



FORM FOR DECLARATION OF NON-CENTRAL SITES

Entity name and acronym: **NIPPON KAIJIKENTEI QUARITY ASSURANCE LIMITED (NKKKQA)**

Entity number: **CDM-E-0030**

Does your entity intend on allocating or allocate functions to sites other than the central office ("non-central sites")?¹ ☐ Yes ☒ No

Please note: — This form has to be provided along with submission of the application for accreditation or upon the CDM accreditation panel's request;

- Subsequent changes in the information provided in this form have to be notified to the CDM accreditation panel in accordance with paragraph 148 of the "Procedure for accrediting operational entities by the Executive Board of the clean development mechanism (CDM)" (version 10.1).

DESCRIPTION OF NON-CENTRAL SITES

Please complete the table below. Add or delete rows if necessary.

#	Full address	Legal entity at the location	Relationship with the central office (e.g. branch, office, office of other legal entity belonging to the same group)	Number of personnel directly involved with validation and verification/certification activities (on the date of submission of the form)
1				
2				

DESCRIPTION OF THE ALLOCATION OF FUNCTIONS TO NON-CENTRAL SITES

Please mark the cells with an "X" if the functions specified in the paragraphs indicated are allocated to each of the non-central sites. Add or delete columns if necessary.

Please note: functions under paragraphs not displayed below cannot be allocated to non-central sites, in accordance with annex A to the "CDM accreditation standard for operational entities" (version 2.0).

Chapter	Requirement/Function	Paras.	NCS 1	NCS 2
IV	Sufficiency of resources	36- 37(a),(b)		

¹ Please refer to paragraphs 28, 29 and 30 of the "CDM accreditation standard for operational entities" (version 02).

Chapter	Requirement/Function	Paras.	NCS 1	NCS 2
	Management of human resource and competence	Qualification of the validation/verification team members for technical areas within CDM sectoral scope Use of external validators, verifiers and technical experts Recruitment Personnel records	63-64 65-67 68-69 74	
VI	Contract review	Request for validation and/or verification/certification application Request for application review Validation/verification contract review	81-82 83-84 85	
	Selection of the team for validation/verification functions		87-91	
	Allocation for human resources for a specific validation/verification function		92-93	
	Planning and performing validation/verification functions		94-97	
IX	Document and record management system	Control of documents Control of records Records pertaining to validation and/or verification/certification functions	112-113 114-117 118-119	
X	Handling complaints		133-136	
XII	Safeguarding impartiality at the operational level		158-167	
XII	Confidentiality management		171-173	

Date: 21 June 2011

Name, function and signature of the entity's authorized representative:
The Chief Executive Officer of the DOE

S.SATO 