

CDM-EB90-AA-A07

Concept note

Additional key performance indicators

Version 01.0



United Nations
Framework Convention on
Climate Change

1. Procedural background

1. The Executive Board of the clean development mechanism (CDM) (hereinafter referred to as the Board) at its eighty-first meeting (EB 81) requested a MAP project to develop a set of key performance indicators (KPIs). This work is under Project 242 and relates to the activity “Servicing of the regulatory body” under objective 1(b): Operate an effective regulatory framework resulting in reduced transaction costs for participants in the mechanism, with a resource allocation as referred to in table 3 on page 14 of the CDM two- year business plan 2016–2017 and management plan 2016 (EB 87, annex 1).
2. The Board agreed on the initial list of twelve KPIs at its eighty-fourth meeting (EB 84) (listed in the Appendix below). The Board also requested the secretariat to amend this list to include (1) a finance-related indicator; and (2) indicators focused on the process for answering queries from external stakeholders.
3. Performance against the existing twelve KPIs is reported in the *Status of CDM MAP 2016 implementation*.

2. Purpose

4. This concept note lists the additional financial and stakeholder-related indicators as requested by the Board (see table below).

3. Key issues and proposed solutions

5. The proposed indicators are presented in the table below.
6. The following should be noted for each indicator:
 - (a) KPI 13: This indicator helps assess whether responses provided by the secretariat to stakeholders are satisfactory. The scope of this indicator only concerns communications related to the clarification of CDM requirements. Out of scope are communications that request a change to CDM requirements or a change in how a requirement should be implemented as stakeholders may decide to further escalate such queries to the Board;
 - (b) KPI 14: This indicator will assist in evaluating the implementation of the “Procedure: Direct communications with stakeholders” (version 2.0), which was adopted by the Board at EB 82; and
 - (c) KPI 15: This indicator ensures that the Board receives information in a timely manner to support decision-making.

Table. Financial and stakeholder-related key performance indicators

Indicator	Target
13. The proportion of communications (secretariat track) escalated to the Chair of the Executive Board by a stakeholder after a response is received from the secretariat	0%
14. The proportion of stakeholders using the correct channels of communication	100%
15. The proportion of quarterly financial statements made available to the Board in a timely manner	100%

4. Impacts

7. The proposed work does not foresee any cost implications for third-parties/stakeholders.

5. Subsequent work and timelines

8. The additional KPIs will be incorporated into the existing list of indicators contained in the Appendix below and reported next year in the *Status of CDM MAP 2017 implementation*.

6. Recommendations to the Board

9. The secretariat recommends that the Board approve the additional indicators as contained in this document, which will come into effect immediately.

Appendix . Key Performance Indicators

Table. KPIs approved at EB 84

Indicator	Target
1. The proportion of EB meeting documents made available in accordance with the rules of procedure of the CDM Executive Board	100%
2. The proportion of EB mandated outputs provided to the secretariat delivered on time	100%
3. The proportion of CMP mandates to the Board delivered and delivered on time	100%
4. Proportion of EB mandated outputs provided to panels and working groups delivered on-time	100%
5. The proportion of methodology cases (new methodologies and revision of existing ones) processed within the specified timelines	100%
6. The proportion of new project registrations processed within the specified timelines	100%
7. The proportion of new PoA registrations processed within the specified timelines	100%
8. The proportion of project issuance instructions processed within the specified timelines	100%
9. The proportion of PoA issuance instructions processed within the specified timelines	100%
10. The proportion of communications to the Board processed within the specified timelines	100%
11. The proportion of communications to the Secretariat processed within the specified timelines	100%
12. Accreditation assessment delays over seven days	0%

Document information

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