomass residues in heat generation equipment", and the response provided by the Afforestation and Reforestation working group, as contained in annex 6 of the report of the thirty-sixth meeting of the working group, the Meth Panel could not conclude its consideration of the request for revision as additional information is required from the project participants concerning the emissions from changes in soil carbon stocks. The Meth Panel intends to finalize its consideration at its next meeting.

26. ► **Note:** The Board may wish to take note that, in response to the request for revision AM_REV_0241 concerning AM0054 "Energy efficiency improvement of a boiler by introducing oil/water emulsion technology", the Meth Panel could not conclude its consideration of the request for revision as further work is needed to determine the contribution of coal catalyst technology to energy efficiency improvement and the combustion efficiency improvement in the operation of a coal-fired boiler. The Meth Panel intends to finalize the consideration of this revision at its next meeting.

27. ► **Note:** The Board may wish to take note that, in response to the task of using standardized approaches, as contained in the 2012 workplan of the Meth Panel, the Meth Panel considered possible



standardized approaches to be introduced in the methodology AM0091 “Energy efficiency technologies and fuel switching in new buildings” that will be further explored in the course of the work.

28. ► **Note:** The Board may wish to take note that, in response to the task of improving approved methodologies and tools, as contained in the 2012 workplan of the Meth Panel, the Meth Panel started the revision of ACM0012 "Consolidated baseline methodology for GHG emission reductions from waste energy recovery projects" and will continue its consideration at its next meeting.

29. ► **Note:** The Board may wish to take note that, in response to the task of considering methodologies to address suppressed demand, as contained in the 2012 workplan of the Meth Panel, the Meth Panel will continue its consideration of methodology ACM0014 “Mitigation of greenhouse gas emissions from treatment of industrial wastewater” at its next meeting.

30. ► **Note:** The Board may wish to take note that, in response to the task of using standardized approaches, as contained in the 2012 workplan of the Meth Panel, and based on the consideration of inputs received in response to the call for public inputs (open 23 July - 1 August 2012), the Meth Panel could not conclude its consideration of options to use standardized approaches for the off-grid component of the “Tool to calculate the emission factor for an electricity system”. The panel will continue its consideration at its next meeting.

31. ► **Note:** The Board may wish to take note that, in response to the request contained in paragraph 107 of the report of the sixty-seventh meeting of the Board, the Meth Panel recommended guidance to follow at the renewal of the crediting period for the following methodologies:

- (a) AM0044 "Energy efficiency improvement projects: boiler rehabilitation or replacement in industrial and district heating sectors";
- (b) AM0086 "Installation of zero energy water purifier for safe drinking water application";
- (c) AM0092 "Substitution of PFC gases for cleaning Chemical Vapour Deposition (CVD) reactors in the semiconductor industry";
- (d) AM0094 "Distribution of biomass based stove and/or heater for household or institutional use";
- (e) AM0104 "Interconnection of electricity grids in countries with economic merit order dispatch".

32. ► **Note:** The Board may wish to take note that, following the guidance provided in paragraph 97 of the report of the sixty-eighth meeting of the Board regarding programme of activities, the Meth Panel recommended revision of the approved methodologies AM0106 and AM0107.

Small-Scale Working Group

33. ► **Action:** The Board may wish to consider the report of the thirty-eighth meeting of the Small-Scale Working Group (SSC WG).

Background: The SSC WG held its thirty-eighth meeting on 20–23 August 2012 in Bonn, Germany. The SSC WG dealt with case-specific issues, methodological clarifications, guidance and other issues, as specified below.

34. ► **Note:** The Board may wish to take note that the SSC WG could not conclude its consideration of the following proposed new methodologies and further input from the project proponents has been sought. The group will continue the consideration of these cases at its future meetings:

- (a) SSC-NM082-rev “Reduction of N₂O emissions from use of Nitrogen Use Efficient (NUE) seeds that require less fertilizer application”;

(b) SSC-NM084 “Standardised methodology for the production of sustainable charcoal and charcoal briquettes”.

35. ► **Note:** The Board may wish to take note of the responses to the requests for clarifications SSC_638 SSC_639, SSC_643 and SSC_646, as provided in paragraphs 16 to 19 of the report of the thirty-eighth meeting of the SSC WG. Information on the clarifications to methodologies is available on the UNFCCC CDM website <<http://cdm.unfccc.int/methodologies/SSCmethodologies/clarifications>>.

36. ► **Note:** The Board may wish to take note that the SSC WG could not conclude its consideration of the requests for revision SSC_640 “Revision of AMS-III.AJ to cover Polypropylene” and that the SSC WG will continue considering this cases at its next meeting, together with the possibility of including energy savings from recycling paper under this methodology.

37. ► **Note:** The Board may wish to take note that, in response to the task of top-down revisions of selected methodologies, as contained in the 2012 workplan of the SSC WG, the SSC WG agreed to continue considering the revision of AMS-III.D, in conjunction with the consideration of automatic additionality for this type of project.

38. ► **Note:** The Board may wish to take note that in response to the request submitted by the Stockholm Environmental Institute via the methodology commenting system, the SSC WG considered provisions for automatic additionality for project activities applying the methodology AMS-III.D "Methane recovery in animal manure management systems" under certain conditions. The SSC WG agreed to further work to strengthen the criteria imparting automatic additionality to manure methane recovery projects and thus agreed to continue to make a recommendation at a future meeting.

39. ► **Note:** The Board may wish to take note that, in response to the request by the Board at its 68th meeting to analyse options to determine when the technologies included in the positive list will graduate to become mature technologies warranting a revision of the positive list, the SSC WG initiated work on a scoping paper for the revision of the "Guidelines for demonstrating additionality of small-scale project activities".

40. ► **Note:** The Board may wish to take note that in line with the priorities of the work of the Board on methodological issues and the SSC WG 2012 workplan, the SSC WG, with the assistance of an external expert, explored the possibility of developing standardized baselines in the transport sector. The SSC WG agreed that a proposed approach to develop the typical drive cycle of different vehicle categories in various countries/regions was not feasible for achieving broadly applicable default values with a sufficient level of accuracy and conservativeness. The SSC WG agreed not to continue the work of developing standardized approaches in the transport sector but to focus on continuing to improve and simplify existing transportation methodologies, taking into account input from stakeholders. Further details on the conclusions by the SSC WG are contained in an information note in annex 6 of the 38th meeting of the SSC WG.

41. ► **Note:** The Board may wish to take note that, in line with the SSC WG 2012 workplan, the SSC WG provided feedback to the secretariat on the work conducted on the draft annex to the guidelines defining options for setting and approving the relevant thresholds, and analysis of the implications of these options for the sectors covered. The SSC WG agreed with the conclusion of the secretariat on the complication in developing standardized baselines in the transport sector.

42. ► **Note:** The Board may wish to take note that, in line with the SSC WG 2012 workplan, the SSC WG continued its work on the revisions of AMS-I.E, to account for suppressed demand in accordance with the suppressed demand guidelines and agreed to continue its work in a future meeting.

43. ► **Note:** The Board may wish to take note that, in response to the request from the Board at its 67th meeting, the SSC WG considered options to combine the new methodology AMS-III.BA with the approved methodology AMS-III.AJ. The SSC WG agreed that the different methodological approaches of the two methodologies make combining them difficult. There are also considerable differences in the waste types,



regarding the nature of displaced materials including whether the sources are located in Annex I or non-Annex I country. The SSC WG agreed to recommend to the Board that the two methodologies remain separate. The rationale for this recommendation is further explained in an information note contained in annex 8 of the 38th meeting of the SSC WG.

3. Rulings (case-specific matters)

3.1. Accreditation

44. ► **Action:** The Board may wish to:

- (a) Re-accredit a designated operation entity for sector specific validation and verification/certification functions;
- (b) Consider a recommendation of the CDM-AP on extension of accreditation of a designated operational entity undergoing re-accreditation assessment;
- (c) Take note of the CDM-AP's notifications on the results of regular on-site surveillances;
- (d) Take note of the CDM-AP's notifications on the results of performance assessments;
- (e) Take note of the CDM-AP's notifications on the results of the additional desk review assessments.

Background: In accordance with the accreditation procedure, the recommendations for accreditation and the supporting documentation will be sent to Board members and alternates under separate cover under confidentiality.

3.2. Programme of activities

45. ► **Action:** The Board may wish to take stock of the progress of registration of programme of activities (PoAs).

Background: The information available in the section on “Programme of Activities” on the UNFCCC CDM website (<<http://cdm.unfccc.int/Projects/projsearch.html>>) indicates the status of PoAs submitted for registration as a single CDM project activity.

3.3. Registration

46. ► **Action:** The Board may wish to take stock of the progress of registration.

Background: The information available in the section on “Project Activities” on the UNFCCC CDM website (<<http://cdm.unfccc.int/Projects/projsearch.html>>), indicates the status of project activities submitted for registration.

47. ► **Action:** The Board shall consider the documentation for nine (9) requests for registration as listed in table 1 below, for which a review was commenced.

Background: Three (3) or more members of the Board or a Party involved requested a review of the requests for registration listed in table 1 below. The subsequent assessments of the secretariat and the RIT Team contained different proposed decisions (i.e., one to register and the other to reject) or the same proposed decisions (both to register or to reject) but received an objection from a member of the Board. In accordance with the “Procedures for review of requests for registration”, adopted by the Board at its fifty-fifth meeting, for each case listed in table 1 below, the Board shall decide whether to register the project activity or to reject the request for registration.



Table 1: Request for registration review cases for which assessments of the secretariat and the RIT Team contain different proposed decisions or an objection by a member of the Board was received

Ref No.	Title	Register	Reject
4622	Henan Taiyangshi 5MW Cement Waste Heat Recovery Project	?	?
4831	India-FaL-G Brick and Blocks Project No.3	?	?
5257	Combined cycle natural gas based grid connected power plant at Jegurupadu, India	?	?
5261	Nam La Hydro Electric Power Project, Vietnam	?	?
5460	Compost from Municipal Solid Waste in Peshawar, Pakistan	?	?
5592	Yuhuan MSW Incineration for Power Project	?	?
5728	Biomass based Cogeneration unit at Co-operative Sugar mills in Morinda, Punjab, India	?	?
5773	Project Ulubelu Unit 3 – 4 PT. Pertamina Geothermal Energy	?	?
5785	Project Lumut Balai Unit 1 – 2 PT. Pertamina Geothermal Energy	?	?

3.4. Issuance

48. ► **Action:** The Board may wish to take stock of the progress of issuance and the operation of the CDM registry.

Background: The information available in the section on “Issuance of CERs” on the UNFCCC CDM website (<<http://cdm.unfccc.int/Issuance>>), indicates the status of requests for issuance.

49. ► **Action:** The Board shall consider the documentation for five (5) requests for issuance, for which a review was commenced, as listed in table 2 below.

Background: Three (3) or more members of the Board or a Party involved requested a review of the issuance requests listed in table 2 below. The subsequent assessments of the secretariat and the RIT Team contained different proposed decisions (i.e., one to approve and the other to reject) or the same proposed decision (both to approve or to reject) but received an objection from a member of the Board. In accordance with the “Procedures for review of requests for issuance of CERs”, adopted by the Board at its sixty-fourth meeting, for each case listed in table 2 below, the Board shall decide whether to approve or to reject the request for issuance.

Table 2: Request for issuance review cases for which assessments of the secretariat and the RIT Team contain different proposed decisions or an objection by a member of the Board was received

Ref. No.	Title	Monitoring period	No. of CERs	Approve	Reject
0472	AWMS GHG Mitigation Project BR05-B-12, Mato Grosso, Mato Grosso do Sul, Minas Gerais, and Sao Paulo, Brazil	01 Oct 09 - 31 Mar 10	37122	?	?
0501	Bentong Biomass Energy Plant in Malaysia	01 Jan 2008 - 30 Jun 2009	132016	?	?
1080	AWMS Methane Recovery Project MX06-S-34, Coahuila and Durango, México	17 Jun 2007 - 31 Jan 2011	7397	?	?



Ref. No.	Title	Monitoring period	No. of CERs	Approve	Reject
1531	AWMS Methane Recovery Project BR07-S-31, Mato Grosso do Sul, Parana, Rio Grande do Sul, and Santa Catarina, Brazil	01 Dec 2009 - 28 Feb 2011	12023	?	?
3042	Dehydration and incineration of sewage sludge in Singapore	13 Sep 2010 - 30 Apr 2011	11331	?	?

50. ► **Action:** The Board may wish to consider the request for permission to resubmit four (4) previously withdrawn requests for issuance listed in table 3 below.

Background: In accordance with paragraph 9 (c) of annex 33 to the report of the fifty-fourth meeting of the Board, in cases where the request for issuances that have received request for review are withdrawn, if the DOE intends to resubmit the request for issuance for the same monitoring period after such a withdrawal, the DOE shall request permission from the Board to resubmit such a request.

Table 3: Request for resubmission of previously withdrawn requests for issuance

Ref No.	Title	Monitoring Period
0918	Energas Varadero Conversion from Open Cycle to Combined Cycle Project	01 Jul 08 - 31 Dec 10
1040	Korat Waste To Energy	17 Jun 07 - 25 Jul 09
1265	Chile: Quilleco Hydroelectric Project	09 Jul 08 - 08 Jul 09
2496	Biogas Technology Group Ras Al-Khaimah Landfill Gas to Energy Project	11 Jul 09 - 31 Jul 11

51. ► **Action:** The Board may wish to consider two (2) submissions by a DOE with regard to notification of changes or request for approval of changes from the registered project design document (PDD), as listed in table 4 below.

Background: The DOE may submit a notification or a request for approval of changes from the registered PDD in accordance with the “Procedures for notifying and requesting approval of changes from the project activity as described in the registered PDD”, adopted by the Board at its forty-eighth meeting. The Board, according to these procedures, shall decide whether to: (a) accept the changes and allow the subsequent requests for issuance; (b) accept the changes and allow the subsequent requests for issuance, but limit the CERs up to the level estimated in the original PDD; or (c) reject the changes and not allow the subsequent requests for issuance.

Table 4: Notifications of changes/requests for approval of changes from the registered PDD

Ref No.	Title	Type
0533	Recovery of associated gas that would otherwise be flared at Kwale oil-gas processing plant, Nigeria	Request
1713	Community-Based Renewable Energy Development in the Northern Areas and Chitral (NAC), Pakistan	Request

4. Regulatory matters

4.1. Standards/tools

(a) *Standards for CDM project activities and programme of activities*

52. ► **Action:** The Board may wish to consider the draft standards for CDM project activities using standardized baselines, draft revised guidelines for completing the proposed new baseline and monitoring methodology form to incorporate provisions for standardized baselines, as contained in annex 6 to these annotations, and a concept note on impact of update of standardized baselines on CDM projects, as contained in annex 7 to these annotations.

Background: The Board, at its sixty-eighth meeting, considered a concept note on the revision of the PS, the VVS, and proposed new methodology guidelines as a result of standardized baselines and requested the secretariat to prepare a draft for each of the three documents for consideration by the Board at its sixty-ninth meeting. The Board also requested the secretariat to provide information clarifying the impacts of updated standardized baselines on the new CDM projects and/or already registered CDM projects for consideration by the Board at its sixty-ninth meeting.

53. ► **Action:** The Board may wish to consider the draft revised “Standard for sampling and surveys for CDM project activities and programme of activities” and “Guidelines for sampling and surveys for CDM project activities and programme of activities”, as contained in annex 8 and annex 9 to these annotations.

Background: The Board, at its sixty-seventh meeting, adopted “Best practices examples focusing on sample size and reliability calculations” and requested the secretariat and the joint task force of the SSC WG and the Meth Panel to continue the work to further improve the guidelines. Best practice examples focusing on sample size and reliability calculations and sampling for validation/verification are included under the draft Guidelines for sampling and surveys for CDM project activities and programme of activities.

54. ► **Action:** The Board may wish to consider the draft standard for uncertainty of measurements in large-scale baseline and monitoring methodologies, as contained in annex 10 to these annotations.

Background: The Board, at its sixty-eighth meeting, considered a concept note on addressing uncertainties in measurements in baseline and monitoring methodologies and requested the secretariat to provide an analysis on the impact of the incorporation of the guidelines on the existing methodologies and to work further on best practice.

Guidelines

55. ► **Action:** The Board may wish to consider the draft guidelines for determination of baseline and additionality thresholds for standardized baselines using the performance-penetration approach and analysis of the implications of these options for the sectors covered, as contained in annex 11 to these annotations.

Background: In response to the request from the CMP at its sixth session, the Board developed guidelines on the establishment of sector specific standardised baselines and a work programme for the implementation of standardised baselines. The work programme contains the development of options for the setting and approval of values of the thresholds Xa, Xb, Ya and Yb used in the guidelines as well as an analysis of the implications of these options for sectors covered by the guidelines. This proposed work is the part of CDM-MAP adopted by the Board at its sixty-sixth meeting.

56. ► **Action:** The Board may wish to consider a concept note on the challenges and options for the work on development of guidelines on standardized baselines for transport sector, as contained in annex 12 to these annotations.



Background: The work programme on standardized baselines, approved by the Board at its sixty-sixth meeting and part of CDM-MAP 2012, contains the further development of the guidelines through the expansion of their applicability to other sectors such as the transport sector.

57. ► **Action:** The Board may wish to consider a draft guideline on the application of materiality in verifications, as contained in annex 13 to these annotations.

Background: The Board, at its sixty-eighth meeting, considered a draft guideline on the application of materiality in verifications and agreed to launch a call for public input on the draft. The secretariat considered inputs provided in the call and prepared revised draft guidelines for the Board's consideration.

58. ► **Action:** The Board may wish to consider the draft revised "Guidelines on additionality of first-of-its-kind project activities" and "Guidelines on common practice" as contained in annex 14 to these annotations.

Background: The CMP, at its seventh session, welcomed the work undertaken by the Board to adopt guidelines on the use of first-of-its-kind and the assessment of common practice and requested the Board to further improve the guidelines on the use of first-of-its-kind and the assessment of common practice.

59. ► **Action:** The Board may wish to consider a concept note on three issues in the demonstration of additionality, as contained in annex 15 to these annotations.

Background: The CMP, at its seventh session, requested the Board to continue ensuring environmental integrity when developing and revising baseline and monitoring methodologies and methodological tools, in particular by considering possible ways of improving the current approach to the assessment of additionality, in order to provide clarity to encourage project activities in the private sector and the public sector. The Board, at its sixty-eighth meeting, considered a concept note on improvements in the demonstration of additionality and requested the secretariat to prioritize (a) the forecast of fuel price for the demonstration of additionality; (b) the consideration of CER revenues in the demonstration of additionality; and (c) the inclusion of projects requesting registration or under validation to determine the baseline technology.

(b) *Methodological standards for large-scale CDM project activities*

New methodologies and tools

60. ► **Action:** Taking into consideration the inputs from experts (desk reviewers), the public, and the recommendations of the Meth Panel, the Board may wish to consider the recommendation to approve the proposed new methodologies:

(a) NM0358: "Interconnection between electricity systems for energy exchange", as contained in annex 1 of the fifty-seventh meeting report of the Meth Panel;

(b) NM0362: "Introduction of hot supply of Direct Reduced Iron in Electric Arc Furnaces", as contained in annex 2 of the fifty-seventh meeting report of the Meth Panel;

(c) Draft methodological tool "Upstream leakage emissions associated with fossil fuel use", as contained in annex 3 of the fifty-seventh meeting report of the Meth Panel.

Background: The recommendations agreed by the Meth Panel are contained in table 1 in paragraph 6 of the report of the fifty-seventh meeting of the Meth Panel available on the UNFCCC CDM website <<http://cdm.unfccc.int/Panels/meth/index.html>>.

61. ► **Action:** The Board may wish to consider withdrawing:



(a) The approved methodology AM0039 “Methane emissions reduction from organic waste water and bioorganic solid waste using co-composting”. In response to the request contained in paragraph 85 of the report of the sixty-eighth meeting of the Board, an information note explaining how AM0025 “Alternative waste treatment processes” incorporates and improves upon the applicability conditions of AM0039 is contained in annex 8 of the report of the 57th meeting of the Meth Panel;

(b) The approved methodology AM0034 “Catalytic reduction of N₂O inside the ammonia burner of nitric acid plants” ;

(c) The approved methodology AM0051 “Secondary catalytic N₂O destruction in nitric acid plants”.

Background: The Meth Panel recommended the withdrawal of the methodology AM0039 as it is fully incorporated in the revision of AM0025, as explained in annex 8 of the report of the 57th meeting of the Meth Panel. The Meth Panel recommended the withdrawal of the methodologies AM0034 and AM0051 as they are fully incorporated in the revision of ACM0019, as explained in paragraph 36 of the report of the 57th meeting of the Meth Panel available on the UNFCCC CDM website at:

<<http://cdm.unfccc.int/Panels/meth/index.html>>.

Revisions and amendments of approved methodologies and tools

62. ► **Action:** The Board may wish to consider the following responses to the requests for revision, as referred to in the Meth Panel report. The responses are provided in table 3 in paragraph 13 of the report of the fifty-seventh meeting of the Meth Panel:

(a) To accept request AM_REV_0235 concerning the approved methodology AM0035 “SF₆ Emission Reductions in Electrical Grids”;

(b) To accept request AM_REV_0237 concerning the approved methodology ACM0006 “Consolidated methodology for electricity and heat generation from biomass residues”;

(c) To accept request AM_REV_0239 concerning the approved methodology AM0053 “Biogenic methane injection to a natural gas distribution grid”;

(d) Not to accept request AM_REV_0240 concerning the approved methodology AM0009 “Recovery and utilization of gas from oil wells that would otherwise be flared or vented”;

(e) To accept request AM_REV_0242 concerning the approved methodology ACM0010 “Consolidated baseline methodology for GHG emission reductions from manure management systems”;

(f) To accept request AM_REV_0243 concerning the approved methodology AM0055 “Recovery and utilization of waste gas in refinery”;

(g) Not to accept request AM_REV_0244 concerning the approved methodology AM0090 “Modal shift in transportation of cargo from road transportation to water or rail transportation”.

Background: Information on the revisions to the methodologies is available on the UNFCCC CDM website <<http://cdm.unfccc.int/methodologies/PAmethodologies/revisions>>.

63. ► **Action:** The Board may wish to approve the revision/amendment to the following approved methodologies and tools:

(a) AM0025 “Alternative waste treatment processes” as contained in annex 4 to the report of the 57th meeting of the Meth Panel. The draft amendment, prepared in response to the task of considering methodologies to address suppressed demand, as contained in the 2012 workplan of the Meth Panel, provides guidance for project activities in which suppressed demand is considered in the baseline.



(b) AM0028 "Catalytic N₂O destruction in the tail gas of Nitric Acid or Caprolactam Production Plants" and AM0034 "Catalytic reduction of N₂O inside the ammonia burner of nitric acid plants". In response to the request contained in paragraph 92 of the report of the sixty-sixth meeting of the Board, the Meth Panel prepared an information note, as contained in annex 5 to the report of the 57th meeting of the Meth Panel, on why the approved methodologies AM0028, AM0034 and AM0051 "Secondary catalytic N₂O destruction in nitric acid plants" should be incorporated into the approved methodology ACM0019 "N₂O abatement from nitric acid production". Further, a draft revision of the methodology AM0028 was prepared, contained in annex 6 to the report of the 57th meeting of the Meth Panel. The draft revision limits the applicability of the methodology to caprolactam production plants.

(c) AM0035 "SF₆ Emission Reductions in Electrical Grids", as contained in annex 7 to the report of the 57th meeting of the Meth Panel. The draft revision, prepared in response to the request for revision AM_REV_0235:

- (i) Clarifies that enhanced SF₆ recovery is allowed as baseline scenario;
- (ii) Incorporates procedures to determine the baseline emissions in case of lack of historical information;
- (iii) Adds a provision for the inclusion of recycling of SF₆ during routine inspection as a project activity.

(d) AM0044 "Energy efficiency improvement projects: boiler rehabilitation or replacement in industrial and district heating sectors", as contained in annex 9 to the report of the 57th meeting of the Meth Panel. The draft revision, prepared in response to the request contained in paragraph 107 of the report of the sixty-seventh meeting of the Board regarding selection of the crediting period:

- (i) Removes the reference to one fixed crediting period; and
- (ii) Provides specific guidance for the renewal of the crediting period.

(e) AM0053 "Biogenic methane injection to a natural gas distribution grid", as contained in annex 10 to the report of the 57th meeting of the Meth Panel. The draft revision, prepared in response to the request for revision AM_REV_0239, inter alia:

- (i) Expands the applicability of the methodology to project activities that use membrane CO₂ removal technology;
- (ii) Provides guidance on how additionality shall be demonstrated in case the methodology is used in conjunction with the approved methodology ACM0014 "Treatment of wastewater".

(f) AM0055 "Recovery and utilization of waste gas in refinery", as contained in annex 11 to the report of the 57th meeting of the Meth Panel. The draft amendment, prepared in response to the request for revision AM_REV_0243:

- (i) Expands the applicability of the methodology to gas plants; and
- (ii) Provides definitions for gas plant and process gas.

(g) AM0086 "Installation of zero energy water purifier for safe drinking water application", contained in annex 12 to the report of the 57th meeting of the Meth Panel. The draft revision, prepared in response to the request contained in paragraph 107 of the report of the sixty-seventh meeting of the Board regarding selection of the crediting period:

- (i) Removes the reference to one fixed crediting period; and



- (ii) Provides specific guidance for the renewal of the crediting period.

(h) AM0092 "Substitution of PFC gases for cleaning Chemical Vapour Deposition (CVD) reactors in the semiconductor industry", as contained in annex 13 to the report of the 57th meeting of the Meth Panel. The draft revision, prepared in response to the task of improving approved methodologies and tools and the request contained in paragraph 107 of the report of the sixty-seventh meeting of the Board regarding selection of the crediting period:

- (i) Fixes an error in the calculation of the use rates of different PFC gases (equation 2);
- (ii) Removes the reference to one fixed crediting period; and
- (iii) Provides specific guidance for the renewal of the crediting period.

(i) AM0094 "Distribution of biomass based stove and/or heater for household or institutional use", as contained in annex 14 to the report of the 57th meeting of the Meth Panel. The draft revision, prepared in response to the request contained in paragraph 107 of the report of the sixty-seventh meeting of the Board regarding selection of the crediting period:

- (i) Removes the reference to one fixed crediting period; and
- (ii) Provides specific guidance for the renewal of the crediting period.

(j) AM0104 "Interconnection of electricity grids in countries with economic merit order dispatch", as contained in annex 15 to the report of the 57th meeting of the Meth Panel. The draft revision, prepared in response to the request contained in paragraph 107 of the report of the sixty-seventh meeting of the Board regarding selection of the crediting period:

- (i) Removes the reference to one fixed crediting period; and
- (ii) Provides specific guidance for the renewal of the crediting period.

(k) AM0106 "Energy efficiency improvements of a lime production facility through installation of new kilns", as contained in annex 16 to the report of the 57th meeting of the Meth Panel. The draft revision, prepared following the guidance provided in paragraph 97 of the report of the sixty-eighth meeting of the Board, removes the requirement stating that this methodology is not applicable to programme of activities (PoAs).

(l) AM0107 "New natural gas based cogeneration plant", as contained in annex 17 to the report of the 57th meeting of the Meth Panel. The draft revision, prepared following the guidance provided in paragraph 97 of the report of the sixty-eighth meeting of the Board, removes the requirement stating that this methodology is not applicable to programme of activities (PoAs).

(m) ACM0006 "Consolidated methodology for electricity and heat generation from biomass residues", as contained in annex 18 to the report of the 57th meeting of the Meth Panel. The draft amendment, prepared in response to the request for revision AM_REV_0237 and the response provided by the Afforestation and Reforestation working group, as contained in annex 6 of the report of the thirty-sixth meeting of the working group, broadens the applicability of the methodology to include the utilization of biomass from dedicated plantations.

(n) ACM0010 "Consolidated baseline methodology for GHG emission reductions from manure management systems", contained in annex 19 to the report of the 57th meeting of the Meth Panel. The draft revision, prepared in response to the request for revision AM_REV_0242:

- (i) Expands the applicability of the methodology to include greenfield facilities;



- (ii) Simplifies the procedures to estimate baseline emissions associated with heat generation.

(o) ACM0013 "Consolidated baseline and monitoring methodology for new grid connected fossil fuel fired power plants using a less GHG intensive technology", as contained in annex 20 to the report of the 57th meeting of the Meth Panel. An information note, explaining how the panel addressed the three policy issues identified by the Board is contained in annex 21 to the report of the 57th meeting of the Meth Panel. The draft revision, prepared in response to the request contained in paragraph 84 of the report of the sixty-seventh meeting of the Board and the request contained in paragraph 94 of the report of the sixty-eighth meeting of the Board:

- (i) Incorporates a more objective procedure to identify the baseline scenario;
- (ii) Provides additional guidance for the investment comparison analysis for the demonstration of additionality;
- (iii) Improves the procedure to determine the efficiency of the baseline technology;
- (iv) Clarifies the data requirements and accounts for the potential impact of the data vintage of the plants used to determine the baseline efficiency through Approach/Option 2.

(p) ACM0019 "N₂O abatement from nitric acid production", as contained in annex 22 to the report of the 57th meeting of the Meth Panel. The draft revision, prepared in response to the request contained in paragraph 92 of the sixty-sixth report of the Board concerning the assessments of the approved methodologies AM0028 "Catalytic N₂O destruction in the tail gas of Nitric Acid or Caprolactam Production Plants" and AM0034 "Catalytic reduction of N₂O inside the ammonia burner of nitric acid plants":

- (i) Provides default emission factors that can be adopted at the renewal of the crediting period for projects currently using AM0028 and AM0034 for nitric acid production project activities;
- (ii) Allows project participants to assume reductions as zero whenever the project emissions exceed the baseline emission benchmark.

(q) Tool for the demonstration and assessment of additionality, as contained in annex 23 to the report of the 57th meeting of the Meth Panel. The draft amendment, prepared in response to the request contained in paragraph 96 of the report of the sixty-eighth meeting of the Board:

- (i) Provides options to use different sources of information when assessing common practice.

Background: Information on the revisions to the methodologies is available under the section "Revisions and amendments of approved methodologies and tools" in the report of the fifty-seventh meeting of the Meth Panel.

64. ► **Action:** The Board may wish to consider an information note providing background information on approved methodologies that are limited to a fix crediting period and general guidance to remove that reference on existing methodologies. The information note is contained in annex 24 to the report of the 57th meeting of the Meth Panel.

Background: In response to the request contained in paragraph 107 of the report of the sixty-seventh meeting of the Board, the panel provided background information on approved methodologies that are limited to a fix crediting period and general guidance to remove that reference on existing methodologies.

(c) *Methodological standards for small-scale CDM project activities*

Revisions to approved methodologies

65. ► **Action:** The Board may wish to approve the revision to the following approved methodologies:

(a) AMS-III.AV "Low greenhouse gas emitting safe drinking water production systems". The draft revision broadens the applicability to include project technologies that comply with the Interim Target of World Health Organization guidelines or an applicable national standard or guidelines. According to expert opinion received, the quality of water defined by the Interim Target is equivalent to the quality of boiled water, which is the baseline in AMS-III.AV. Several aspects of the methodology (e.g. emission factors for fossil fuel and non-renewable biomass) are clarified. Further, the SSC-WG agreed not to recommend the inclusion of some of the proposed technologies/measures (e.g. water kiosk, community taps), as it could not be ensured that quality of water from these technologies/measures would be equivalent with the quality of water boiling (baseline). The recommended draft revised methodology AMS-III. AV is contained in annex 1 to the report of the 38th meeting of the SSC WG.

Background: Information on the revisions to the methodologies is available on the UNFCCC CDM website <<http://cdm.unfccc.int/methodologies/SSCmethodologies/clarifications>>.

66. ► **Action:** The Board may wish to approve the top-down revision to the following approved methodologies:

(a) AMS-III.R "Methane recovery in agricultural activities at household/small farm level", to incorporate Tier 1 approach (instead of the Tier 2 approach). The recommended draft revised methodology AMS-III. R is contained in annex 2 to the report of the 38th meeting of the SSC WG;

(b) AMS-III.G "Landfill methane recovery", including its alignment with the large-scale methodology ACM0001 "Flaring or use of landfill gas" by introducing the oxidation factor and a landfill gas collection efficiency factor. The recommended draft revised methodology AMS-III. D is contained in annex 3 to the report of the 38th meeting of the SSC WG;

(c) AMS-III.Q "Waste energy recovery (gas/heat/pressure) projects". The revision clarifies the definition of various terms (e.g. project facility, recipient facility, existing facilities) and baseline calculation procedures and also includes the past clarification provided by the Board to cover project activities that recover a small amount of waste energy in the baseline (EB 61, annex 20). The revision takes into account past clarifications (e.g. SSC_531, 579, 613) and inputs received in response to the call for public inputs, launched by the Board at its 67th meeting. The recommended draft revised methodology AMS-III.Q and an assessment of comments received through the call for public input on the revised draft methodology AMS-III.Q are contained in the annexes 4 and 5 of the 38th meeting of the SSC WG;

(d) AMS-I.A "Electricity generation by the user", in line with the SSC WG 2012 workplan, to account for suppressed demand in accordance with the suppressed demand guidelines. For projects introducing renewable energy services to communities, baseline emissions (taking into account suppressed demand) can be determined using the provisions of AMS-I.L "Electrification of rural communities using renewable energy". The recommended draft revised methodology AMS-I.A is contained in annex 7 to the report of the 38th meeting of the SSC WG.

Background: Information on the revisions to the methodologies is available on the UNFCCC CDM website <<http://cdm.unfccc.int/methodologies/SSCmethodologies/clarifications>>.

67. ► **Action:** As per the procedures for the revision of an approved small-scale methodology, the Board may wish to take note that the revisions to the following approved methodologies were deemed not suitable for recommendation to the Board:

(a) AMS-III.AR “Substituting fossil fuel based lighting with LED/CFL lighting systems” based on the submission SSC_641;

(b) AMS-II.D "Demand-side energy efficiency activities for specific technologies", based on the submission SSC_642;

(c) AMS-III.AV " Low greenhouse gas emitting safe drinking water production systems ", based on the submission SSC_645.

Background: The information and rationale are contained in the paragraph 7-9 and 11 of the report to the 38th meeting of the SSC WG.

68. ► **Action:** The Board may wish to approve the top-down revision of the "General Guidelines to SSC CDM methodologies", as contained in annex 9 of the report to the 38th meeting.

Background: The SSC WG agreed to revised the "General Guidelines to SSC CDM methodologies", to include past clarifications from the Board on a number of issues pertaining to SSC projects, for example the combination of methodologies eligible for a PoA, leakage due to transfer of equipment and requirements of biogas project. The SSC WG has also initial a discussion on possible guidance to be provided where no monitoring survey requirement exists in the methodology.

69. ► **Action:** The Board may wish to clarify whether some methodologies which include limitations that restrict the methodology to one crediting period (e.g. AMS-II.J, AMS-II.N, AMS-III.AR) should be revised.

Background: In response to the request from the Board pertaining to the issue of the limitations included in some of the large scale methodologies to a one-time 10 year crediting period (EB 67, para 107), the Meth Panel at its 57th meeting has prepared an information note proposing approaches on how to remove these limitations in large scale methodologies. The SSC WG agreed to bring to the attention of the Board the fact that some SSC methodologies include similar limitations that restrict the methodology to one crediting period and agreed to ask the Board for guidance on whether these methodologies should be revised.

Guidelines

70. ► **Action:** The Board may wish to consider the draft guidelines for determining baselines for measure(s), as contained in annex 16 to these annotations.

Background: The Board, at its sixty-fifth meeting, considered a note “Elements for the development of guidelines for baseline determination”. The Board agreed that such guidelines may allow for further enhancing consistency, objectivity and predictability in baseline determination and requested the secretariat to develop draft “Guidelines for baseline determination” based on ideas presented in the note. The Board at its sixty-eighth meeting considered the first draft of these guidelines and requested the secretariat to launch a call for public inputs and take the stakeholder comments in consideration while revising the guidelines. The guidelines presented take into account the comments made by the Board and stakeholders.

4.2. Procedures

(a) Procedures related to project cycle

71. ► **Action:** The Board may wish to consider a concept note and work programme on improving standards and guidelines related to programmes of activities, as contained in annex 17 to these annotations.

Background: The Board, at its sixty-eighth meeting, considered a concept note on improving PoA standards and guidelines and requested the secretariat to provide a work programme in this regard for consideration by the Board at its sixty-ninth meeting. The document to be considered includes assessment report of stakeholder inputs, a work programme and a possible revision of PoA guidance.

72. ► **Action:** The Board may wish to consider the draft procedure for the development, revision and clarification of baseline and monitoring methodologies and methodological tools, as contained in annex 18 to these annotations.

Background: The Board, at its sixty-eighth meeting, considered a concept note for the development of a consolidated procedure for the methodology development, revision and clarification processes and requested the secretariat to draft the procedure taking into account the inputs given by the Board for its consideration at its sixty-ninth meeting.

73. ► **Action:** The Board may wish to consider the draft procedure for addressing significant deficiencies in validation, verification and certification reports, as contained in annex 19 to these annotations.

Background: The Board, at its sixty-eighth meeting, considered a concept note on draft recommendations in relation to the draft procedure for addressing significant deficiencies in a past validation, verification and certification reports and requested the secretariat to further revise the draft procedure and to prepare a document describing the mandates from the CMP for the procedure.

4.3. Policy issues

74. ► **Action:** The Board may wish to consider a summary of the study “Benefits of the CDM 2012”, as contained in annex 20 to these annotations.

Background: The Board, at its sixty-fifth meeting, considered the report “Benefits of the clean development mechanism 2011” and requested the secretariat to continue providing such analysis of the CDM.

75. ► **Action:** The Board may wish to consider the draft voluntary tool for highlighting the sustainable development co-benefits of CDM project activities and PoAs (<https://www.research.net/s/SD_tool_vers6>), and information on the draft tool and a summary of the stakeholder inputs, as contained in annex 21 to these annotations.

Background: The Board, at its sixty-eighth meeting, considered a draft voluntary tool for highlighting sustainable development co-benefits of CDM project activities and PoAs and requested the secretariat to prepare a final draft of the voluntary tool and summary of the stakeholder inputs received in response to the call for public input.

76. ► **Action:** The Board may wish to consider a concept note on improving the stakeholder consultation process, as contained in annex 22 to these annotations.

Background: The Board, through its CDM-MAP 2012, decided to improve the stakeholder consultation process to provide clear and objective criteria and thereby facilitating project assessment.

77. ► **Action:** The Board may wish to consider the policy and technical issues that arise from the discussions on the submission made by the DOE Forum at the sixty-eighth meeting of the Board on the clarification AM_CLA_0191 on the approved methodology AM0001.

Background: The DOE Forum, in its presentation to the Board at its sixty-eighth meeting, highlighted some technical and policy issues related to the clarification AM_CLA_0191 on the approved methodology AM0001. The Board agreed to consider these issues.

5. Relations with forums and other stakeholders

5.1. Designated National Authorities

(a) *Interaction with the DNA Forum co-chairs*

78. ► **Action:** The Board may wish to interact with DNA Forum co-chairs.



Background: The “Modalities and procedures for direct communication with stakeholders” provide for the Board to interact with the DNA Forum chairs twice a year.

(b) Information on activities related to DNAs

79. ► **Action:** The Board may wish to take note of the capacity building activities undertaken by the secretariat for DNAs.

Background: The CDM-MAP provides for a number of capacity building activities to be undertaken to improve the capacity of DNAs and the regional distribution of the CDM.

(c) Letters to the Board from DNAs

80. ► **Action:** The Board may wish to consider the following submission received and agree on any actions, as appropriate:

(a) Submission by the DNA of Georgia requesting the Board to invite/direct DOEs to support the enhancement regional distribution.

Background: In accordance with the “Modalities and procedures for direct communication with stakeholders”, the secretariat, in consultation with the Chair, shall bring to the attention of the Board communications on policy, methodological and administrative issues when they require the attention or further guidance of the Board.

5.2. Designated Operational Entities

(a) Interaction with the DOE/AE Forum Chair

81. ► **Action:** The Board may wish to interact with the CDM DOE/AIE Coordination Forum chair.

Background: The “Modalities and procedures for direct communication with stakeholders” provide for the DOE/AIE Forum chair to interact with the Board at each meeting.

(b) Information on activities related to AEs/DOEs

82. ► **Action:** Board may wish to take note of activities undertaken with regard to AEs/DOEs.

Background: Following the “Modalities and procedures for direct communication with stakeholders”, the Board and its support structure are to provide avenues for interaction with the AEs/DOEs, provision of information and capacity building.

(c) Letters to the Board from AEs/DOEs

83. ► **Action:** The Board may wish to consider the following submissions received and agree on any actions, as appropriate:

- (a) “General principles for bundling” (confidential);
- (b) “Clarification on the applicability of ‘Guidelines on assessment of debundling for SSC project activities’ for small scale bundle project activity where the project proponent only acts as co-ordinator and focal point” submitted by DNV (2012-121-DOE).

Background: In accordance with the “Modalities and procedures for direct communication with stakeholders”, the secretariat, in consultation with the Chair, shall bring to the attention of the Board communications on policy, methodological and administrative issues when they require the attention or further guidance of the Board.

**5.3. Communications and activities with stakeholders****(a) Information on activities related to stakeholders**

84. ► **Action:** Board may wish to take note of activities undertaken with regard to stakeholders.

Background: Following the “Modalities and procedures for direct communication with stakeholders”, the Board and its support structure are required to consult with stakeholders on policy matters that have a significant impact on them.

(b) Letters to the Board from stakeholders

85. ► **Action:** The Board may wish to consider the following submissions received from stakeholders and agree on any actions, as appropriate:

(a) "Decision 4/CMP.7 Greenhouse gases, sectors and source categories, common metrics to calculate the carbon dioxide equivalence of anthropogenic emissions by sources and removals by sinks, and other methodological issues" submitted by the Project Developer Forum (2012-100-S and 2012-146-S);

(b) "Revision of paragraph 160 of the CDM Project Standard on the start date of CPAs" submitted by the Project Developer Forum (2012-127-S);

(c) "Request for amendment or modification in existing CDM Guidance for LoA Process for Programme of Activities (PoA)" (confidential letter);

(d) "Post registration Changes to the start date of the crediting period for SIDs" (confidential letter).

Background: In accordance with the “Modalities and procedures for direct communication with stakeholders”, the secretariat, in consultation with the Chair, shall bring to the attention of the Board communications on policy, methodological and administrative issues when they require the attention or further guidance of the Board.

5.4. Interaction with registered observers

86. ► **Action:** The Board may wish to: (a) agree to make itself available for informal briefings with registered observers in the afternoon of the last day of the meeting; and (b) invite members and alternates to share information on events in which they participated.

Background: On the occasion of the previous meeting of the Board, the Chair and other members of the Board met with registered observers for an informal briefing and agreed to continue with such meetings in the afternoon of the last day of its future meetings, unless otherwise indicated.

6. Other matters

87. ► **Action:** The Board may wish to consider any other business it deems necessary.

7. Conclusion of the meeting

88. ► **Action:** The Board may wish to approve the report of the sixty-ninth meeting.

Background: The Chair will summarize the meeting and adopt the report, including references to any decisions taken.

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