

CDM-EB99-AA

Annotated agenda

CDM Executive Board ninety-ninth meeting

Version 01.0

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Annotations to the proposed agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The Chair of the Executive Board of the clean development mechanism (CDM) (hereinafter referred to as the Board) shall ascertain whether: (a) the members present constitute a quorum; and (b) “proper justification” has been provided for the absence of any member or alternate member.¹

Background: In accordance with the Rules of procedure of the Board, at least two-thirds of the members of the Board, representing a majority of members from Parties included in Annex I to the Convention and a majority of members from Parties not included in Annex I, must be present to constitute a quorum.

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** Members may wish to adopt the proposed agenda for the ninety-ninth meeting.

Background: At its previous meeting, the Board agreed on items to be included in the provisional agenda for its ninety-ninth meeting. The proposed agenda was transmitted to the Board on 3 April 2018, and thereafter posted on the UNFCCC CDM website, in accordance with rule 21 of the Rules of procedure of the Board.

Agenda item 2. Governance and management matters

Agenda item 2.1. Membership issues

3. ► **Action:** Members of the Board may wish to provide statements on any conflict of interest concerning the issues on the agenda for the meeting and take action, as appropriate.

Background: Following the request by the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP), through its decision 2/CMP.5, to publish statements of conflict of interest on the UNFCCC CDM website, members and alternate members are requested to disclose whether they have any conflict of interest relating to the work of the Board at each meeting.

¹ Rule 28 of the “Rules of procedure of the Executive Board of the clean development mechanism”, decision 4/CMP.1 (FCCC/KP/CMP/2005/8/Add.1).

Agenda item 2.2. Strategic planning and direction

4. ► **Action:** The Board may wish to take note of an update on the latest carbon market and policy developments.

Background: The Board, through its business and management plan (BMAP) 2018-2019, agreed to receive regular updates on developments and prospects in the carbon market and related governmental policies from the secretariat.

5. ► **Action:** The Board may wish to take note of a progress update on the online platform for voluntary cancellation of certified emission reductions (CERs).

Background: The Board, at its ninety-third meeting, agreed to improve the design and capabilities of the online platform for voluntary cancellation of CERs and requested the secretariat to provide an update on the implementation of the work at a future meeting.

6. ► **Action:** The Board may wish to take note of the report “Financing and use of the CDM by international finance institutions”, as contained in annex 1 to these annotations.

Background: At its ninety-seventh meeting, the Board requested the secretariat to provide an update on the support provided to international climate finance institutions.

Agenda item 2.3. Performance management

7. ► **Action:** The Board may wish to provide guidance on the key messages to be conveyed in its annual report to the CMP at its fourteenth session.

Background: In accordance with decisions 1/CMP.2 and 2/CMP.3, the Board’s annual report to the CMP is to be finalized at its next meeting (i.e. one-hundredth meeting). At this meeting, the Board is to agree on the key messages it wishes to convey to the CMP.

8. ► **Action:** The Board may wish to consider information to be collected from designated operational entities (DOEs) for the next reporting period of the DOE annual activity reports, as contained in annex 2 to these annotations.

Background: In the context of the synthesis report of the annual activity reports submitted by DOEs, the Board, at its ninety-eighth meeting, requested the secretariat to present the information that is to be collected from DOEs for the next reporting period.

9. ► **Action:** The Board may wish to consider the updated “CDM Executive Board workplan 2018”, as contained in annex 3 to these annotations.

Background: The Board, at its ninety-eighth meeting, approved the workplan of the Board for 2018 and requested the secretariat to include in future versions of the workplan any new mandates arising from meetings and to provide an update on the status of work at each meeting.

Agenda item 2.4. Matters related to the Board and its support structure

10. ► **Action:** The Board may wish to take note of an update on administrative issues.

Background: The Board, at its ninety-eighth meeting, requested the secretariat to provide an update on administrative issues.

Agenda item 2.5. Operations of panels and working groups

(a). CDM Accreditation Panel

11. ► **Action:** The Board may wish to take note of the electronic consultation report of the CDM Accreditation Panel (CDM-AP).

Background: The CDM-AP held an electronic consultation from 23 March 2018 to 6 April 2018. As per the “Procedure: Terms of reference of the support structure of the CDM Executive Board”, meetings of a panel may be held either with their members being physically present or by electronic means.

(b). Methodologies Panel

12. ► **Action:** The Board may wish to take note of the report of the 75th meeting of the Methodologies Panel (MP).²

Background: The MP held its 75th meeting from 19 to 21 March 2018 in Bonn and addressed case-specific issues, methodological clarifications, guidance and other issues.

Agenda item 3. Rulings (case-specific)

Agenda item 3.1. Accreditation

13. ► **Action:** The Board may wish to consider:

- (a) A recommendation from the CDM-AP on re-accreditation;
- (b) A recommendation from the CDM-AP on performance assessment.

Background: In accordance with the “CDM accreditation procedure”, the accreditation-related recommendations and the supporting documentation will be sent to the Board.

Agenda item 3.2. Registration

14. ► **Action:** The Board may wish to take stock of the progress of registration of project activities and programmes of activities (PoAs).

Background: The information available on the UNFCCC CDM website³ indicates the status of project activities submitted for registration. The information available in the section on “CDM Programmes of Activities” on the UNFCCC CDM website⁴ indicates the status of PoAs submitted for registration.

² <http://cdm.unfccc.int/Panels/meth/index.html>.

³ <http://cdm.unfccc.int/Projects/projsearch.html>.

⁴ <http://cdm.unfccc.int/ProgrammeOfActivities/index.html>.

Agenda item 3.3. Issuance

15. ► **Action:** The Board may wish to take stock of the progress of issuance for project activities, PoAs and the operation of the CDM registry.

Background: The information available in the section “Issuance Certified Emission Reduction” on the UNFCCC CDM website indicates the status of requests for issuance of project activities and PoAs.⁵

16. ► **Action:** The Board shall consider the documentation for one case listed in table 1 below, for which a review was commenced.

Background: Three or more members of the Board or a Party involved requested a review of the requests for issuance listed in table 1 below. The subsequent assessments by the secretariat and the RIT contained different proposed decisions (i.e. one to approve and the other to reject), or the same proposed decisions (both to approve or to reject), but an objection was received from a member of the Board. In accordance with the CDM project cycle procedure (PCP), the Board shall decide whether to approve or to reject the request for issuance.

Table 1. Request for issuance review cases for which assessments by the secretariat and the RIT contain different proposed decisions or an objection by a member of the Board was received

Ref. no.	Title	Monitoring Period	No. of CERs
6796	Lanzhou Bus Rapid Transit (BRT) Project	1 January 2013 – 25 October 2014	9,176

Agenda item 4. Regulatory matters

Agenda item 4.1. Standards/tools

(a). Standards for CDM project activities and programmes of activities

17. ► **Action:** The Board may wish to provide guidance on the concept note “Changes in the CDM project activity, PoA or component project activity (CPA) to be allowed as post-registration changes (jointly by MP and secretariat)”, and adopt the draft amendments to the CDM project standards, validation and verification standards, and PCP for project activities and PoAs, as contained in annex 4 and annex 5 to these annotations, respectively.

Background: The Board, at its ninety-sixth meeting, requested the MP and the secretariat to further revise the concept note on allowing post-registration changes to a CDM project activity, PoA or CPA, taking into account input received from a public call and the guidance from the Board, and present draft regulatory provisions to implement the recommendations at the same meeting.

⁵ <http://cdm.unfccc.int/Issuance/cers_iss.html>.

18. ► **Action:** The Board may wish to provide guidance on the concept note “Changes to the process for renewal of crediting period and PoA period”, as contained in annex 6 to these annotations.

Background: Based on the experience of implementing the processes of the renewal of crediting period for registered CDM project activities and the renewal of PoA period, the secretariat proposes process improvements to ensure fair treatment of such requests and reduce administrative steps, while maintaining environmental integrity.

19. ► **Action:** The Board may wish to provide guidance on the concept note “Simplification of the process for the development and approval of standardized baselines”, as contained in annex 7 to these annotations.

Background: The CMP, at its thirteenth session, requested the Board to continue to simplify the process for the development and approval of standardized baselines and to support designated national authorities (DNAs) in developing standardized baselines upon the request of the DNAs (Decision 3/CMP.13, paragraph 1).

20. ► **Action:** The Board may wish to provide guidance on the concept note “Extending the applicability of CDM methodologies for recycling materials that have higher carbon footprint”, as contained in annex 8 to these annotations.

Background: The Board, through its BMAP 2018-2019, agreed to develop methodologies for recycling materials that have higher carbon footprints, such as building demolition materials, water and tyres.

21. ► **Action:** The Board may wish to provide guidance on the concept note “Further prioritize methodologies for revision to include non-binding best-practice examples”, as contained in annex 10 to the 75th MP meeting report.

Background: The recommendation of the MP is contained in paragraph 43 of the 75th MP meeting report.

22. ► **Action:** The Board may wish to consider the information note “Analysis on methodologies for application of the combined tool”, as contained in annex 11 to the 75th MP meeting report.

Background: The Board, at its ninety-sixth meeting, requested the MP to further analyse the application of “TOOL02: Combined tool to identify the baseline scenario and demonstrate additionality” and “TOOL01: Tool for the demonstration and assessment of additionality” in methodologies. The recommendation of the MP is contained in paragraph 44 of the 75th MP meeting report.

(b). Methodological standards for large-scale CDM project activities

(i). Revisions to approved methodologies and tools (large-scale)

23. ► **Action:** The Board may wish to consider the recommendation of the MP to approve, as a major revision, the draft revised methodology ACM0002 “Grid-connected electricity generation from renewable sources”, as contained in annex 1 to the 75th MP meeting report.

Background: The revision was carried out as the positive list in the methodology has expired. The recommendation of the MP is contained in paragraph 18 of the 75th MP meeting report.

24. ► **Action:** The Board may wish to consider the recommendation of the MP to expand the mandate for revising “TOOL06: Project emissions from flaring”.

Background: In response to the mandate from the Board, at its eighty-fifth meeting, to include non-binding best-practice examples in “TOOL06: Project emissions from flaring”, the MP identified additional elements to be updated in the tool. The recommendation of the MP is contained in paragraph 22 of the 75th MP meeting report.

25. ► **Action:** The Board may wish to consider the recommendation of the MP to withdraw “AM0042: Grid-connected electricity generation using biomass from newly developed dedicated plantations”.

Background: Substantive provisions in AM0042 are contained in the approved consolidated methodology ACM0018 “Electricity generation from biomass in power-only plants” and no projects are registered applying AM0042. The recommendation of the MP is contained in paragraph 23 of the 75th MP meeting report.

(ii). Clarifications (large-scale)

26. ► **Action:** The Board may wish to consider the recommendations of the MP to approve the clarifications prepared for the following requests for clarification:

- (a) AM_CLA_0278 regarding methodology AM0109 “Introduction of hot supply of Direct Reduced Iron in Electric Arc Furnaces” (Version 01.0).
- (b) AM_CLA_0276 with regards to the applicability of ACM0002 “Grid-connected electricity generation from renewable sources” (Version 17.0)

Background: The recommendations of the MP are contained in paragraphs 26 and 27 of the 75th MP meeting report. Information on requests for clarification on approved large-scale methodologies is available on the UNFCCC CDM website.⁶

(c). Methodological standards for small-scale CDM project activities

(i). New methodologies and tools (small-scale)

27. ► **Action:** The Board may wish to consider the recommendation of the MP to approve the new methodology “AMS.III.XX: Lightweight two- and three-wheeled personal transportation”, as contained in annex 3 to the 75th MP meeting report.

Background: At its ninety-sixth meeting, the Board requested the MP to continue its consideration of the draft new methodology “AMS.III.XX: Lightweight, two- and three-wheeled personal transportation infrastructure”. The recommendation of the MP is contained in paragraph 29 of the 75th MP meeting report.

⁶ <https://cdm.unfccc.int/methodologies/PAmethodologies/clarifications/pending>.

(ii). Revisions to approved methodologies and tools (small-scale)

28. ► **Action:** The Board may wish to consider the recommendation of the MP to approve, as a major revision, the revision of the methodological tool “TOOL21: Demonstration of additionality of small-scale project activities”, as contained in annex 4 to the 75th MP meeting report.

Background: The Board, at its ninety-fourth meeting, requested the MP, the Small-Scale Working Group and the secretariat to jointly explore options for replacing the unit size criterion in TOOL21 with an expanded positive list of technologies, including specific distributed unit technologies that provide services to households/communities/small- and medium-sized enterprises. The recommendation of the MP is contained in paragraph 32 of the 75th MP meeting report.

(iii). Clarifications (small-scale)

29. ► **Action:** The Board may wish to consider the recommendation of the MP to approve the clarification prepared for the request for clarification SSC_731 regarding “AMS-I.C: Thermal energy production with or without electricity” (Version 19.0).

Background: The recommendation of the MP is contained in paragraph 37 of the 75th MP meeting report. Information on requests for clarification on approved small-scale methodologies is available on the UNFCCC CDM website.⁷

Agenda item 4.2. Procedures

30. ► **Action:** The Board may wish to take note that the proposed amendments to versions 01.0 of the CDM project cycle procedure for project activities and the CDM project cycle procedure for PoAs will be considered at this meeting under agenda item 4.1. (a) Standards for CDM project activities and PoAs referred to in paragraph 17 above.

Agenda item 4.3. Policy issues

31. ► **Action:** The Board may wish to consider any policy issues triggered by the consideration of registration and issuance cases.

Background: Following a request by the Board, policy issues that arise from the discussions during this meeting may be included for consideration, including policy issues encountered through the assessment of cases.

Agenda item 5. Relations with forums and other stakeholders

32. ► **Action:** The Board may wish to take note of external inputs to the annotated agenda of this Board meeting.

Background: Following the “Procedure: Direct communication with stakeholders”, stakeholders can provide comments on the annotated agenda. Comments received will be posted on the UNFCCC CDM website.

⁷ <https://cdm.unfccc.int/methodologies/SSCmethodologies/clarifications/pending>.

33. ► **Action:** The Board may wish to interact with the co-chairs of the Global Designated National Authorities Forum (DNA Forum).

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board allocates time twice a year during Board meetings for interaction with the DNA Forum through its co-chairs.

34. ► **Action:** The Board may wish to interact with the DOE/accredited independent entity (AIE) Coordination Forum Chair.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board allocates time for interaction with the DOE/AIE Coordination Forum Chair at each Board meeting.

35. ► **Action:** The Board may wish to take note of activities undertaken regarding stakeholders, DNAs, applicant entities (AEs) and DOEs.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board and its support structure provide opportunities for interaction to stakeholders, such as DNAs, AEs and DOEs, as well as engage in information-sharing and capacity-building activities.

36. ► **Action:** The Board may wish to consider the following submission received from stakeholders and agree on any actions, as appropriate:

(a) INQ-07258.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board and its support structure are required to consult with stakeholders on policy matters that have a significant impact on them. The secretariat, in consultation with the Chair, shall bring to the attention of the Board any communications on policy, methodological issues or administrative issues when they require the attention or further guidance of the Board.

37. ► **Action:** The Board may wish to interact with the registered observers.

Background: In accordance with the “Procedure: Direct communication with stakeholders”, the Board allocates time for interaction with registered observers to its meetings. Such interactions should be limited to discussions on policy and general issues, and not on case-specific matters related to the agenda of the meeting.

Agenda item 6. Other matters

38. ► **Action:** The Board may wish to provide guidance on communicating achievements of the CDM.

Background: The Board, through its CDM BMAP 2018-2019, agreed to communicate the achievements of the CDM.

39. ► **Action:** The Board may wish to continue its consideration of the AE/DOE’s information available on the CDM website.

Background: The Board, at its ninety-eighth meeting, agreed on additional AE/DOE’s accreditation information available on the UNFCCC CDM website.

40. ► **Action:** The Board may wish to consider any other business it deems necessary.

Agenda item 7. Conclusion of the meeting

41. ► **Action:** The Board may wish to approve the report of the ninety-ninth meeting.

Background: The Chair will summarize the meeting and adopt the report, including references to any decisions taken.

Annexes to the annotations

- Annex 1 - Information note: Financing and use of the CDM by international finance institutions
- Annex 2 - Information note: DOE annual activity report
- Annex 3 - CDM Executive Board workplan 2018
- Annex 4 - Concept note: Changes in the CDM project activity, PoA or CPA to be allowed as post-registration changes (jointly by MP and secretariat)
- Annex 5 - Revision of CDM regulatory documents regarding post-registration changes to CDM project activities and PoAs
- Annex 6 - Concept note: Changes to the process for renewal of crediting period and PoA period
- Annex 7 - Concept note: Simplification of the process for the development and approval of standardized baselines
- Annex 8 - Concept note: Extending the applicability of CDM methodologies for recycling materials that have higher carbon footprint

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