

**CDM-EB78-AA-A02**

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# CDM Executive Board workplan 2014

Version 02.1



**United Nations**  
Framework Convention on  
Climate Change

## **COVER NOTE**

### **1. Procedural background**

1. The CDM Executive Board (hereinafter referred to the Board) at its seventy-seventh meeting approved the workplan of the Board for 2014 and requested the secretariat to include in future versions of the workplan any new mandates arising from meetings and to provide an update on the status of work at each meeting.
2. This work is in line with the requests of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) to the Board to continue its work to further improve the consistency, efficiency and transparency of its decision-making.

### **2. Purpose**

3. The workplan of the Board for 2014 provides an overview of the issues to be considered by the Board at each meeting. This allows planning the workload of the Board and ensures efficient use of meeting time. The document indicates the work planned for the Board at the meetings in 2014, based on the agreed CDM management plan (CDM-MAP) 2014. The workplan also provides information on the products which will undergo panel or working group consultation as well as calls for public input.

### **3. Key issues and proposed solutions**

4. Changes to the previous version of the workplan are highlighted and the rationale for changes is also provided in the document.

### **4. Impacts**

5. The updated workplan will ensure efficiency and transparency of the decision-making process and facilitate the Board's management of its workload.

### **5. Proposed work and timelines**

6. The secretariat includes in the workplan any new mandates arising from each meeting and provides an update on the status of work at the following meeting.

### **6. Recommendations to the Board**

7. The secretariat recommends the Board to take note of the updated workplan and to provide comments, as appropriate.

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## 1. CDM Executive Board workplan 2014

1. The table below provides the overview of the workplan of the Board for 2014.

**Table 1. CDM Executive Board workplan 2014**

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
Governance and management matters									
SMC	Development and approval of the 2014 CDM Management Plan and two-year Business Plan	Information on projected future income and expenditure			Info				
		Mid year review MAP 2014				Info/Final			
		CDM Business Plan (BP)					Final		
		CDM Management Plan (MAP) 2015						Final	
GOV	Supporting the efficient operation of the Executive Board	Selection of Chair/Vice Chair for EB, panels and working groups (WGs)	Final						
		Selection of Finance Committee members	Final			Final			
		Workplan 2014 of the CDM EB Finance		Final					

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
		Committee							
		Selection of panel/WG members	Final						
		Executive Board (EB) strategy planning session					Prior to meeting		
		Calendar of meetings	Final					Final	
		EB workplan 2014	Final	Info	Info	Info	Info	Info	
		Alignment of Oath of Service and Code of conduct			Concept	Concept			Further work will be determined when concept note is considered. Suggestion to move to EB 80 in order to balance the workload of meetings.
GOV	Report to the CMP	EB report to CMP				Concept	Final		
GOV	Supporting the efficient operations of panels and WGs	2014 workplans of panels and WGs	Final		Info			Info	
		Panel and WG meeting reports	Final		Final		Final	Final	

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
		Modalities for agreement on proposals between secretariat and panels/WGs		Final					Although presented as a concept note, this is for a final decision.
		Selection and performance evaluation system of members of panels and WGs and experts included in the CDM rosters		Final	Final				As term of members has been extended to the end of the year, focus of the secretariat has been to the new mandate of EB77.
		Reporting on performance of panel/WG members and experts included in the CDM rosters			Info				
		Review of the roles of the panels and WGs			Concept				
		Review of the terms of reference of the support structure of the CDM EB						Final	
		Identify practical means for DOEs to conduct the		Info					

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
		examination to qualify DOE personnel, as required by the CDM accreditation standard							
GOV	Global DNA Forum	Interaction with the Global DNA Forum through its co-chairs			Info			Info	CMP.9 para 9
	DOE/AIE Coordination Forum Chair	DOE/AIE Coordination Forum Chair interaction	Info	Info	Info	Info	Info	Info	
SMC	Market and policy reports	Carbon market and policy update	Info		Info		Info		
QPM	Impact and benefits of the international (UNFCCC) carbon mechanisms	Assessment report on the benefits of the CDM				Info			
PIC	Communication and outreach	Communications workplan		Concept		Concept			Further work to be incorporated in conjunction with planning of other work areas.

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
ACCR	Entity performance monitoring (semi-annual reports)	Analysis reports			Info			Info	
	Entity performance monitoring system	Synthesis report of the annual activity reports by DOEs						Info	
ERR	Nairobi Framework	Nairobi Framework Partnership workplan 2014	Info						CMP.9 para 24
	CDM loan scheme contract administration	Implementation report of CDM loan scheme					Info		
	Regional collaboration centres	Report on operations		Info	Info	Info		Info	Postponed in order to compile further information for the first quarter.
150	Governance management related to the CDM Executive Board	EB decision and documentation framework	Final					Info	
222	Improve the management of the regulatory framework and enhance the clarity,	Report on the development of internal procedures and standards for regulations				Info		Info	



Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
	consistency and user-friendliness of regulations	management							
Rulings (case-specific matters)									
REG ISS	Assessment of compliance with CDM requirements relating to project submissions	Consideration of review cases for issuance, registration, programmes of activities (PoAs) and other project-related submissions	Final	Final	Final	Final	Final	Final	
Regulatory matters									
REG	Project registration	Effective registration date of CDM project activities	Info						
		Review on effective registration dates				Draft			
REG ISS	Assessment of compliance to CDM requirements relating to project submissions	Policy issues related to cases	Final	Final	Final	Final	Final	Final	
		Number of non-active registered CDM project activities and PoAs				Info			EB77 report para 80
METH	Effective implementation	Consideration of methodology	Final (through		Final (through		Final (through	Final (through	

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
	of procedures on consideration of proposed new methodologies (PNMs), revisions and clarifications	submissions	panel/ WG reports)		panel/ WG reports)		panel/ WG reports)	panel/ WG reports)	
		Clarification for when to request for revision, clarification or deviation to an approved methodology		Final					
		Procedures for the submission and consideration of country-specific positive lists of technologies					Draft (SSC WG input)		EB77 report para 63(d)
GOV	Maintenance of the accreditation and methodology processes	Secretariat to review the application of accreditation fee			Concept	Concept			Further work will be determined when concept note is considered. Suggestion to move to EB 80 in order to balance the workload of meetings.

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
135	Review and upgrade of the CDM registry	CDM registry procedure					Final		
110	Further development and implementation of standardized baselines	Road testing of current approaches (Report on the results of road testing the current approaches)		Info	Info		Info		Postponed to be considered together with the SB guidelines at EB79.
		Revised guidelines for the establishment of sector-specific standardized baselines (SBs)		Concept	Final (preceded by call and Panel/WG consideration)				For "Final": Proposal (or options) agreed by the secretariat and the Meth Panel. Additional concept note to cover the analysis of inclusion of the facilities with CDMregistered projects in developing sector-specific SBs.
		Revised QA/QC guidelines			Draft (preceded by call and Panel/WG consideration)		Final		Proposal (or options) agreed by the secretariat and the Meth Panel
		Data collection for			Info			Info	

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
		SBs							
		The development of two standards with a methodological framework for two specific project types			Concept (panel/WG input)			Final (preceded by call and through panel/WG report)	
		Top-down development of three standardized baselines		Concept					Further work will be considered through the process of SBs.
		Further work on standardized baselines including country-specific thresholds on baseline and additionality			Concept (panel/WG input)				CMP.9 para 13 Further work will be determined when concept note is considered.
		Selection of standardized baseline vis-a-vis CDM methodology		Concept					Additional concept note to cover an analysis of whether the selection of an SB should be mandatory or voluntary, to be considered in conjunction with the revised regulatory documents to

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
									include elements of SBs.
		Revision to CDM Project Standard (PS), Validation and Verification Standard (VVS), Project Cycle Procedure (PCP) and PNM guidelines to include elements of SBs		Final					
		Development of standard for coverage of data and validity of SBs	Final (panel/WG input)						
		Development of methodological tool for standardized baselines in transport sector					Final (through panel/WG report, preceded by call)		
		Revision to the "Procedure for the development, revision, clarification and update of standardized baselines" for					Draft	Final	

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
		inclusion of procedure on deviations"							
160	Design and implementa-tion of CCS standards and procedures	Package of documents due to introduction of provisions related to carbon dioxide capture and storage project activities		Final (WG input)					
149	Improved transparency of sustainable development co-benefits	Evaluation of the sustainable development tool		Info			Concept (preceded by call)		CMP.9 para 7
219	Development of best practice guidance for monitoring A/R projects	A field manual for measurement of forest carbon pools for monitoring of A/R project activities						Info (panel/WG input)	
223	Simplification and streamlining of methodologies tools, and standards	Further work on methodologies, tools and standards	Concept	Concept					
		Simplification and streamlining of 20 methodologies	Final (through panelWG report,		Final (through panel/WG report,		Final (through panel/WG report,	Final (through panel/WG report,	

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
			preceded by call)		preceded by call)		preceded by call)	preceded by call)	
		Development of eligibility criteria for PoAs for greater applicability			Final (through panel/WG report, preceded by call)		Final (through panel/WG report, preceded by call)	Final (through panel/WG report, preceded by call)	
		Batched issuance requests for a monitoring period of a PoA		Concept (panel/WG input)					
		Revised PS, VVS, PCP due to batched issuance requests PoA				Final	Final		Suggestion to move this entire block in order to balance the workload of meetings.
		Revision of PoA standard			Draft (panel/WG input)	Final Draft (panel/WG input)	Final		
		Revision of PS due to revision of PoA standard				Final	Final		
		Thresholds for micro-scale CPAs		Concept					CMP.9 para 11, 12. Further work will be determined when concept note is considered.
		Alternative		Concept				Concept	CMP.9 para 14.

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
		approaches to additionality							Considering the synergies, to be presented together with the analysis on lessons learned from developing standardized approaches for additionality demonstration.
		Improved PoA regulations including for multi-country PoAs		Concept					CMP.9 para 19. Further work will be determined when concept note is considered.
		Analysis on lessons learned from developing standardized approaches for additionality demonstration						Concept (panel/WG input)	
224	Simplification of the validation process for specific project activities	Simplification of the validation process			Concept (panel/WG input, preceded by a call)				CMP.9 para 10, 18 Further work will be determined when concept note is considered.
		Revised PS, VVS, PCP				Final			
225	New project in	Guidance for the			Concept				CMP. 9 para 16, 17



Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
	the same physical geographical location at which a project whose crediting period has expired existed	new projects in the same physical geographical location at which a project whose crediting period has expired existed			(preceded by Panel/WG consideration)				Proposal (or options) agreed by the secretariat and the Meth Panel
		Revision of PS and VVS					Final (panel/WG input)		
180	Revision and improvement of the PS, VVS and PCP	Revised PS, VVS, PCP		Draft (preceded by call)	Draft (preceded by call)	Final	Final		More time required for analyses and consultation.
		Permanent changes (biomass and hydro projects)			Concept				
		Double issuance		Concept					
216	Application of E- for additionality demonstration	Revision and development of the draft policy guideline and revision of Combined Tool and Additionality Tool		Draft			Final (preceded by call)		
		Implications of Board's previous decisions				Final (preceded by call)			

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
218	Development of specific simplified project-cycle forms	Project-cycle forms					Info	Info	
220	Feedback mechanism for input from stakeholders	Procedure for direct communication			Final	Final			Suggestion to move to EB 80 in order to balance the workload of meetings.
		Report on the implementation of feedback mechanism for stakeholder input					Info		
227	Local stakeholder consultation	Public availability of practices of DNAs				Info			CMP.9 para 20  Secretariat to inform DNAs, compile practices and provide information to the Board.
		Technical assistance to DNAs			If triggered by a DNA request - Concept				CMP.9 para 20 Secretariat to inform DNAs and bring to the attention to the Board at its next possible meeting once a request of DNA is received.

Activity		Product	EB77	EB78	EB79	EB80	EB81	EB82	Comments
228	Development of guiding tools to assist DNAs in monitoring sustainable development benefits	Guiding tools for the monitoring of sustainable development benefits			If triggered by a DNA request - Concept				CMP.9 para 8 Secretariat to inform DNAs and bring to the attention to the Board at its next possible meeting once a request of DNA is received.
226	Analysis of the net mitigation potential of the CDM	Options for achieving net mitigation via the CDM		Concept					Further work will be determined when concept note is considered.
	Review the concept of materiality in the verification process and potential for further application in the CDM					Concept			CMP.9 para 21  Further work will be determined when concept note is considered.
Demand Side Initiative	Engagement with compliance markets			Concept					Further work will be determined when concept note is considered.
	Engagement with voluntary markets			Concept					

Numbers of items	EB77	EB78	EB79	EB80	EB81	EB82
Concept	1	11	<del>10</del> 6	<del>2</del> 5	1	<del>4</del> 2
Draft	0	<del>2</del> 1	2	<del>4</del> 2	<del>4</del> 2	0
Final	13	7	8	<del>9</del> 6	<del>14</del> 17	11
Info	4	<del>7</del> 4	<del>10</del> 11	<del>7</del> 8	7	12
Total	18	<del>27</del> 23	<del>30</del> 27	<del>49</del> 21	<del>23</del> 27	<del>24</del> 25

## 2. Quarterly reports to the CDM Executive Board

1. Quarterly reports are published on the UNFCCC CDM website<sup>1</sup>. Confidential information pertaining to quarterly reports will be provided to the Board via other means, as required.
2. The reports will be made available at the end of the indicated month.

**Table 2. Quarterly reports to the CDM Executive Board**

<b>Performance management</b>	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Progress against the CDM Management Plan	April 2014	July 2014	October 2014	January 2015
Compliance with process-related timelines	April 2014	July 2014	October 2014	January 2015
DOE performance monitoring	April 2014	July 2014	October 2014	January 2015
Financial resources	April 2014	July 2014	October 2014	January 2015
<b>Stakeholder interaction</b>				
Activities with DOEs/AEs	April 2014	July 2014	October 2014	January 2015
Activities with stakeholders	April 2014	July 2014	October 2014	January 2015
Activities with DNAs	April 2014	July 2014	October 2014	January 2015
<b>Regional distribution</b>				
Work by the secretariat and other organizations to expand the reach of the CDM	April 2014	July 2014	October 2014	January 2015
<b>Market and policy developments</b>				
Key developments in the carbon market	April 2014	July 2014	October 2014	January 2015
<b>Communication and outreach</b>				
Activities of the Board and secretariat related to communication and outreach	April 2014	July 2014	October 2014	January 2015

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<sup>1</sup> <<https://cdm.unfccc.int/EB/report/>>.

### Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
02.1	31 March 2014	Editorial revision to amend a comment on page 11 for project 110.
02.0	17 March 2014	Published as an annex to the annotated agenda of EB78.
01.1	11 March 2014	Editorial revision to correct the total number of documents for EB 79.
01.0	21 February 2014	EB 77, Annex 1 Initial adoption.
Decision Class: Operational Document Type: Information note Business Function: Governance Keywords: EB, work programme		