

**CDM-EB78-AA-A03**

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# Draft 2014 workplan of the CDM Executive Board Finance Committee

Version 01.0

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**United Nations**  
Framework Convention on  
Climate Change

## COVER NOTE

### 1. Procedural background

1. The mandate of the clean development mechanism (CDM) Executive Board Finance Committee (hereinafter referred to as the EBFC) is determined by its Terms of reference (CDM-EB73-A01), the Rules of procedure of the Board, and additional guidance provided by the Executive Board of the clean development mechanism (hereinafter referred to as the Board), including this annually approved workplan which has been developed within the context of the CDM two-year business plan 2014-2015 and management plan 2014 (CDM-EB76-A01).

### 2. Purpose

2. This workplan of the EBFC for 2014 outlines the expected products to support the Board and provides details of the activities, expected products and timelines in order to finalize recommendations and deliverables for the Board for its consideration in creating the CDM business plan 2015–2016 and management plan 2015.

### 3. Key issues

3. Given its relatively recent formation, this 2014 workplan for the EBFC is the first time the expected work for this committee has been formally documented.

### 4. Impacts

4. The workplan will serve as a meeting management tool and as the basis for reporting the progress (midyear) and final status (end of the year) of work undertaken by the EBFC in 2014.

### 5. Subsequent work and timelines

5. The workplan of the EBFC for 2014 will be updated as required and the status report on implementation of the workplan will be reported to the Board at its eighty-second meeting.

### 6. Recommendations to the Board

6. The secretariat recommends that the Board approve the 2014 workplan of the EBFC.

## **1. Introduction**

1. The elements of the Executive Board of the clean development mechanism (hereinafter referred to as the Board) support structure, namely panels and working groups, are established under the Board to assist in the performance of its functions. The mandate of the Executive Board Finance Committee (hereinafter referred to as the EBFC) is determined by its terms of reference, the rules of procedure of the Board, and additional guidance provided by the Board.

## **2. Role**

2. The role of the EBFC, as determined by its Terms of reference (CDM-EB73-A01), is to promote the sound financial management of the clean development mechanism (CDM) and the executive and strategic decision-making by the Board on financial issues, by:
  - (a) Advising the Board on financial management and business planning;
  - (b) Advising the secretariat on matters relating to the financial management and business planning of the CDM, including its related communications with the Board.
3. The EBFC will provide inputs and guide the secretariat in its preparation of two business and financial planning products for use by the Board as part of its midyear review, namely:
  - (a) A revised CDM income and expenditure forecast;
  - (b) A status of the CDM management plan (MAP) 2014 implementation.
4. The EBFC will also provide inputs and guide the secretariat's preparation of the:
  - (a) Draft CDM business plan 2015–2016;
  - (b) Draft two-year business plan 2015–2016 and MAP 2015.

## **3. Workplan**

5. The workplan of the EBFC for 2014, in guiding the secretariat in the delivery of the various products related to financial management and business planning, is shown in table 1 below. The table also provides details of the expected activities required to support the Board and was developed within the context of the CDM business plan 2014–2015 and the CDM MAP 2014.
6. Recognizing the deadlines for Board consideration of the four products under its area of responsibility, the EBFC will continue to conduct its business remotely and, as needed, through in-person meetings in conjunction with regular Board meetings.

**Table 1. Products related to the Executive Board Finance Committee (EBFC)**

Activity	Product	EBFC activity	Board consideration	Comments
Monitoring of the CDM two-year business plan 2014–2015 and MAP 2014	Draft CDM income and expenditure forecast	Provide guidance on behalf of the Board regarding strategic issues and risks	EB 79	
	Status of CDM MAP 2014 implementation	Monitor and guide reporting of CDM financial performance using the agreed areas and activities of reporting documented in the 2014 MAP and ensure continued alignment of deliverables with the Board's strategic priorities	EB 80	
Development and approval of the CDM two-year business plan 2015–2016 and MAP 2015	Draft CDM business plan 2015–2016	Provide advice and guidance to ensure alignment of the draft plan with the Board's strategic priorities	EB 81	
	Draft two-year business plan 2015–2016 and MAP 2015	Provide guidance regarding content including projected revenues, expenditures and financial risk management	EB 82	

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### Document information

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