

**DRAFT****Annex 6****DRAFT WORKPLAN OF THE ACCREDITATION PANEL
(2012)****(Version 01.0)****I. Background**

1. The Accreditation Panel (hereinafter referred to as the CDM-AP) is established under the Executive Board (hereinafter referred to as the Board) to assist it in the performance of its functions concerning accreditation issues. The mandate of the panel is determined by the terms of reference of the support structure of the Board, the rules of procedure of the Board, and additional guidance provided by the Board.
2. This workplan of the panel for 2012 strengthens the capacity of the CDM-AP to support the Board and has been developed within the context of the CDM business plan 2012-2013¹. It provides details of the activities, expected outputs and timelines associated with each related CDM business plan 2012-2013 objectives.

¹ Annex 1 to the EB 66 annotated agenda

**DRAFT****II. Workplan****A. Core support activities**

CDM Business Plan objective	Specific issue	Activities	Expected deliverable
Appendix 1/Core support to CDM: Assessment of compliance to CDM requirements relating to project and entity submissions	New application for accreditation	Consideration of the new applications for accreditation	Recommendations for accreditation of new operational entities
Appendix 1/Core support to CDM: Assessment of compliance to CDM requirements relating to project and entity submissions	Continuous monitoring of compliance of the designated operational entities (DOEs) with the CDM accreditation standard	<ul style="list-style-type: none">• Consideration of the results of the DOE performance monitoring• Consideration of the assessment plans of individual DOEs• Consideration of the applications for re-accreditation• Consideration of the reports on the regular surveillance assessments of the central offices and the non-central sites of DOEs• Consideration of the reports on the performance assessments of DOEs• Consideration of the reports on spot-checks of DOEs	<ul style="list-style-type: none">• Recommendations for re-accreditation of DOEs• Recommendations for suspension and withdrawal of accreditation of DOEs• Notifications on completed assessment activities
Appendix 1/Core support to CDM: Assessment of compliance to CDM requirements relating to project and entity submissions	Complaints and disputes from and against DOEs	Consideration of the disputes submitted against DOEs and by DOEs against the CDM assessment teams (CDM-AT) or the secretariat, in accordance with the CDM accreditation procedure	Recommendations for consideration by the Board
Appendix 1/Core support to CDM: Assessment of compliance to CDM requirements relating to project and entity submissions	Enhanced capacity and consistency of the CDM assessment team (CDM-AT) experts	<ul style="list-style-type: none">• Evaluation of qualifications, performance monitoring of CDM-AT experts• Direct interaction with CDM-AT leaders	

**CDM – Executive Board**

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CDM Business Plan objective	Specific issue	Activities	Expected deliverable
Appendix 1/Core support to CDM: Facilitating defined interactions between the Board, the secretariat and stakeholders	Direct interaction with stakeholders	Direct interaction with the Chair of the DOE/AIE Coordination Forum;	

**DRAFT****B. Deliverables CDM business plan 2012 -2013**

CDM Business Plan objective	Specific issue	Activities	Expected deliverable	Status	Planned finish (EB meeting to consider the output)
<p>A. Greater efficiency and enhanced predictability in the operation of the CDM through simplification, improved objectivity and integrity, and compliance with sustainable timelines</p> <p>Document CDM-AP decision-making process</p> <p>Revise and implement CDM accreditation procedure</p> <p>Revised procedure for monitoring the performance of DOEs,</p> <p>Concept note on the improvement of the procedure for monitoring the performance of DOEs</p>	Improvement of the CDM accreditation process	<ul style="list-style-type: none">• Consideration of the guidelines to achieve consistent decision-making process by the CDM-AP• Consulted on the DOE performance monitoring procedure• Consulted on the CDM accreditation procedure• Consulted on the CDM accreditation standard	<ul style="list-style-type: none">• Guidelines for deciding on CDM Accreditation Panel Recommendations• Feedback on the CDM accreditation procedure• Feedback on clarifications to the CDM accreditation standard.• Feedback on the CDM accreditation standard (phase 1)		<p>EB 66</p> <p>EB 70</p> <p>EB 66 - EB 70</p> <p>EB 67</p>

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CDM Business Plan objective	Specific issue	Activities	Expected deliverable	Status	Planned finish (EB meeting to consider the output)
CDM accreditation standard revised to improve sections on competency requirements					
A. Greater efficiency and enhanced predictability in the operation of the CDM through simplification, improved objectivity and integrity, and compliance with sustainable timelines	Alignment of the CDM and JI accreditation processes	<p>Activities will be undertaken in collaboration with the JI-AP:</p> <ul style="list-style-type: none">Alignment of the key CDM accreditation documents, including CDM accreditation standard and CDM accreditation procedure with the respective JI accreditation documentsAlignment of the CDM accreditation practices with the respective JI accreditation practicesEstablishment of a common CDM/JI accreditation roster of expertsConsulted on a draft proposal for establishment of a unified accreditation process for CDM and JI	<ul style="list-style-type: none">Feedback on the CDM accreditation procedureFeedback on the CDM accreditation standard. <p>(Note: these deliverables are the same under the item “Improvement of the CDM accreditation process” above)</p>		EB 70

**DRAFT****History of the document**

Version	Date	Nature of revision
01.0	EB 66, Annex # 02 March 2012	Initial adoption.
Decision Class: Operational Document Type: Information Note Business Function: Governance		